



Minutes for Board of Directors Meeting

02/22/2023 | 06:00 PM - 08:00 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Board Members Present: Jose Lara, Lynda Mendoza, Brandy DeAlba, Suzanne Devitt, Dr. Steve Russell, Jessica Quesada, Crystal Enyeart, Erria Kaalund, Robert Balderama, Lisa Utsey, Tom Toomey, Dr. Li, Anthony Owens, Linda Collins

Board Members Not Present: Margaret Heinz informed absence, , Alicia Schott informed absence, Liz Knapp informed absence, Emily Grunder informed absence

VMRC Staff Present: Tony Anderson, Bud Mullanix, Doug Bonnet, Aaron McDonald, Christine Couch, Brian Bennett, Melissa Stiles, Gabriela Lopez, Angelique Shear, Mark Crear, Claire Lazaro

Public Present: Angie Lewis, Rachele Munoz, Irene Hernandez, Laura Castro, Isela Bingham, Tumboura Hill, Erick Thurman, Dena Hernandez, James Form, Janelle Santos, Kevin Martin, Leticia Leon (R&D), Lu, Zoom User, Lisa Culley, Chelsea Silveria Burgos, Usuario de Zoom, Jose Aurelio Jesus Lara

A. Call to Order, Roll Call, Reading of the Mission Statement

Meeting called to order at 6:03pm. Lynda led the reading of the Mission Statement. Doug Bonnet took the roll. A quorum was established. Lynda thanked everyone for attending.

B. Review of the Meeting Agenda

Lynda Mendoza reviewed the agenda.

C. Review and Approval of the Board of Directors Meeting Minutes of 12/14/22 - Action

Brandy DeAlba made a motion to approve the Board of Directors Meeting Minutes of 12/14/22. Jose Lara seconded the motion. The Board of Directors Meeting Minutes of 12/14/22 was approved unanimously.

D. Presentation - National Core Indicators (NCI) 2019/2020

Adult/Family Survey Data by Angelique Shear, Project Manager.

The board of directors asked questions about NCI and Angelique answered the questions.

1. Public Comment on National Core Indicators (NCI) Presentation

- a. Tumboura Hill: Sitting in on SCDD meetings and when people talked about NCI there were a lot of questions of who developed the questions and what the test meant. People didn't know what they were being tested on. How can we establish that the services are needed, if we don't know what the test is about? It's not a real indicator of their voice. Do we have a secondary way of testing the people to find out.
 - i. Tony Anderson responded that this is done by the state/DDS who contracts with SCDD. SCDD does the 1:1, face to face interviews, for many years. The validity and understanding is monitored by SCDD, so it's unusual that they don't know about it because this is their project. We can talk with SCDD to confirm their understanding and support them with talking with their RAC of SCDD. These are nationally normed.
- b. Dena Hernandez: She responded to Tumboura, George Lewis is coordinator of NCI. SCDD does the leg work that has bene directed to SCDD from DDS, as well as HRSI. HRSI worked with the department on the questions for the surveys. There are about 25 quality indicators that have bene established thru HSRI across many states. The data is given to SCDD from DDS and all of data returns to HSRI to be put into a report for the 21 regional centers. George Lewis works with 3 Regional Centers. UCDavis observes the interviewers as they complete the interviews for NCI. Dena invites anyone to attend their meetings.

E. Public Comment

- a. Tumboura Hill: He is asking again for Claudia Reed, in a Finance Committee, requested overtime reports for Service Coordinators. His question is are we paying overtime to Service Coordinators for the high caseloads. He asked for

this in 2021 and still hasn't received it. Secondly, he did a 4731 complaint for J.M. and him not being able to receive his IPP in a timely manner. The complaint was unsubstantiated by VMRC. He appealed to DDS. DDS substantiated the complaint. He has not heard from VMRC. He is forwarding a copy of the complaint. He is making another 4731 complaint because Mr. Martin received his IPP and it is not consistent with the CFR22 guidelines. It was not person centered and he did not direct it. It's not there and it's not going to stand up and it's not going to meet federal compliance. On top of that, there were 2 coversheets. One has information that SDP was discussed and the other one said he denied the service. Mr. Martin was not offered the service. He will send a copy of the coversheet. He was not included as the advocate. The materials were sent directly to Mr. Martin to sign.

