



Minutes for Finance Committee Meeting

04/12/2023 | 05:30 PM - 06:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Member Present: Jose Lara, Alicia Schott, Lisa Utsey and Margaret Heinz

Committee Members Not Present: Connie Uychutin

VMRC Staff Present: Tony Anderson, Doug Bonnet, Christine Couch, Melissa Stiles, Corina Ramirez, Evelyn Solis

Others Present: Irene Hernandez, interpreter, Isela Bingham, interpreter

Alicia Schott, Treasurer, called the meeting to order at 538pm.

A. Review of Meeting Agenda

The Committee reviewed the agenda. No questions or comments.

B. Review and Approval of Finance Committee Meeting Minutes of 03/08/23 – Action

The Committee reviewed the minutes from the Finance Committee Meeting of 03-08-2023. Margaret Heinz made a motion to approve the minutes. Jose Lara seconded the motion. The Finance Committee Meeting Minutes of 03-08-2023 were approved unanimously.

C. Approval of Contracts over \$250,000 - Action

Corina Ramirez presented all of the contracts over \$250,000 set to expire in May and renew on 06-01-2023. Corina answered any questions that the committee had. Margaret Heinz made a motion to approve the Contracts over \$250,000 as presented.

Jose Lara seconded the motion. The Contracts over \$250,000 were approved unanimously.

D. Fiscal Department Update

1. Contract Status Report (CSR) – **Action**
 - a. Melissa Stiles, CFO presented the CSR as of 02-28-2023 and answered any questions that the committee members had. Margaret Heinz made a motion to approve the CSR as presented. Jose Lara seconded it. The CSR was approved unanimously.
2. Purchase of Service (POS) Expenditures
 - a. Melissa Stiles presented the POS Expenditures and answered any questions that the committee members had.
3. Operations (OPS) Expenditures
 - a. Melissa Stiles presented the OPS Expenditures and answered any questions that the committee members had.

E. Next Meeting - Wednesday, May 10, 2023, 5:30 PM, VMRC Stockton Office Cohen Board Room and via Zoom Video Conference (Hybrid)