



Life with the Power of Choice and Possibilities

VMRC Stockton
702 N. Aurora St.
P. O. Box 692290
Stockton, CA 95269-2290
Phone: (209) 473-0951
Fax: (209) 473-0256

VMRC Modesto
1820 Blue Gum Avenue
Modesto, CA 95358
Phone: (209) 529-2626
Fax: (209) 557-2173

VMRC San Andreas
704 Mountain Ranch Road,
Suite 203
San Andreas, CA 95249
Phone: (209) 754-1871
Fax: (209) 754-3211

VMRC Tracy
4596 S. Tracy Blvd
Tracy, CA 95377
Phone: (209) 498-5724
Fax: (209) 627-4031

**Request for Proposals
To Interested Providers
VMRC-Community Resource Development Plan (CRDP)
Fiscal Year 2024-2025**

Project # VMRC-2425-5

Project Type: Individual and Family Training

Deadline for Submission: Monday January 6, 2025

Description of Project:

Valley Mountain Regional Center (VMRC) has a need for a qualified training individual or agency to support adults and families of adults receiving VMRC services, to provide training related to sexual health and safe relationship development. The training shall focus on on-line safety, sexual wellness and reproductive safety training , including sexual abuse, sexually transmitted diseases and safer sex in English and Spanish and other selected languages in group and individual settings.

Interested parties are invited to submit an application packet for the development and operation of the proposed project to VMRC by **Monday January 6, 2025**

Amount of Start Up: \$5,000.00

Scope of Services: The selected provider will be vended to provide trainings in “sessions.” Training can occur at any VMRC office and will be completed at least twice annually. Curriculum and materials should be in “plain” language. All materials used will be approved by the regional center prior to implementation.

VMRC will host an informational session related to this RFP on Thursday December 19, 2024 from 2:30-3:15 via ZOOM.

Interested parties should attend to hear about the project and to ask questions prior to submitting their proposal

Join Zoom Meeting

<https://us06web.zoom.us/j/89208861564?pwd=gMczLXdb286ES7IHntcly59jFrHfbW.1&from=adon>

Meeting ID: 892 0886 1564
Passcode: 520527

Eligibility of Applicants:

Applicants must provide evidence of certification/ credential related to the subject matter

Responses to the Request for Proposal will not be considered if any of the following conditions exist:

- A. Fails to demonstrate understanding of intent of service, and how supports are deployed to achieve accepted service outcomes.
- B. Applicants who operate similar services in other regional centers will need to provide evidence to support their ability to sustain viable staffing and operations across multiple regional center catchment areas.

Application Package:

All applicants must include the following standards in their application:

- 1. Please include A-D (the total package of information shall not exceed 15 pages)
 - A) A statement of purpose, including goals and expected outcomes and summary of the applicants experience with providing trauma informed content, related to safe use of social media.
 - B) The applicant's philosophy and values.
 - C) A summary of the program curriculum (including any presentation materials to be used) 1. Sample lesson plan 2. Table of Contents 3. Sample handouts (materials to be used) 3. Materials must use inclusive, "plain language" and be suitable for all gender identities and expressions.
 - D) Qualifications of applicant and Administrator (including work histories *in narrative form*)
- 2. Request for Proposal Application Form [see Attachment 1]
- 3. Start Up Budget Proposal [see Attachment 2]
- 4. Strategic Plan (timeline for completion of project) [See Attachment 3]
- 5. Operations Budget Proposal -Monthly (Attachment 4)
- 6. Strategic Plan (timeline for completion of project) [See Attachment 5]
- 7. Statement of obligations (attachment 6)
- 8. Resumes of Applicant and Administrator

Criteria for Selection:

A Review Committee will evaluate each applicant's RFP Application Packet and Budget Proposal. Incomplete application packets will not be eligible for consideration. Qualified applicants whose proposals score 75% and above will be scheduled for an interview. Applicants should be prepared to answer questions about the contents of the RFP Application Packet and Budget Proposal and the daily operation of the service before a panel of Review Committee

members. The applicant's demonstrated commitment to serving people with developmental disabilities will be given special consideration.

Reservation of Rights:

VMRC reserves the right to select a provider for the services described in this Request for Proposal without further negotiations. VMRC may, at its sole discretion, select no applicant for these services if, in its determination, no applicant is sufficiently responsive to the need.

Costs for Proposal Submission:

Applicants responding to this Request for Proposal shall bear all costs associated with the development and submission of their RFP Application Packet. No costs shall be charged to VMRC, the Department of Developmental Services, or the State of California.

Format and Submission Requirements:

Applicants responding to this Request for Proposal must submit an original, and six copies of all required information to VMRC. Each copy should be bound only by a single staple. No Faxed or Emailed proposals will be accepted.

Equity and Diversity in Request for Proposals

An RFP prepared by Valley Mountain Regional Center to develop or provide consumer services and supports shall include a section on issues of equity and diversity. The section on equity and diversity shall not be limited to all of the following information.

- A statement outlining the applicant's plan to serve diverse populations, including, but not limited to, culturally and linguistically diverse populations;
- Examples of the applicant's commitment to addressing the needs of those diverse populations; and
- Any additional information that the applicant deems relevant to issues of equity and diversity.

Deadline:

RFP Application Packets must be received no later than Monday January 6, 2025

RFP Application Packets will be stamped with the date and time of receipt. Time and date stamps and postmarks after **Monday January 6, 2025** will not be accepted and will be returned to the applicant.

Submit to: Brian L . Bennett, Director of Community Services, Bbennett@vmrc.net

OR

Valley Mountain Regional Center
by mail to: PO Box 692290, Stockton, CA 95269-2290
or deliver to 702 N. Aurora St, Stockton, CA 95202

Dissemination of Funds:

Disbursement of the Grant Funds will be made on a reimbursement basis for approved expenditures accumulated on a monthly basis.