



Minutes for VMRC Finance Committee Meeting

9/11/2024 | 5:30 PM – 6:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

Committee Members Present: Dr. Steve Russell, Alicia Schott, Erria Kaalund, Lisa Utsey, Jeff Turner, Jody Buriss, Jose Lara, Jessica Quesada

Committee Members Not Present:

VMRC Staff Present: Leinani Walter, Brenda Crisler, Christine Couch, Brian Bennet, Cristina Torres, Evelyn Ledesma Solis, Midori Perez, Gabriela Lopez, Aaron McDonald, Sean Keyes, Donna Saison, Lizzie Valerio, Corina Ramirez

Public Present: Pete Tiedemann, Rachelle Munoz, Irene Hernandez (Interpreter), Isela Bingham (Interpreter)

A. Call to Order, Roll Call, Review of Meeting Agenda

Dr. Steve Russell called the meeting to order at 6:46pm. A quorum was established. The agenda was reviewed with no changes.

B. Review and Approval of Finance Committee Meeting Minutes of 06/12/24

Dr. Steve made a motion to approve the Finance Committee Meeting Minutes of 06/12/24. Erria seconded the motion. The motion was approved unanimously.

C. Public Comment

N/A

D. Approval of Contracts over \$250,000

Corina Ramirez presented the contracts over \$250,000 that are for expiring in October and November.

- **October contracts increase:**

1. Community Compass (SLS) proposed 8.33% increase based on a slight increase in services provided in the last contract period.
2. Futures Explored, proposing 16.67% due to slight increase in consumers enrolled,
3. Keyholders 360 (SLS) proposed an increase of 170%, there was an increase in consumers served and rate change in the last contract period. Dr. Steve asked if there was an increase in people served as 170% is a lot. Christine reported Keyholders is a supported living services agency that supports clients living independently. Leinani reports increases are not just because of individual consumers, but also because they are moving into their own places from care homes

or high-level care facility, moving in with a lot of support, sometimes 2:1 to 3:1. One month a client may not need a lot of support, the following month they may need more and the following month there be a decrease. Connie asks what the unit is worth, Corina reports its hourly rate in this example. Jeff asked that if in the future, reports can show increases dependent on the total number of hours served.

4. Opening Minds-client parent supports intervention program, proposing 20% increase. There is an increase in consumers served, monthly average \$600k to \$720k.

- **November contracts with change:**

1. Cole Vocational increase at 8.3% saw an increase in consumers served from 77 to 85, from \$2,400,000 to \$2,600,000.
2. Maxim Healthcare – In Home respite service, proposing 100% increase, increase in consumers enrolled, proposed from \$200k to \$2,400,000 monthly.
3. Pacific Homecare Services-larger contract in terms of amount paid per year. Proposed at 21.21% increase, rate increases because of rate study implementation that took place in January 2023, increase of \$40,000,000. There is an anticipated increase in January 2025, due to delay in budget process in this year.

E. Fiscal Department Update

Brenda Crisler, Interim CFO reported on the audit they are working on, the fiscal department is gathering information and had a good meeting with independent auditors. They are hoping to get an audit starting in November 2024. DDS bi-annual audit started communication today and planning to have their entrance conference in November 2024, not just fiscal, but also compliance. Fiscal department changes, Cristina Torres is the new controller, lots of time spent with staff on technical knowledge, how RC works, tools/spreadsheets have been shared that are helpful to them.

- Contract Status Report (CSR) – Pete Tiedemann presented the Contract Status Report (CSR) as of June 30, 2024. A few changes made still give pertinent information as in the previous report. The difference in forms are the grey boxes which show it in dollars and percentages. Reports what your spending authority is and what's been spent year to date. There are two prior fiscal years that remain open, which allow expenses to be charged as some purchase expenditures don't come in on time. The report will come on a regular basis, expenditures to date and for the current year will continue to change, as there are less bills coming in from previous years. Pete and Leinani answered questions from the board members.
- Financial Report – Pete reported revised format showing Purchase of Services (POS) Expenditures and Operations (OPS) Expenditures and answered questions.

Dr. Steve made a motion to approve the Contract Status Report. Alicia made a motion to approve, Erria seconded the motion. The motion was approved unanimously.



E. Next Meeting - Wednesday, November 13, 2024, 5:30 PM VMRC Stockton Office Cohen Board Room and Via Zoom

F. Adjournment

Meeting adjourned.