- b. Mark Crear: he is the DEI manager for VMRC. He is here to solicit and request additional board members to be part of the DEBI committee. We have 7 and we need 11 members. We need 4 more. If anyone is concerned about having their voice and representation, please contact Mark or Margaret. we start the committee meetings next month. We will produce good works here. He will send out an email for meeting schedule, once a month, starting in March. He will give a training on the committee and will elaborate on the value of the committee. If you contact Mark he will send you information.
- c. Dena Hernandez: CHOICES on Friday, April 14, 2023 from 10-2pm. It will be in person at SJCOE or zoom option. The application is out and in the VMRC newsletter until March 10 deadline. \$30 in person or \$10 on zoom. There will be three keynote speakers who are self-advocates from our region. The theme is Roller Coaster of CHOICES. There will be a micro business fair with entertainment by The Advocates.
- d. Jessica Quesada: She will be at the CHOICES conference.

F. Consent Calendar Items – Action

Lisa Utsey made a motion to approve the consent calendar items, Crystal Enyeart seconded the motion. Motion passes unanimously.

1. Finance Committee Meeting Minutes of January and February 2023
2. Executive Committee Meeting Minutes of January and February 2023
3. Consumer Services Committee Meeting Minutes of January 2023

G. Committee Reports

1. VMRC Professional Advisory Committee, Coalition of Local Area Service Providers (CLASP) Liz Herrera-Knapp, read by Doug Bonnet:

Last Meetings Held 10a-12p:
12/19/22 (Hybrid)
1/30/23 (Zoom)

Next Meeting:

2/27/23

<https://us06web.zoom.us/j/81482581677?pwd=Y3h1WSthd3lseW9vbWpHR0RLdjc4Zz09>

Meeting ID: 814 8258 1677

Passcode: 892300

- CLASP currently has 68 paid members
 - CLASP Currently has \$15033.48 in our account
 - CLASP approved the Holiday Schedule at the 12/19/22 meeting
 - Discussed the Workforce collaboration with VMRC and ALTA vendors to assist with hiring and raise awareness of jobs in the field.
 - At the 1/30/23 Meeting Mark Crear the VMRC DEI Manager presented to CLASP about his role at VMRC and the program benefits to the vendor community.
 - Discussed Melinda Gonzer's response to CLASP Concerns regarding Transportation issues. Her 9 page letter was sent to CLASP membership.
 - CLASP Bylaws committee will be meeting to discuss updates and changes to the CLASP Bylaws, including length of terms and term limits.
 - Provider conference planning is underway. The provider conference will be held on October 24th at the San Joaquin County Ag Center.
 - Candice Bright, BCBA and Liz Herrera Knapp, BCBA will be co-chairing the 2023 conference.
 - The deposit for the conference site has been provided
 - We are currently working on speakers and obtaining sponsors for the event.
 - If you would like to sponsor please contact Candice: info@Valleybehavior.com or Liz Liz@KBCSBehavior.com
 - Our next planning meeting is March 7th at 2:00pm
 - CLASP has a public page in FB & IG, if you want to post something there, send to Kirsten via email: ksea9@aol.com
 - Instagram: @CLASP.VMRC
 - Facebook: <https://www.facebook.com/CLASP.VMRC> and
 - Our private member group: "CLASP - VMRC (MEMBER GROUP)" - <https://www.facebook.com/groups/2310077552557091>
 - When joining our private member group, please be sure to answer the membership questions to be approved into the group.
2. Self-Determination Advisory Committee (SDAC) Mariela Ramos – Mariela was not present. Tony shared that the books arrived; the advisory committee agreed to fund the renewal of books that are done about self-determination. We can get

a copy for the board members. Our committee helped fund the update in Spanish. There wasn't one in Spanish, so our committee paid the authors and the authors asked if it could wait for an up to date version of the book. It is coming in Spanish, within a week or two. More books will be sent to Liz Diaz, the Program Manager of Self Determination.

