



Board of Directors Meeting

Wednesday, June 28, 2023, 6:00 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

702 N. Aurora Street

<https://us06web.zoom.us/j/83870702880?>

pwd=ZhhBS3U1WUtsVE9uQWEyUStCNFhpUT09, Passcode: 515657, Or One tap mobile:
+16694449171

Stockton, CA, 95202

For accommodations, please contact Doug Bonnet at 209-955-3656, or by email at DBonnet@vmrc.net. Spanish translation is included and is available without requesting.



Meeting Book - Board of Directors Meeting

Board of Directors Meeting

A. Call to Order, Roll Call, Reading of the Mission Statement

Margaret Heinz

The Mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community.

B. Review of the Meeting Agenda

Margaret Heinz

C. Review and Approval of the Board of Directors Meeting Minutes of 04/26/23

Margaret Heinz

Action

D. Presentation - Ami Sullivan, Kinetic Flow, 2023 Satisfaction Surveys

1. Public Comment on Satisfaction Surveys

E. Consent Calendar Items

Margaret Heinz

Action

1. Finance Committee Meeting Minutes of May and June 2023
2. Executive Committee Meeting Minutes of May and June 2023
3. Consumer Services Committee Meeting Minutes of May and June 2023
4. Nominating Committee Meeting Minutes of May 2023
5. Bylaws Committee Meeting Minutes of May 2023
6. Legislative Committee Meeting Minutes of May 2023

F. Public Comment

Margaret Heinz

Each member of the public may have 3 minutes for comment. If an interpreter is needed, 6 minutes will be given.

G. Committee Reports

1. VMRC Professional Advisory Committee, Coalition of Local Agency Service Providers (CLASP)
Liz Herrera-Knapp
2. Self-Determination Advisory Committee (SDAC)
Vivian Nicolas
3. Consumer Advisory Council, Self-Advocacy Council Area 6 (SAC6)
Crystal Enyeart
4. Finance Committee
Alicia Schott and Melissa Stiles

<ul style="list-style-type: none"> a. Approval of Contract Status Reports (CSR) for May and June 2023 brought forth as a motion from the Finance Committee Melissa Stiles 	Action
<ul style="list-style-type: none"> b. Approval of Contracts over \$250,000 for May and June 2023 brought forth as a motion from the Finance Committee Alicia Schott 	Action
5. Consumer Services Committee Dr. Suzanne Devitt	
6. Legislative Committee Lynda Mendoza	
7. Bylaws Committee Linda Collins	
<ul style="list-style-type: none"> a. Approval of Proposed Changes to Bylaws brought forth as a motion from the Bylaws Committee 	Action
8. Nominating Committee Linda Collins	
<ul style="list-style-type: none"> a. Approval of Nominated Board Members brought forth as a motion from the Nominating Committee <ul style="list-style-type: none"> 1. Jeff Turner 2. Jody Burriss 	Action
<ul style="list-style-type: none"> b. Approval of Slate of Officers for 2023/2024 Fiscal Year brought forth as a motion from the Nominating Committee 	Action
9. Popplewell Review Team Erria Kaalund	
10. DEBI Committee Mark Crear	
H. Executive Director's Report Tony Anderson	
I. Other Matters Margaret Heinz	
J. Board Member Activities and Reports Margaret Heinz	
K. President's Report Margaret Heinz	
<ul style="list-style-type: none"> 1. Approval of Board of Directors Meeting Schedule for 2023/2024 brought forth as a motion from the Executive Committee 	Action
<ul style="list-style-type: none"> 2. Approval of Community Access Specialist Position brought forth as a motion from the Executive Committee 	Action
<ul style="list-style-type: none"> 3. Approval of Controller Position 	Action
L. Next Meeting - Wednesday, July 26, 2023, 6:00 PM, Hybrid (In-Person and via Zoom) Margaret Heinz	
M. Adjournment Margaret Heinz	



Minutes for Board of Directors Meeting

04/26/2023 | 06:00 PM - 08:00 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Board Members Present: Jose Lara, Suzanne Devitt, Dr. Steve Russell, Crystal Enyeart, Linda Collins, Margaret Heinz, Alicia Schott, Liz Knapp, Lynda Mendoza, Jessica Quesada, Lisa Utsey, Robert Balderama, Anthony Owens, Gabriela Castillo, Dr. Li

Board Members Not Present: Emily Grunder (Informed Absence), Brandy De Alba (Informed Absence), Tom Toomey, Erria Kaalund (Informed Absence)

VMRC Staff Present: Tony Anderson, Doug Bonnet, Christine Couch, Angelique Shear, Bud Mullanix, Brian Bennett, Tara Sisemore Hester, Claire Lazaro, Michele Poaster, Melissa Stiles, Evelyn Ledezma Solis, Gabriela Lopez, Liz Diaz, Sandra Smith, Emelia Vigil, Aaron McDonald

Public Present: Irene Hernandez, Rachelle Munoz, Tumboura Hill (QATA), James Ford (DDS), Angela Lewis, Chelsea Silveira Burgos, Dora Contreras, Gricelda Estrada, Mari Gomez, Maria Elena Diaz, Liliana Escudero, JD Robinson, Maria Solano, Isela Bingham, Jeannett K

A. Call to Order, Roll Call, Reading of the Mission Statement

Meeting called to order at 6:03pm. Margaret led the reading of the Mission Statement. Doug Bonnet took the roll. A quorum was established. Margaret thanked everyone for attending.

B. Review of the Meeting Agenda

Margaret Heinz reviewed the agenda.

C. Review and Approval of the Board of Directors Meeting Minutes of 02/22/23

Alicia Schott made a motion to approve the Board of Directors Meeting Minutes of 02-22-2023. Lynda Mendoza seconded the motion. The Board of Directors Meeting Minutes of 02-22-2023 was approved unanimously.

D. Presentation - Enos Edmerson, Jr., VMRC Employment Specialist

The board of directors asked questions about the presentation and Enos answered the questions.

E. Public Comment

Kenneth Huntley – I am a long-time client of VMRC. Hearing the Mission Statement, VMRC is not serving his best needs. Since 2021 he has been on a path to get a new hearing device, due to severe ear infections. He needs an implant to take the hearing aids out of the ears to breath and improve hearing. UCSF stopped working with him, due to VMRC not stepping in and saying what we need. VMRC didn't want to communicate directly with UCSF. I gave up in 2022 and primary ear doctor said no, giving up is not good. They tried another clinic that was accepting HPSJ in January 2023. When he met with the surgeon, on Feb 14, 2023, the implant wasn't covered by medi-cal, medicare will pay a portion of the surgery, he shared the SC's name, email and phone number. The doctor wanted an open communication process to work together to get the implant. Kenneth did everything on his part. Anita knows. The SDP program knows. The SDP IPP plan is very concise and shows that he really needs to get this. It was stressed in there. When he hired Tumboura Hill, just recently, it was a little blotter in his IPP. He is frustrated and wants help from VMRC.

