



Minutes for Finance Committee Meeting

06/14/2023 | 04:00 PM - 05:00 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Alicia Schott, Jose Lara, Linda Collins, Lisa Utsey, Connie Uychutin

Committee Members Not Present:

VMRC Staff Present: Doug Bonnet, Brian Bennett, Christine Couch, Melissa Stiles, Corina Ramirez

Others Present: Rachelle Munoz

A. Call to Order, Roll Call, Review of Meeting Agenda

Alicia Schott called the meeting to order at 4:00pm. Doug Bonnet took roll call and a quorum was established. The committee reviewed the meeting agenda.

B. Review and Approval of Finance Committee Meeting Minutes of 05/10/23

The Committee reviewed the minutes from the Finance Committee Meeting of 05-10-2023. Lisa Utsey made a motion to approve the Finance Committee Meeting Minutes of 05-10-2023. Linda Collins seconded the motion. The Finance Committee Meeting Minutes of 05-10-2023 were approved unanimously.

C. Approval of Contracts over \$250,000

Corina Ramirez presented the contracts over \$250,000 expiring 07-31-2023. She also presented a new contract, Kavere Services – Cherryland, effective 6-1-2023; and the Brilliant Corners contract, effective 06-01-2023. Corina answered any questions that the committee had. Lisa Utsey made a motion to approve the contracts over \$250,000,

including Brilliant Corners. Linda Collins seconded the motion. Connie Uychutin abstained. Contracts over \$250,000, including Brilliant Corners were approved.

D. Fiscal Department Update

1. Melissa Stiles presented the Contract Status Report (CSR) as of April 30, 2023. Melissa answered questions from the committee. Connie Uychutin made a motion to approve the Contract Status Report as of April 30, 2023. Linda Collins seconded the motion. The CSR as of April 30, 2023 passed unanimously.
2. Melissa Stiles presented the Purchase of Service (POS) Expenditures and answered any questions the committee had.
3. Melissa Stiles presented the Operations (OPS) Expenditures and answered any questions they committee had.
4. Melissa Stiles presented the Cash Projection Report for the end of the fiscal year.

E. Next Meeting - Wednesday, July 12, 2023, 5:30 PM, VMRC Stockton Office Cohen Board Room and via Zoom Video Conference (Hybrid)