- a. Dena Hernandez shared that on Monday, February 27 is the meet and greet. There will be guest speakers from SCDD and DDS. It is 630-8pm and is open to anyone interested in self-determination. The information is in the newsletter. Amador and Tuolumne County self advocates are needed for the advisory committee.

3. Consumer Advisory Council, Self-Advocacy Council Area 6 (SAC6) Crystal Enyeart

SAC6 report to VMRC Board, February 2023

December 10, 2022, SAC6 had their yearly Board meeting where elections are held. We did not have enough members, so we had to reschedule a special Board meeting to hold elections.

December 20, 2022, Catrina Castro presented on the VMRC Legislative Bills presentation.

December 28, 2022, SAC6 had their special Board meeting where elections were held. Dena Pfeiffer remains our chairperson, Minette Oliver is our new Vicechair person, I am the new Secretary, Catrina Castro is our treasure and Steven Herrera remains our Sargent at Arms.

January 3, 2023, SAC6 had their weekly practice meeting to prepare for the Friday Zoom CHAT.

January 4, 2023, SAC6 members Lisa U. and Jessica Q. meet with Mark Crear the new VMRC DEI manager and shared what SAC6 does and what self-advocacy is.

January 6, 2023, SAC6 Friday Zoom chat was meet and greet the New SAC 6 officers.

January 7, 2023, SAC6 had their annual Goals meeting, to review our contract and make sure we are meeting our goals.

January 11, 2023, Lisa U. attended the VMRC Finance Committee meeting.

January 12, 2023, SAC6 had their monthly Leadership meeting.

February 1, 2023, SAC6 had their weekly practice meeting to prepare for the February Area Meeting via zoom.

February 3, 2023, SAC6 had their Area meeting via Zoom and at this zoom SAC6 announced the 2023 CHOICES T-shirt and Video winners.

February 6, 2023, SAC6 members meet to start the planning of their sessions for the Supported Life Conference.

February 8, 2023, Lisa U. attended via zoom the VMRC Finance Committee meeting.

February 9, 2023, SAC6 assisted VMRC in the Accessibility walk through of the VMRC offices.

February 15, 2023, Catrina attended the DDS CAC meeting via zoom.

February 16, 2023, SAC6 had their quarterly finance meeting, to make sure we are on track with our budget and to approve some finances.

February 18th & 19th Lisa U. attended the Partners in Policy making Graduation to congratulate and celebrate all the parents who completed the course.

Upcoming events:

CHOICES Conference is April 14, 2023.

Statewide Supported Life Conference is May 12th & 13th SAC6 is presenting on three different sessions.

Sincerely,

Crystal Enyeart

SAC6 representative to the VMRC Board and Consumer Services.

4. Finance Committee: Melissa Stiles, and Corina Ramirez

a. Approval of Contract Status Reports (CSR) for January and February 2023

Melissa Stiles Action - Lisa Utsey made a motion to approve the CSR report for January and February as presented. Tom Toomey seconded the motion. The motion was approved unanimously.

b. Presentation of Purchase of Service (POS) Expenditures and Operations (OPS) Expenditures for January and February 2023 Melissa Stiles

c. Approval of Contracts Over \$250,000 for January and February 2023
Corina Ramirez Action – The Finance Committee brings this report as a motion to approve contracts over \$250,000 for January and February 2023. Linda Collins seconded the motion. The motion passes unanimously.