Tumboura Hill – he wants to continue Kenneth's story. He is not being heard. He is driving around, getting papers, seeing doctors. His SC is Anita Vodden and she doesn't reply to him. We made 4731 complalints. Talk to Anita so she can reply to him. We drove here to drop off paperwork and asked for the PMOD and we got Anita Vodden – the issue is communication. You are getting paid to do this, it shouldn't be a challenge. We talked last quarter about the NCI, this is our local core indicator. We aren't worried about everyone else, we are worried about right here. Someone please see to Anita Vodden to respond to Kenneth when he sends an email. He shouldn't call 4 times or email 5 times to get a response. Tumboura is giving a helping hand to help him live.

Jeremiah Martin – a client of VMRC. My situation is dealing with communication. I have been with VMRC since I was about 2 or 3. The communication has been a problem for me. It's not with my SC, it's with when I need something done. I shouldn't have to wait to get it for a month. When I was with another RC, it took me 2 weeks to get a new SC. But when I came back to Stockton, it took almost 3 months to get me where I am now. I shouldn't have to wait for a bus pass or ID voucher. I put in multiple complaints. I had to get an advocate, Mr. Tumboura Hill. The point I'm making is more communication following up with VMRC. There are some other folks who will need that.

Erick Thurman, an Independent Facilitator from SJ Area – I have over 30 years experience working with the ID community. I am an asset with self-determination services, based on my experience in this community.

Gricelda Estrada, via interpreter – good afternoon to all. I want to make a complaint that the chat is disabled at these board meetings. It doesn't allow the community to be involved. I can't see the comments. It doesn't give us access. That limits us to have direct contact with the people on the board. So I'd rather have it be a zoom meeting. And I've also been fighting for this for several months, I would like the camping to be brought back to VMRC. Camping was only given as a resource. But also the outreach was not, the social recreation was not given. Non-medical therapy and tutoring as well. That is what I'm asking the Board of Directors, why was this policy not re-established completely? And I'm for this community, I've been writing several emails to the SC that I want to be part of this policy since December 2021. I found out that the policy was re-established without inviting the community. I just want the services to be re-established.

JD/Jan Robinson – A couple of concerns regarding the timelines of IPP's and budgets. I have a current situation where one of my, I'm an IF also, one of my children, we did his IPP in November, I just got the IPP signed last week. And the budget today, the amended budget. The other issue I have is with my daughter. We did her IPP, she is in self-determination, we did her IPP in February and I'm still waiting. She is nearing her 60 days before she has no part of self-determination because of the FMS rules. I'm just wondering what VMRC is going to do to comply with the responsiveness with the SC's and following the generally acceptable accounting principles when developing a budget for the consumers.

Liliana Escudero, via interpreter – So my question is who here can answer my question, why are these meetings held via webinar? She just wants an answer. I support Gricelda Estrada.

Dora Contreras – I agree with Gricelda. I have a tendency to let you know that this meeting are getting restrictive. People that don't have technology savvy, can't figure it out, I did because I can. This is very restrictive, with no chat, I couldn't send a message to say I couldn't find the mute button. I'm done with that. I want to talk about safety net services. I think VMRC needs to look at more safety net services. I'm talking about other families, I meet in the community. They have Saturday or Sunday emergency services and the staff can only ask if they have respite or a PA to work the weekend. People don't want to work on the weekend when they work all week. We need to look at other RC's to see what they are doing with crisis situations. It's very frustrating. I would like the board to consider crisis services with more importance.

F. Consent Calendar Items

Lynda Mendoza made a motion to approve the consent calendar items. Lisa Utsey seconded the motion. Motion passes unanimously.

1. Finance Committee Meeting Minutes of March and April 2023
2. Executive Committee Meeting Minutes of March and April 2023
3. Consumer Services Committee Meeting Minutes of March 2023

G. Committee Reports

1. VMRC Professional Advisory Committee, Coalition of Local Agency Service Providers (CLASP) by Liz Herrera-Knapp
 - Last two meetings were held on March 27th and April 24th, 2023 via Zoom
 - CLASP currently has 14,780.09 in our account
 - We have 72 paid members
 - During the March Meeting we had Kelsea Carbajal from Kroloff Law Firm present about Updated Labor laws.
 - During the April Meeting we had Path Now present on their new services
 - We are currently working on updating our bylaws to be voted on during our June Meeting

- We have updated our Mission Statement which will be voted on by our leadership during our May meeting and will be brought to our Membership for final approval
- CLASP is having elections and our current slate of 2023-2024 officers
- We are currently working on our Provider Conference which will be held October 24th, 2024.
- Next meeting May 22nd, 10am via zoom

2. Self-Determination Advisory Committee (SDAC) by Mariela Ramos – Tony gave the report in Mariela’s absence. DDS created a new standardized vendorization packet so every regional center is the same. DDS is working on the rate structure for the Fiscal Management Services (FMS). It is a problem for us as we don’t have a lot of FMS providers. The state is getting close to a new rate structure.

3. Consumer Advisory Council, Self-Advocacy Council Area 6 (SAC6) by Crystal Enyeart

SAC6 report to VMRC Board, April 2023

April 14, 2023, SAC6 had a table at the CHOICES Conference where material was available on Self Advocacy, what SAC6 does, self-determination information and handouts of the SAC6 Chatter letter. It was so nice to be in person, for those who could attend. Others still attended just via zoom.

April 20, 2023, SAC6 consultant Lisa U. gave a presentation to some of the VMRC staff at the Modesto site on the End-of-Life Prepare for Care presentation. This was a great way for her to practice and receive feedback on what she can improve on and a great training for Service coordinators at VMRC.

April 26, 2023, SAC6 members Jessica and Dena will be working the SAC6 table at the Transition Fair in Stockton. This is a great opportunity to talk with others about any unmet needs they may have.

April 28, 2023, SAC6 members Crystal and Lisa will be working the SAC6 table at the Transition Fair in Modesto. This is a great opportunity to hand out information on Self Advocacy, what the VMRC Advocate job is and provide people with educational materials.

SAC6 has had several meetings to prepare for their three presentations for the Supported Life Conference that is in May 2023. We are just about to our final stages now.

**Check out our webpage from the VMRC website, we have updated information and contact info.

Upcoming events:

Statewide Supported Life Conference is May 12th & 13th SAC6 is presenting on three different sessions.

May 26th the Mountain County will also be having a Transition Fair.

Sincerely,

Crystal Enyeart

SAC6 representative to the VMRC Board and Consumer Services.

4. Finance Committee by Alicia Schott and Melissa Stiles

- a. Approval of Contract Status Reports (CSR) for March and April 2023 - Melissa Stiles and Alicia Schott, Action – The Finance Committee brings this report as a motion to approve the CSR report for March and April as presented. Lynda Mendoza seconded the motion. The motion was approved unanimously.
- b. Approval of Contracts over \$250,000 for March and April 2023 Alicia Schott, Action – The Finance Committee brings this report as a motion to approve contracts over \$250,000 for March and April 2023. Crystal Enyeart seconded the motion. Liz Herrera Knapp abstained. The motion passes.

5. Consumer Services Committee - Dr. Suzanne Devitt reported the last meeting was held on March 1, 2023. They had a presentation from Pacific Home Care Services and Respite. They also heard several reports from staff, one about resource development and the first Residential Services Orientation. There is also one additional children's home vendored in Stanislaus County. Dr. Claire Lazaro shared with them that there are trainings focused on consumer health to staff to educate about issues that arise regarding health. The next meeting is May 3, 2023 at 515pm.

