

**Enclosure A**

**ADMINISTRATIVE EXPENDITURES REPORT**

Regional Center: Valley Mountain  
 Date Completed: 12/1/2023  
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Welfare & Institutions (W&I) Code section 4639.5 requires regional centers to report expenditures from the regional center operations budget for all administrative services, except for maintenance, repair, or purchase of equipment or property.

**INSTRUCTIONS:**

Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2022-2023, including:

- only those expenditures made from the regional center Operations Budget;
- all administrative services purchased including, but not limited to, managerial, consultant, accounting, personnel, labor relations, and legal services; and
- expenditures procured under a contract or otherwise.

*Do not include contracts for the maintenance, repair or purchase of equipment or property.*

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended FY 22-23
Justifacts Credential	Credentialing	Background Checks	12,771.76
Kemper CPA Group	Financial Auditing	Required Yearend audit	580
Malm Fugundes LLP	Legal	Legal-Labor Related	6512.42
CME Consultants	Consulting	Professional Fee/Expenses	12,800.00
DailPad	Software	Professional Fee/Expenses	177,584.20
Self Advocacy Council	Consulting	Consumer Service	29421.5
Angela's Interpreting	English-Spanish Interpretation	Translation	6091.18
Paylocity	Payroll Software	Labor Related	28,041.74
Paycom	Payroll Software	Labor Related	76,552.88
Pay Plus Benefits	Fees	Professional Fee/Expenses	14,220.00
Cesar Enriquez	English-Spanish Interpretation	Translation of Documents	17,583.42
Isela Bingham	English-Spanish Interpretation	Self-Determination Translation	13,099.09
Kinetic Flow Corp	Consulting Group	Strategic Planning Process	56,560.00
Milliman, Inc	Financial Auditing	Audit	10,000.00
Company Mileage	Fees	Professional Fee/Expenses	21,679.00
Christopher B Littlefield	Training	Training Fee	33,000
Supported Development	Person Centered Thinking	Professional Fee/Expenses	34,431.26
Karissa M McGuffin	Consulting	Dental/medical Integration for consumers	85,999.92
Windes	Financial Auditing	Required Yearend audit	44,000.00
Zendesk	Software	Professional Fee/Expenses	40,560.00
RCM Training & Consulting	Training	Training Fee	15,200.00
Pandadoc	Software	Professional Fee/Expenses	11,464.20