5. Consumer Services Committee Dr. Suzanne Devitt – Our last meeting was January 4, 2023. There was a large storm that evening and we postponed our planned presentation by Kavere to a later date. The committee heard updates and reports from VMRC staff. Highlights include intake numbers and AB637. Please review the minutes on the webpage for more information. The next meeting is March 1, 2023.
6. Legislative Committee Lynda Mendoza – We met on December 20, 2022 and recorded a video presentation on new changes in the law for 2022-2023. The video recording and powerpoint can be found on the legislative page on the VMRC website.
7. Bylaws Committee Lynda Mendoza – No update at this time. The committee meets annually.
8. Nominating Committee Linda Collins – The committee will look at nominations for officers in the future. Doug shared that the committee had a full board in December but have had 2 members resigned due to relocation and other commitments. There are 2 open positions and the nominating committee will meet in the spring to review applications. Applications are always accepted. The committee has chosen not to fill the positions now as that would count for a full year.
9. Popplewell Review Team Erria Kaalund - The committee met on January 18, 2023. We have had some activity on the account and there is some ongoing funding for a person who is changing their payee while we wait for Social Security to complete the change of payee. Other activities include a disbursement for a family that needed help with rent due to a tragedy; a portable electric heater to replace the propane expense; support with a bedbug problem; a family that was evacuated in Tracy due to the weather/storm and we supported them with a hotel

as the evacuation centers were not in their local town; and replacement windows due to safety issues.

H. Executive Director's Report

1. The Health Advisory (140 publications) transitioned into a weekly Newsletter.
2. All staff meetings online will continue with monthly updates.
3. An IT breach occurred.
4. We looked at a new office location in Tracy and are preparing for how to move caseloads and staff to the new location. Tony answered questions from the board members about cost, locations, etc.
5. Transition Fairs were announced in the Newsletter
6. Partners in Policymaking program celebrated a graduation of 16 graduates.

I. Other Matters - none

J. Board Member Activities and Reports

Brandy DeAlba shared that she and Margaret Heinz observed water safety at Chrissie's Fishies at Walton.

Jose Lara shared that his son is enrolled to start in April at Chrissie's Fishies. He appreciates the attention they have given him to create the schedule for his son.

K. President's Report

1. Emergency Response and Safety Specialist Job Description Approval Bud Mullanix **Action** – This is a motion by the Executive Committee to approve the Emergency Response and Safety Specialist Job Description. Erria Kaalund seconded the motion. Motion passes unanimously.
2. Employment Specialist Job Description Approval Bud Mullanix **Action** – Lisa Utsey made a motion to approve the Employment Specialist Job Description. Anthony Owens seconded the motion. Motion passes unanimously.

3. Family Wellness Licensed Marriage Family Therapist (LMFT) Job Description and the Family Wellness Licensed Clinical Social Worker (LCSW) Job Description Approval Claire Lazaro **Action** – Brandy DeAlba made a motion to approve the Family Wellness Licensed Marriage Family Therapist (LMFT) Job Description. Linda Collins seconded the motion. Motion passes unanimously.

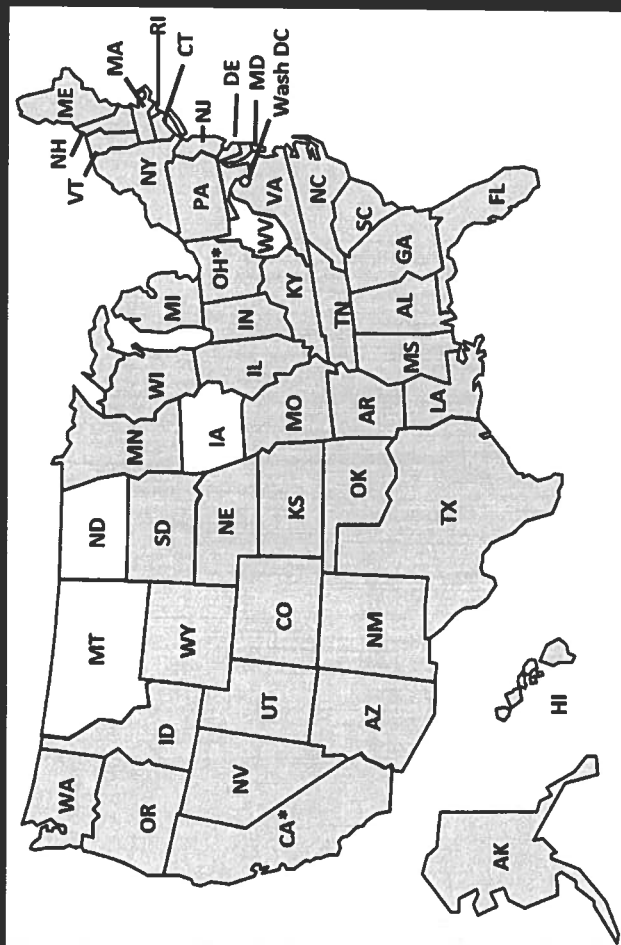
4. Closed Session Margaret Heinz, held by Lynda Mendoza. Lynda announced that there was an action that took place in regards to renewing Tony Anderson's contract for one year.