6. Legislative Committee - Lynda Mendoza shared that there is no report at this time. The next meeting is end of May, early June pending the report from the Governor's office.

7. Bylaws Committee-Lynda Mendoza should be Linda Collins, this was an error. Linda reported that there has not been a meeting. The next meeting is scheduled for June.

8. Nominating Committee-Linda Collins reported that there are 2 openings and they have accepted applications from the areas of vacancy, which is Stanislaus. There were 15 applications with 8 being exceptional. Linda was very impressed! There are interviewing 8 of the applicants in Modesto. They are set for May 23 and May 25. There may be 3 applicants that potentially have conflicts and are not eligible.

9. Popplewell Review Team-Erria Kaalund is not able to be here tonight. Doug Bonnet and Christine Couch reviewed the funds. The committee met tonight to consider a donation to a family and consumer in need.

H. Executive Director's Report – Tony Anderson

Today is administrative professionals' day and we thank all who support us at VMRC, without them we could not serve our community.

I'll be interviewed next week on Monday morning on FX40 news to highlight the next event from teh DSP Collaborative, the job fairs. We currently have ads running on television highlighting the job fairs and our website for the DSPs, dspcollaborative.org

We had a manager training this week where we reviewed the organizations Values as they are the underpinning for our code of ethics then we focused on the code and discussed how to navigate conflicts within the codes.

We also had a training from the DFEI manager on microaggressions and how to support our staff who feel like they are targets of microaggressions.

We have received some initial data from our strategic plan surveys and in June we'll have a full report from Ami Sullivan from Kinetic Flow.

The Association of Regional Center Agencies is working to create a standard intake and vendorization process in collaboration with DDS.

Tony reminded the board that the reason we stopped having the chat available for the remote option of board meetings was that during our last summer retreat our parliamentarian trainer and our legal counsel both independently informed us that when the public starts bring up non-agenda items in the chat and we comment on it we are violating public meeting requirements. We're only allowed to discuss items that we have told the public we will be talking about.

I. Other Matters - none

J. Board Member Activities and Reports - none

K. President's Report – Margaret Heinz reported that her class participated in the CHOICES Conference online. It was so much fun attending on zoom. There were great advocates speaking! Thank you very much! She spent her day today at the transition fair – and she visited every table and it was amazing. Her class had such an incredible time learning. They were able to ask questions at each of the tables. When they got back to school the students were able to tell her what they wanted to learn more about. She appreciates VMRC for making it happen today. It will also happen on Friday in Modesto and on May 26 in Calaveras. She saw another quality group from VMRC at the Life Skills Event! Dave Vodden and his team had a table set up – when the young adults visited the VMRC table they quizzed them on who the SC was and gave out their business cards! It was a great experience. This weekend we will be at the ARCA Academy for training.

L. Next Meeting - Wednesday, June 28, 2023, 6:00 PM, Hybrid (In-Person and via Zoom)

M. Adjournment at 7:23pm

WELCOME

2023 SATISFACTION SURVEYS



KINETIC FLOW

JUNE 2023





AGENDA

AGENDA

1. Context
2. Individual and Family Survey
3. Provider Survey
4. Employee Survey
5. Next Steps
6. Thoughts and Questions



2022-23



Staffing Shortages

- Increased Caseload/Workload
 - Changing Caseloads
- Provider Staff Shortages



COVID-19 Epidemic

- Virus evolution
- Vaccine/Booster Programs
- Absences (staff/provider/people served)
- Uncertain/Changing Protocols



Instituted Hybrid Work

- Implementing Hybrid Work
 - Flex Schedules
- Increased Technology Options



Budgetary / Policy Impacts

- Growth Position Funding
- Self-Determination Expansion
- LACC Planning



New Service Models / Vendors

- Social /Recreational Service
- Rate Increase Changes
- Continuation of some Hybrid Services



New Opportunities (and Responsibilities)

- Deaf/Hard of Hearing Specialists
 - LACC Funding



THE IMPACT

- COVID Residual Fatigue/Stress/Emotional/Discontent
- Social disconnection
- Increased Impatience / “quick fuse”
- Remote connections, lack of unintentional communications, connections, support and empathy
- Increased digital divide



Understanding the Results

To maintain methodological consistency and baseline validity, metrics and methodology are consistent with past VMRC efforts.



The Scales

- Unbalanced Scale (Individual, Provider)
- Agreement (Individual, Employee)



Satisfaction =
Expectation - Performance



Statistical Significance

In statistics, a result is significant if it is unlikely to have occurred by chance.



Individual and Family Survey



PAGE 6



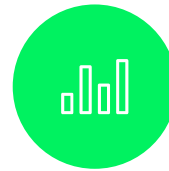
Kinetic Flow Corp.
A Kinetic Services Group

How?

(The Methodology)

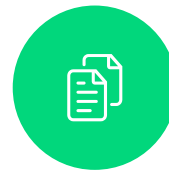
Valley Mountain Regional Center's Individual and Family Satisfaction Survey is designed to:

1. **drive change** from the those who are the experts in the impact of services and supports – people and families served.
2. **provide statistically sound, actionable insights** for data-driven decision making at a number of levels within the agency.



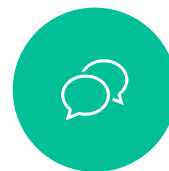
Sample

- 2,074 Individuals/Families selected
- Targeted random sampling



Questionnaire

- 18 questions:
- Qualitative/quantitative



Data Collection

- 894 voices represented



How People Participated

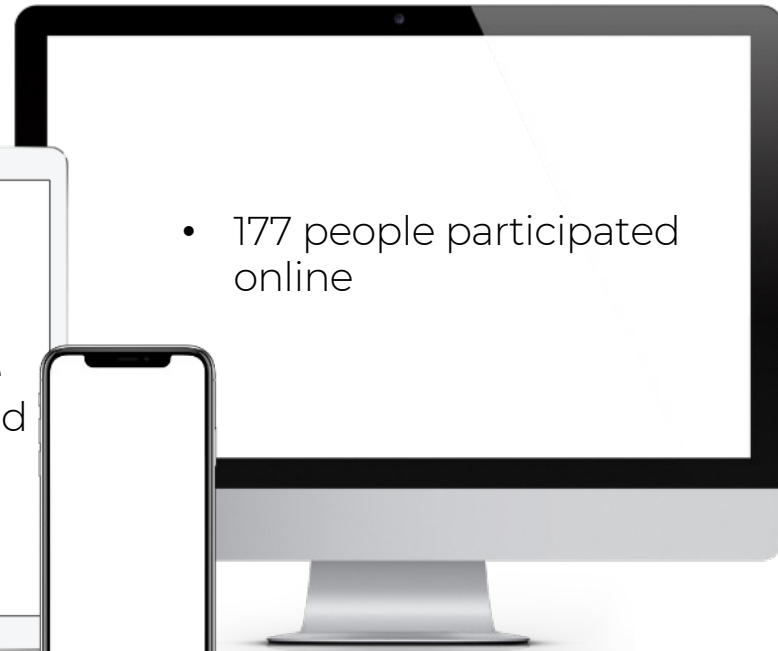
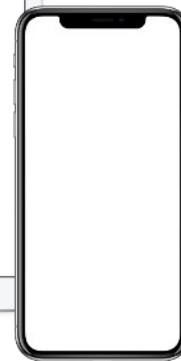


- 122 people participated via live telephone interviews

- Achieving the standard research practices of a 99% confidence interval with 4.21% margin of error



- 595 people participated via SMS



- 177 people participated online

INDIVIDUAL/FAMILY SATISFACTION

Respondents provided ratings between “Good” (3.00) and “Excellent” (4.00), with 10 of the 15 metrics rated 3.50 or higher.

Of the 14 metrics asked in both 2023 and 2020, VMRC declined from 2020 to 2023 an average of -0.22 per metric.

THE HIGHS...

- Service coordinator treating you with dignity and respect (3.81)

THE LOWS...

- VMRC staff in reaching out to you with information about community events, regional center news or other resources? (3.26)



SUPPORT AND EMPOWERMENT



- I/my family feel(s) empowered. (71%)
 - Range by primary ethnicity 67% - 83%
- I/my family feel(s) supported by the regional center. (78%)
 - Range by primary ethnicity 75% - 88%
- I/my family have/has the ability to make life decisions, including decisions about my services and supports. (68%)
 - Range by primary ethnicity 59% - 75%
- I/my family is encouraged and supported to envision a future or life of my/our own choosing. (72%)
 - Range by primary ethnicity 64% - 78%



SERVICES & SUPPORT

Have you been able to reach your Service Coordinator?

	2023
I have always reached my SC	16%
I have not tried to call/reach my SC	14%

If your SC was not available, have you been able reach someone who could assist you?

	2023
Yes, Always	50%
Yes, Most of the Time	20%
Yes, Some of the Time	14%
Yes, but Rarely	8%
No, Never	8%

Were you able to get the services... you needed from the regional center during the recent months?

	2023
I didn't need anything or anything different from the regional center	17%

Of those who needed something from the regional center during the recent months, were you able to get what you needed?

	2023
Yes, I was able to get what I needed from the Regional Center	83%
No, I was not able to get what I needed	17%



ACROSS SUB-DEMOGRAPHIC GROUPS, DIFFERENCES EXIST

Sub-Demographic Group	Average Score
Filipino	3.75
Other Language	3.69
50+ years of age	3.67
Asian Indian	3.59
African-American	3.59
Stockton	3.55
Spanish	3.53
13-22 years of age	3.53
VMRC	3.52
Hispanic / Latino/a/e	3.52
English	3.51
White	3.50
23-49 years of age	3.50
4-12 years or age	3.50
Modesto	3.50
Other Ethnicity	3.45
San Andreas	3.38
0-3 years of age	3.18

Provider Survey

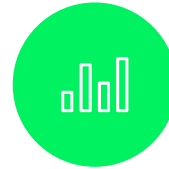


How?

(The Methodology)

Valley Mountain Regional Center's Service Provider Survey is designed to:

1. **drive change** for our vendored partners charged with directly supporting people served and families.
2. **provide statistically sound, actionable insights** for data-driven decision making at a number of levels within the agency.



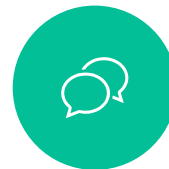
Sample

- All contracted service providers



Questionnaire

- 16 questions:
 - Qualitative/quantitative



Data Collection

- Online
- March 3rd – 20th, 2023
- 263 voices represented



SERVICE PROVIDER SATISFACTION

THE HIGHS...

- Your comfort level in contacting VMRC
 - 3.77 in 2023
 - 3.82 In 2020
 - 3.63 in 2017
 - 3.48 in 2014

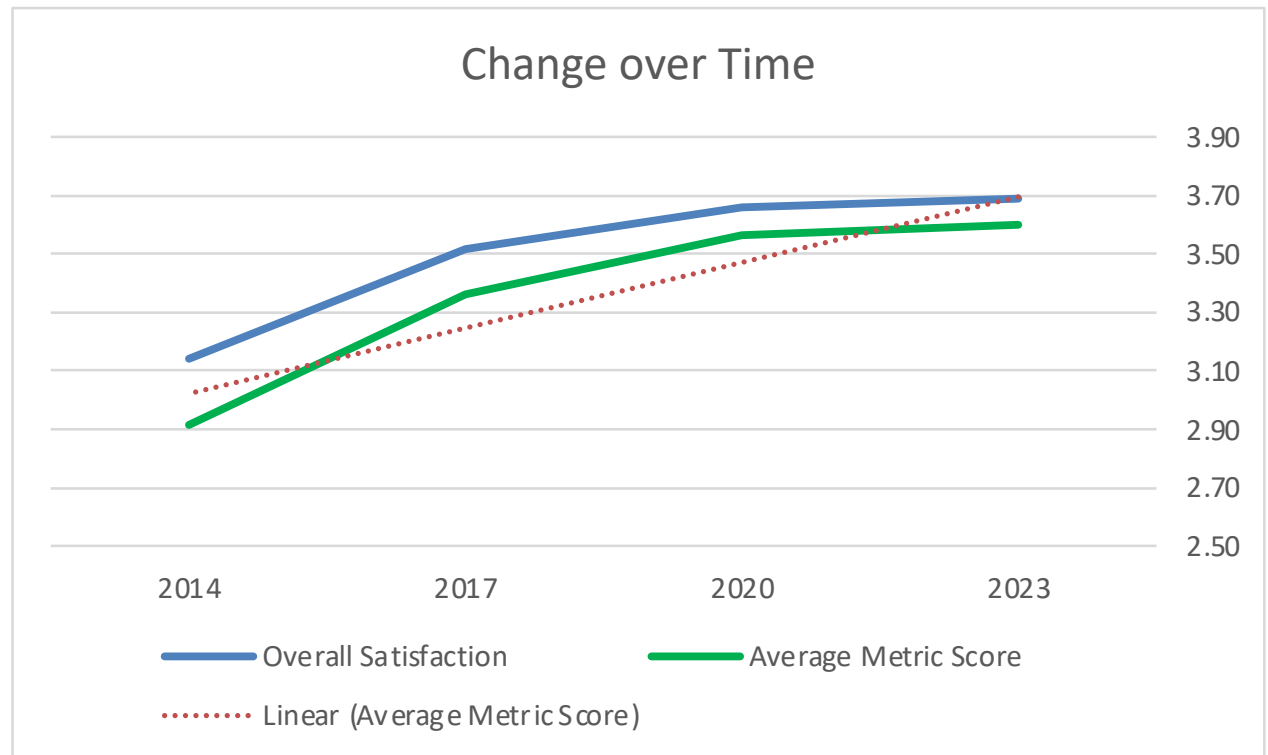
THE LOWS...

- How well VMRC staff communicates with your agency regarding issues related to your agency's contract or services?
 - 3.44 in 2023,
 - 3.36 in 2020,
 - 3.04 in 2017,
 - 2.38 in 2014



SINCE 2014...

Since 2014, when VMRC began working on these metrics, service providers have noted statistically significant improvement in regional center support – an average 0.70 improvement in metrics, with improvements ranging from 0.29 – 1.14!