L. Next Meeting - Wednesday, April 26, 2023, 6:00 PM, Hybrid (In-Person and via Zoom)

M. Adjournment at 8:00pm

**NCI SURVEYS
NATIONAL CORE
INDICATORS**

46 STATES



PURPOSE OF NCI



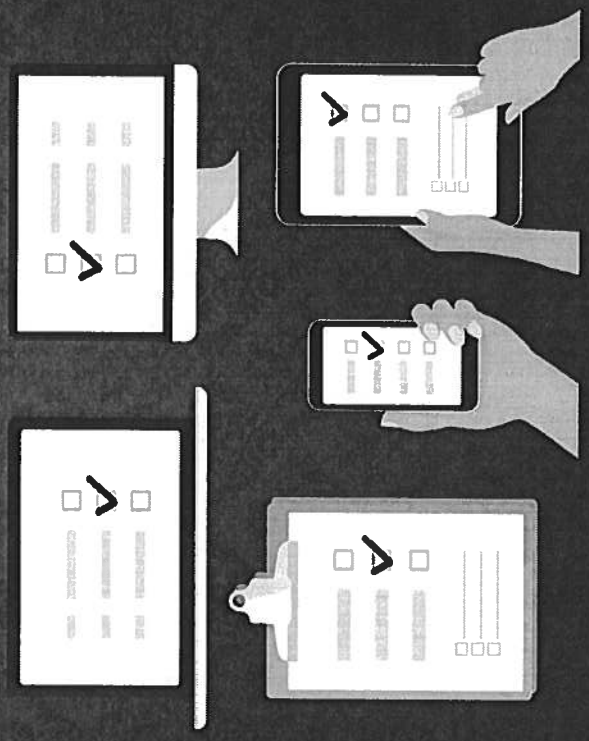
MEASURES

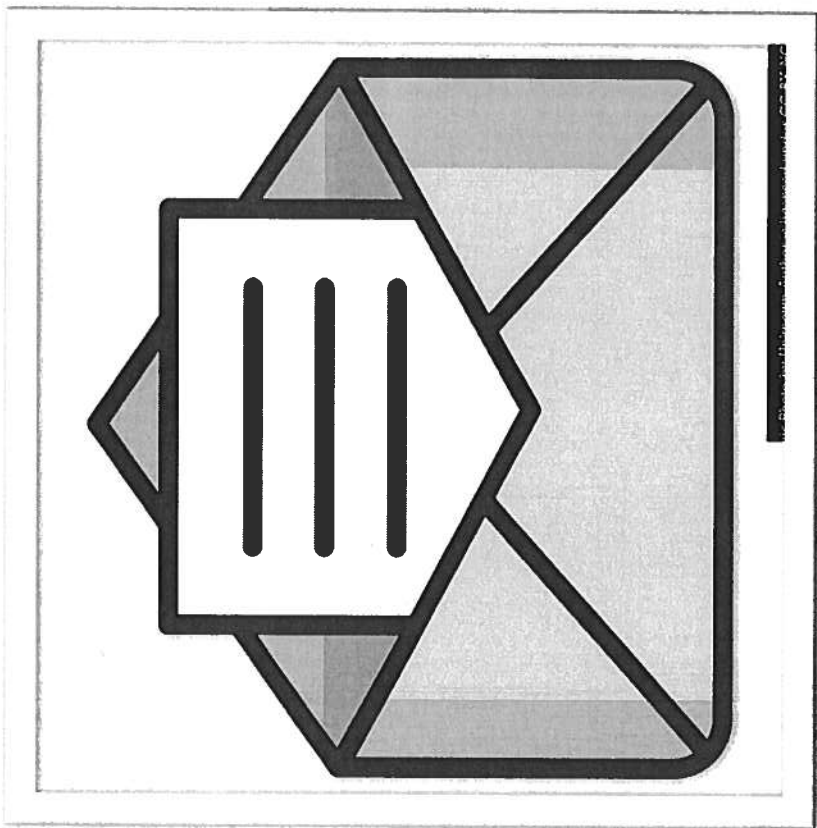
- Self-Determination
- Service Coordination & Access
- Relationships & Community Inclusion
- Rights, Choices, & Decision-making
- Employment Status & Goals
- Health, Welfare, & Safety

**DEPARTMENT OF
DEVELOPMENTAL SERVICES**



HOW TO COLLECT THE DATA





MAILING OUTLET SURVEYS

ADULT FAMILY SURVEY

- Mailed to families with an adult family member living AT HOME.
- Lives with you at the same physical address
- 18 years and older

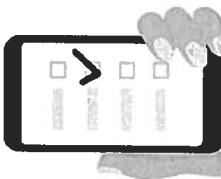
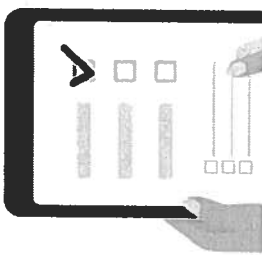
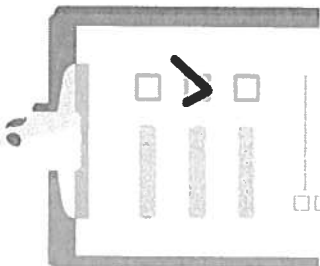
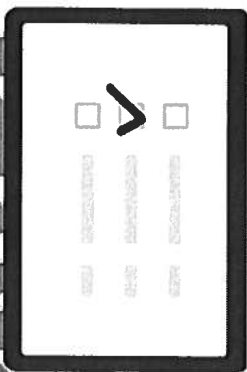
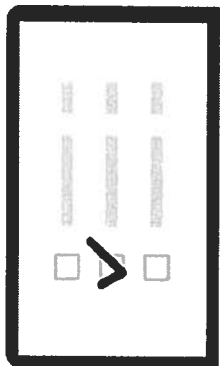
FAMILY/GUARDIAN SURVEY

- Mailed to families with an adult family member living OUTSIDE of the home.
- Examples would be Independent Living, Licensed facility, Supported Living, others
- 18 years and older

CHILD FAMILY SURVEY

- Mailed to families with a child living AT HOME.
- Lives with you at the same physical address
- 17 years and younger

WHEN YOU RECEIVE THE SURVEY



IN PERSON SURVEY

- **Current Cycle: In-Person Survey (IPS)** During this cycle, a random sample of individuals 18 years or older, receiving at least one regional center funded service in addition to case management will be surveyed. Respondents will be given the option to have their survey conducted face-to-face at their preferred location or remotely using Zoom Healthcare, a HIPPA compliant video conferencing platform.

QUICK FACTS

- ▶ Voluntary
- ▶ Not a TEST
- ▶ Confidential
- ▶ Services does not change

NCI DCC MAIN DASHBOARD

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DASHBOARD/

QUESTIONS?