CORE METRICS: 2017 - 2023



Metric	2023	2020	2017	Difference (2023-20)
How well VMRC staff communicates with your agency regarding legislative and regulation changes?	3.52	3.35	3.04	0.17
How well VMRC staff communicates with your agency regarding issues related to your agency's contract or services?	3.44	3.36	3.18	0.08
How knowledgeable are VMRC staff about the Lanterman Act and other laws related to services to people with developmental disabilities?	3.64	3.68	3.52	-0.04
How knowledgeable VMRC staff are about VMRC policies?	3.66	3.69	3.41	-0.03
How consistent VMRC staff are in the information they provide to your agency?	3.49	3.40	3.17	0.10
VMRC staff's level of respect for your input as a service provider?	3.68	3.68	3.41	0.00
Your comfort level in contacting VMRC?	3.77	3.82	3.63	-0.05
The VMRC staff at returning your telephone calls and emails?	3.53	3.43	-----	0.11
The regional center's support of professional development for our provider community?	3.57	3.60	-----	-0.02
Overall, how would you rate VMRC?	3.69	3.66	3.51	0.03
Overall, during the past year, how helpful do you feel VMRC has been in supporting you as a valued provider?	3.58	-----	-----	-----

Employee Survey

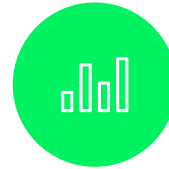


How?

(The Methodology)

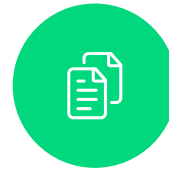
Valley Mountain Regional Center's Employee Survey is designed to:

1. **drive change** from the those who are at the core and heart of service delivery.
2. **provide statistically sound, actionable insights** for data-driven decision making at a number of levels within the agency.



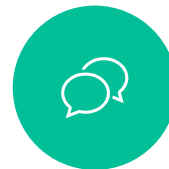
Sample

- All Employees (minus the Executive Director)
- 443



Questionnaire

- 73 questions:
- Qualitative/quantitative




Data Collection

- Online
- March 1st – 18th, 2023
- 321 respondents

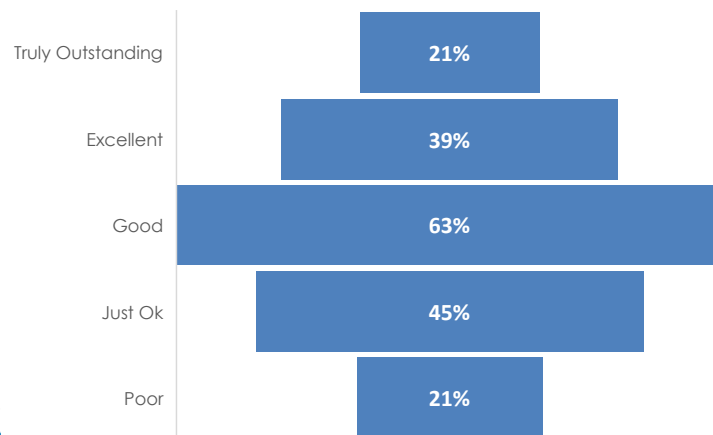


EMPLOYEE SATISFACTION SURVEY - OVERALL

OVERALL, :

- 21 metrics 
- 7 metric unchanged
- 31 metrics 

“Overall, during the last few months, how well do you feel VMRC has done in supporting you as a valued employee?”



WHERE WE EXCELLED

THE HIGHS...

- I care about and am committed to doing the best job I can each day. (94%)
- My supervisor listens to me when I have a comment, question or concern. (93%)
- My supervisor treats me with respect. (92%)

THE GREATEST INCREASES (2020-23)

- In the last six months, my supervisor talked to me about my progress. (17%)
- I have a well-functioning computer, reliable network and up-to-date information systems to help me do my job effectively. (16%)
- In the last two weeks, I have received recognition or praise for doing good work. (10%)





WHERE WE CAN IMPROVE

THE LOWS...

- I receive fair compensation for what I do.... (39%)
- The communication across organizational boundaries within the regional center enables us to perform our jobs effectively. (44%)
- Upper Management is open to suggestions for improvement. (44%)
- VMRC promotes a balanced lifestyle, and a healthy work-related stress level. (44%)

THE GREATEST DECREASES (2020-23)

- I have sufficient resources, tools and time to perform my job. (-9%)
- The policies and procedures in my work unit are clearly stated and allow me to do my job effectively. (-9%)
- The objectives and goals of my work unit are reasonable and attainable. (-9%)

RETENTION AND ENGAGEMENT



Responses	2023
Yes, Definitely	51%
Yes, Maybe	32%
No	12%
Don't know	5%

Would you want to be working for VMRC in two years?

Levels of Engagement	RC Average	VMRC 2023	VMRC 2020	VMRC 2017	VMRC 2014	VMRC 2013
Engaged	10%	19%	9%	8.50%	6%	2%
Not Engaged	61%	58%	63%	65.30%	58%	38%
Actively Disengaged	19%	23%	27%	28%	35%	60%

OUR PATH FORWARD

- Expectation Setting
 - Satisfaction = Expectation-Performance
 - Education
 - Why!
- Personal / Intentional Connections
 - Migration to in-person Team/Unit Meetings, in-person family/home visits
 - Intentional remote connections
 - Information sharing, mentoring, training
- Supporting Emotional Processing
 - Patience, Space, Connections



“The regional center has been a great support in our lives, I loved that they fully help from the first contact and to date, they share valuable information and guide me with services, I am very grateful to all the staff with that I have had contact throughout this time, now I know that families are not alone... thank you VMRC.”





Minutes for Finance Committee Meeting

05/10/2023 | 05:30 PM - 06:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Linda Collins, Jose Lara, Alicia Schott, Lisa Utsey, Connie Uychutin, Apriely Sisk

Committee Members Not Present: Margaret Heinz (informed absence)

VMRC Staff Present: Tony Anderson, Melissa Stiles, Doug Bonnet, Christine Couch, Tara Sisemore-Hester, Corina Ramirez

Public Present: Rachelle Munoz (facilitator)

A. Call to Order, Roll Call, Review of Meeting Agenda

Alicia Schott called the meeting to order at 5:30pm. Doug Bonnet took roll call. The committee reviewed the meeting agenda and the corrections to the agenda.

B. Review and Approval of Finance Committee Meeting Minutes of 04/12/23

The Committee reviewed the minutes from the Finance Committee Meeting of 04-12-2023. Lisa Utsey made a motion to approve the Finance Committee Meeting Minutes of 04-12-2023. Linda Collins seconded the motion. The Finance Committee Meeting Minutes of 04-12-2023 were approved unanimously.

C. Approval of Contracts over \$250,000

Corina Ramirez presented the contracts over \$250,000 expiring 06-30-2023. Corina answered any questions that the committee had. Linda Collins made a motion to approve

the contracts over \$250,000. Lisa Utsey seconded the motion. Connie Uychutin abstained. The Contracts over \$250,000 were approved.

D. Fiscal Department Update

1. Melissa Stiles presented the Contract Status Report (CSR) as of March 31, 2023. Connie Uychutin made a motion to approve the Contract Status Report as of March 31, 2023. Lisa Utsey seconded the motion. The CSR as of March 31, 2023 passed unanimously.
2. Melissa Stiles presented the Purchase of Service (POS) Expenditures and answered any questions the committee had.
3. Melissa Stiles presented the Operations (OPS) Expenditures and answered any questions the committee had.

E. Next Meeting - Wednesday, June 14, 2023, 5:30 PM, VMRC Stockton Office Cohen Board Room and via Zoom Video Conference (Hybrid)



Minutes for Finance Committee Meeting

06/14/2023 | 04:00 PM - 05:00 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Alicia Schott, Jose Lara, Linda Collins, Lisa Utsey, Connie Uychutin

Committee Members Not Present:

VMRC Staff Present: Doug Bonnet, Brian Bennett, Christine Couch, Melissa Stiles, Corina Ramirez

Others Present: Rachelle Munoz

A. Call to Order, Roll Call, Review of Meeting Agenda

Alicia Schott called the meeting to order at 4:00pm. Doug Bonnet took roll call and a quorum was established. The committee reviewed the meeting agenda.

B. Review and Approval of Finance Committee Meeting Minutes of 05/10/23

The Committee reviewed the minutes from the Finance Committee Meeting of 05-10-2023. Lisa Utsey made a motion to approve the Finance Committee Meeting Minutes of 05-10-2023. Linda Collins seconded the motion. The Finance Committee Meeting Minutes of 05-10-2023 were approved unanimously.

C. Approval of Contracts over \$250,000

Corina Ramirez presented the contracts over \$250,000 expiring 07-31-2023. She also presented a new contract, Kavere Services – Cherryland, effective 6-1-2023; and the Brilliant Corners contract, effective 06-01-2023. Corina answered any questions that the committee had. Lisa Utsey made a motion to approve the contracts over \$250,000,

including Brilliant Corners. Linda Collins seconded the motion. Connie Uychutin abstained. Contracts over \$250,000, including Brilliant Corners were approved.

D. Fiscal Department Update

1. Melissa Stiles presented the Contract Status Report (CSR) as of April 30, 2023. Melissa answered questions from the committee. Connie Uychutin made a motion to approve the Contract Status Report as of April 30, 2023. Linda Collins seconded the motion. The CSR as of April 30, 2023 passed unanimously.
2. Melissa Stiles presented the Purchase of Service (POS) Expenditures and answered any questions the committee had.
3. Melissa Stiles presented the Operations (OPS) Expenditures and answered any questions they committee had.
4. Melissa Stiles presented the Cash Projection Report for the end of the fiscal year.

E. Next Meeting - Wednesday, July 12, 2023, 5:30 PM, VMRC Stockton Office Cohen Board Room and via Zoom Video Conference (Hybrid)



Minutes for Executive Committee Meeting

05/10/2023 | 06:30 PM - 07:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Alicia Schott, Linda Collins, Lynda Mendoza, Suzanne Devitt

Committee Members Not Present: Margaret Heinz (informed absence)

VMRC Staff Present: Doug Bonnet, Christine Couch, Tony Anderson, Tara Sisemore Hester

Others Present: Isela Bingham (interpreter), Mohamed Rashid, Irene Hernandez (interpreter), Griselda Estrada,

A. Call to Order, Roll Call, Review of Meeting Agenda

Lynda Mendoza, Vice Chairperson, called the meeting to order at 630pm. Doug Bonnet took roll call. The committee reviewed the agenda. The committee has a quorum.

B. Review and Approval of Executive Committee Meeting Minutes of 04/12/23

The committee reviewed the Executive Committee Meeting Minutes of 04-12-2023. Alicia Schott made a motion to approve the Executive Committee Meeting Minutes of 04-12-2023. Suzanne Devitt seconded the motion. The Executive Committee Meeting Minutes of 04-12-2023 were approved unanimously.

C. Items for Approval – n/a

D. Items for Discussion

Executive Director's Report

- There's a new Early Start Standard package that DDS is preparing to have available to all families. The state wants one standard piece of information to be the same across the state. We are including up to eight local resources for the packet that will go to our families and a welcome letter.
- Last month I reported DDS now has a standard package of documents for the Self-Determination program and next the state will be working on a standard process and information for Vendorization and one for Intake.
- National Core Indicators results are in, and they will be posted on our website by the end of the month. Historically we have just included a link to these reports, but it appears they may be wanting us to have a dedicated page.
- The Performance Contract Spring Review is now published on our website. Next, we will be scheduling a public presentation at a board meeting to review the findings. Almost all were within or above state average.
- The Office of Administrative Hearings Advisory Committee will be meeting on May 15th. This is a new process for the public to give feedback on the changes to the appeal process. Jessica Quesada, a member of the Self-Advocacy Council 6 has been selected as a member.
- DDS published a new directive on the Coordinated Family Supports program. The changes include:
 - CFS Service Code and Sub-Code: In the event a direct service provider has not been identified, CFS providers can provide direct support for up to 90 days while a permanent direct care service provider is identified and put in place.
 - CFS Assessments: Regional Centers shall authorize CFS assessments of up to 12 hours.
 - Self Determination Program (SDP) participants cannot access this service at this time.
- The Little Hoover Commission published their report, here are the recommendations:
 - RECOMMENDATION 1: INCREASE CONSISTENCY IN CLIENT EXPERIENCES ACROSS REGIONAL CENTERS
 - RECOMMENDATION 2: TARGET AND REDUCE RACIAL AND ETHNIC DISPARITIES
 - RECOMMENDATION 3: STRENGTHEN STATE OVERSIGHT OF THE DEVELOPMENTAL DISABILITIES SYSTEM
 - RECOMMENDATION 4: MODERNIZE TECHNOLOGY
 - RECOMMENDATION 5: STANDARDIZE THE VENDORIZATION PROCESS
 - RECOMMENDATION 6: STRENGTHEN AND ENHANCE SUPPORT FOR REGIONAL CENTER GOVERNING BOARDS
 - RECOMMENDATION 7: IMPROVE SERVICE COORDINATION
- The May Revise is coming this Friday. In reading the Spring Letter presented at the last budget hearing it looks like there will be some modifications to DDS headquarters in IT and other administrative position/transfers plus some funding statewide to assist regional centers with Home and Community Based Service compliance.
- The Disability Resource Fair organizing committee is moving forward and has received three sponsorships already. The date is set for Oct 7, 2023 from 11 am to 3 pm.
- Nurses Awareness Month, Mental Health Awareness month, and AAPI Month.

Notable Consumer Incidents/Complaints

Case Management is collaborating with the Office of Clients' Rights Advocacy (OCRA) and offering Advanced Health Care Directive (AHCD) clinics in the VMRC offices. OCRA

provides training to parents, families, and people we serve and then meets privately with anyone interested in completing the AHCD. VMRC attends the clinics and is available to answer questions, provide support and serve as a witness to the completion of the document.

Vendor Issue

Career Expo number 1 was in Sacramento on May 3 and by all accounts it was a successful event and providers really appreciated it. We had 250 job seekers attend and we had about 60 providers registered. Tony Anderson was interviewed on television Fox 40 News and we continue to run ads on television. Next event is June 15th from 10 am 2 pm in Lodi at the Grape Festival site.

Self-Determination Updates

- The FMS rate increase is now official.

Rates for Participants Whose Preferred Language is English

FMS Model	Total Number of Employees/Providers in Spending Plan*		
	0-4	5-10	11+
Bill Payer	\$230	\$450	\$690
Co-Employer	\$380	\$600	\$840
Sole Employer	\$380	\$600	\$840

-

Rates for Participants Whose Preferred Language is Not English

FMS Model	Total Number of Employee/Providers in Spending Plan*		
	0-4	5-10	11+
Bill Payer	\$255	\$495	\$760
Co-Employer	\$420	\$660	\$925
Sole Employer	\$420	\$660	\$925

Other Matters – none

Union and Other Staff Issues

Last month we reported we were negotiating with the union regarding a change to the Employment Specialist position that the board recently approved. Unfortunately, we were unable to come to an agreement so we decided mutually to make no change.

E. Public Comment

Gricelda Estrada – I just have a question and concern, once the zoom meetings are removed and we are coming in person. I would like to continue to advocate to continue to allow zoom for families.

F. President's Report – n/a

**G. Next Meeting - Wednesday, June 14, 2023, 6:30 PM, VMRC
Stockton Office Cohen Board Room and Via Zoom Video
Conference (Hybrid)**



Minutes for Executive Committee Meeting

06/14/2023 | 05:00 PM - 06:00 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Alicia Schott, Margaret Heinz, Suzanne Devitt, Lisa Utsey

Committee Members Not Present: Lynda Mendoza, informed absence

VMRC Staff Present: Doug Bonnet, Brian Bennett, Christine Couch, Bud Mullanix, Evelyn Solis Ledezma, Tony Anderson, Gabriela Lopez, Tara Sisemore Hester

Public Present: Isela Bingham, Rachelle Munoz, Irene Hernandez

A. Call to Order, Roll Call, Review of Meeting Agenda

Margaret Heinz, Chairperson, called the meeting to order at 5:00pm. Doug Bonnet took roll call. The committee reviewed the agenda. The committee has a quorum.

B. Review and Approval of Executive Committee Meeting Minutes of 05/10/23

The Committee reviewed the Executive Committee Meeting Minutes of 05-10-2023. Alicia Schott made a motion to approve the Executive Committee Meeting Minutes of 05-10-2023. Suzanne Devitt seconded the motion. The Executive Committee Meeting Minutes of 05-10-2023 were approved unanimously.

C. Items for Approval

1. Job Description – Community Access Specialist: Tony Anderson shared that the budget included an Education Specialist which was funded through the new budget funds. We used the money we saved for this position, Community Access Specialist. Brian Bennett explained that this position was on our Operations Request thru CPP for the last 3 years and it has not been funded. This will focus on housing in the

community. This job description was modeled after other similar positions at other regional centers. Bud Mullanix added that he would like to post the position pending Board Approval. Suzanne Devitt made a motion to approve the Community Access Specialist as presented. Linda Collins seconded the motion. The Community Access Specialist is approved unanimously.

2. 2023/2024 Fiscal Year Board of Directors Meeting Schedule – Margaret Heinz presented the meeting schedule, 4th Wednesday of every other month, starting in July at 6pm, hybrid. Alicia Schott made a motion to approve the 2023/2024 Fiscal Year Board of Directors Meeting Schedule. Suzanne Devitt seconded the motion. The 2023/2024 Fiscal Year Board of Directors Meeting Schedule is approved unanimously.

D. Items for Discussion

Executive Director's Report

- Just a reminder to everyone that the Director's Travels is published every week to provide the board a general idea of what we're doing each week to achieve the mission of VMRC. If you ever wonder how any of our activities relate to the mission drop an email and Tony will let you know.
- We got word that our Performance Contract submission was approved. Next, we will be scheduling a public presentation at a board meeting to review the finding.
- The Disability Resource Fair organizing committee is moving forward and has received two sponsorships already. The date is set for Oct 7th, 2023, from 11 am to 3 pm.
- This is Pride month, and we are sharing information and resources with our staff and community throughout the month. Our very own board member Emily will be featured in an ARCA article about her story.
- We will be off from work next month June 19th for "Juneteenth" the day recognized as the end to the American Slavery institution.
- Coordinate Family Supports - four have been approved but it's taking all of us quite a while to process as it's new.
- Translating IPP timelines - we have a new performance measure for regional centers to see how fast we get translated IPPs back to families.
- Recently I heard a regional center say their providers were complaining that regional centers and the state didn't know or understand the struggles of the provider community and that we were not doing anything to help. My article in the June 9th Newsletter is in response. I talk about the national crisis and everything the state and VMRC has been doing to help. <https://myemail.constantcontact.com/The-VMRC-Newsletter--22.html?soid=1127281735087&aid=4WIRh-yhnoc>
- October 24th CLASP Provider Conference, save the date
- SLI - save the date October 26th and 27th
- CDSA - Save the date DSP Collaborative presentation Sept 19-21
- June 14, 2023 - 5310 Program for transportation new vans etc.
- Almost all of us got cut for not meeting the hiring mandates - it's a myth most of us did meet it and if we could have approached it statewide, we would have done it. We are now at 500 employees and close to 20,000 people served as mentioned in past meetings the three of us are among the fastest growing regional centers in the state.

Notable Consumer Incidents/Complaints

See the SDP highlights. Tara Sisemore Hester shared about a young child who had been eloping has not eloped since additional supports put in the home.

Vendor Issue

- The new DSP survey is out and providers who complete it will receive \$8000 incentive payment.
- Similarly, RCs are being asked to validate data regarding which individuals they serve are working for subminimum wage.
- Career Expo number 2 is tomorrow in Lodi at the Grape festival from 10 am to 2 pm. If you have some time, please come out and support the providers. Thursday is our big DICE event (Disability Industry Career Expo) in Lodi our first event hosted over 250 applicants in Sacramento. We have 60 providers participating and we expect a couple of hundred applicants again. If you're in the area you're welcome to check it out.
- Three start up contracts are being wrapped up for the 2022-2023 fiscal year. HCBS received additional funds to modify services in day programs to serve deaf + consumers: CVTC was awarded and will be modifying their sites and training their staff.

Union and Other Staff Issues

Community Access Specialist Position review. This is the housing specialist position in the resource development department aimed at increasing affordable housing stock and other resources for people with developmental disabilities. Bud Mullanix shared we have 495 employees with 10 starting on June 20. Our turnover rate is very good, about 3% for the year. May and June had 5 employees leave.

Self-Determination Updates

This month I received two very exciting stories of people in the self-determination program and how they used their program to try and succeed in things many thought impossible for them in the past. One young person had no friends or acquaintances, but he was able to take dance lessons and be successful. His mother showed pictures of him dancing with the group in the Disneyland parade. Another young adult who never left the house was seen on video in a stage performance in front of an audience in a beautiful ballroom gown dancing. And a third person is thriving through the therapeutic benefits of music. The advisory is having a meet and greet dinner for the community to join them and talk about the SD program on Thursday night.

Other Matters

Margaret and I will be attending the ARCA annual meetings this week in Sacramento.

E. Public Comment

No public comment .

F. President's Report

Margaret Heinz shared about the Career Expo number 2, tomorrow in Lodi at the Grape festival from 10 am to 2 pm. If you have some time, please come out and support the providers. Thank you to everyone who is sharing this on social media. Please encourage people to come out.

Margaret visited PCS on March Lane and Futures Explored. Both programs were welcoming and fun! She encouraged everyone to visit programs and check out the services out in the community. This will inform you as a board member.

Margaret is going to Sacramento tomorrow with Tony Anderson for an ARCA meeting on Thursday and Friday.

G. Next Meeting - Wednesday, July 12, 2023, 6:30 PM, VMRC Stockton Office Cohen Board Room and Via Zoom Video Conference (Hybrid)



Minutes for Consumer Services Committee Meeting

05/03/2023 | 05:15 PM - 06:45 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members present: Linda Collins, Liz Herrera Knapp, Crystal Enyeart, Margaret Heinz, Anthony Owens, Daime Hoornaert, Dora Contreras, Erria Kaalund

Committee Members not present: Lisa Utsey, Jose Lara, Sarah Howard

VMRC Staff Present: Tony Anderson, Doug Bonnet, Gabriela Lopez, Mark Crear, Christine Couch, Angelique Shear, Katina Richison, Jason Toepel, Evelyn Ledesma, Brian Bennett and Tara Sisemore Hester, Robert Fernandez, and Dr. Claire Lazaro

Public Present: Irene Hernandez, Lisa Culley, Anel Renteria, Myra Montejano, Irma Ojeda, Maria Elena Diaz

A. Call to Order, Welcome, Roll Call

Linda Collins called the meeting to order at 5:17pm. Doug Bonnet took roll. There is a quorum.

B. Review and Approval of the Consumer Services Committee

Meeting Minutes of 03/01/23

Margaret Heinz made a motion to approve the Consumer Services Committee Meeting Minutes of 03-01-2023. Crystal Enyeart seconded the motion. Liz Herrera Knapp abstained. The Consumer Services Committee meeting minutes of 03-01-2023 were approved.

C. Presentation - Kavere Services

Richard Herrera, Vickie Davis, Stacy Marks, Amada Gulley, Wendy Ratto, Ingunn Kristjansdottir Oveny – shared information about Kavere Services Inc. They started serving VMRC adults in 2007. In the last couple of years they began serving children. They reviewed their crisis, step down, and a second step step-down. They also have a wrap around program, Encore, as an in-home program to support families. They have a partnership with University of the Pacific to provide BCBA, behavioral services. They also have Pacific Life Skills services. We watched a video, <https://vimeo.com/702154978>. Kavere Services answered questions from board members. Brochures and business cards were shared with the board. Their website is, <http://kavere.com/>

Dora Contreras asked about how to develop new services in the community as she sees needs. Robert Fernandez shared with her about our vendorization team and how they can support the exploration of potential new vendors/services. A future presentation idea would be how to become a vendor of VMRC.

D. Public Comment

No public comment

E. Intake, Early Start, and Case Management Update

Tara Sisemore Hester, Director of Case Management Children, spoke about the intake/referrals to all offices for Early Start and Lanterman (reports in meeting book); Christine Couch, Director of Case Management Adults, spoke about Consumers In and Out transfer status and the POS exceptions (reports in meeting book). Tony shared that the numbers for Early Start represent 6 caseloads per month and Lanterman represents 1 caseload per month.

Dora Contreras asked about the AB637 waiver status for psychologists in our area. Brian Bennett shared that DDS received our request but we have not received a response from DDS.

F. Self-Advocacy Council Area 6 (SAC6) Update

Consumer Services Report from SAC6 by Crystal, May 2023

April 14, 2023, SAC6 had a table at the CHOICES Conference where material was available on Self Advocacy, what SAC6 does, self-determination information and handouts of the

SAC6 Chatter letter. It was so nice to be in person, for those who could attend. Others still attended just via zoom.

April 20, 2023, SAC6 consultant Lisa U. gave a presentation to some of the VMRC staff at the Modesto site on the End-of-Life Prepare for Care presentation. This was a great way for her to practice and receive feedback on what she can improve on and a great training for Service coordinators at VMRC.

April 26, 2023, SAC6 members Jessica and Dena worked the SAC6 table at the Transition Fair in Stockton. This was a great opportunity to talk with others about any unmet needs they may have.

April 28, 2023, SAC6 members Lisa and I worked the SAC6 table at the Transition Fair in Stockton. This was a great opportunity to hand out information on Self Advocacy, what the VMRC Advocate job is and provide people with educational materials.

April 29, 2023, Lisa, and I attended the ARCA conference in Sacramento.

SAC6 has had several meetings to prepare for their three presentations for the Supported Life Conference that is in May 2023. We are just about to our final stages now.

**Check out our webpage from the VMRC website, we have updated information and contact info.

Upcoming events:

Statewide Supported Life Conference is May 12th & 13th SAC6 is presenting on three different sessions.

May 26th the Mountain County will also be having a Transition Fair and I will be working the SAC6 table.

G. Resource Development Update

Brian Bennett, Community Services Director, and Robert Fernandez, Division Manager, gave this update. Brian shared that they are hosting a training tomorrow for residential services providers. Mark Crear and Aaron McDonald will give this training. The QA team will share trends in recent quality assurance alerts. The Community Placement Plan has request for proposals under review for both grant and non-grant projects. Robert shared information on current projects the team is working on. Robert wanted to share the link for Coordinated Family Support Services with the board, <https://www.dds.ca.gov/services/coordinated-family-support-service/>. Robert and Brian answered questions from the board.

H. Quality Assurance Update

Katina Richison, Division Manager, presented the Quality Assurance Alert Reports (reports in meeting book). Katina and Brian answered questions from the board.

I. Transportation Update

Myra Montejano from R&D Transportation gave an update on the transportation services. She answered questions from the board members.

J. Fair Hearing Update

Jason Toepel, Compliance Manager, presented the Fair Hearing Data (report in meeting book).

K. Coalition of Local Area Service Providers (CLASP) Update

Daime Hoornaert shared the CLASP meeting has had presentations in their meeting to keep their knowledge current in labor laws, an application (PathNow) to use to share the vendor services digitally. CLASP members approved the provider conference for October 24, 2023. They are looking for scholarships. They announced the election slate and will vote on new officers. The Workforce Collaboration between ACRC, VMRC and vendors continues to work together. The goal is raise awareness in the field. They've had job fairs in both ACRC and VMRC. There are commercials on local TV channels. There is also a DSP workforce survey, vendors are encouraged to

complete the survey. They receive reports from VMRC and SCDD at their meetings. The next meeting is May 22 at 10am, via zoom.

L. Clinical Update

Dr. Claire Lazaro, Clinical Director gave the update. They are promoting the Family Wellness project. They have been going to parent support groups to share the information. They held a Family Wellness Brunch in April. The team is attending outreach events. They have a survey to gather information from the community and the link will be in the newsletter.

There was a Hospice Presentation for staff.

Please remember the public health emergency for Covid is ending. People without health insurance will no longer be able to receive the covid vaccines. You have until May 11 to receive free at-home covid tests.

For people receiving controlled medications, there is a new rule, from DEA – Drug Enforcement Agency- being implemented after May 11, that does not allow you to receive your prescriptions for controlled medications through telemedicine. They will need to be prescribed by a physician who sees you in person. Claire answered questions from the board.

M. Committee Discussion on 2023/2024 Consumer Services

Committee Meeting Schedule

Tony Anderson shared that this was a discussion about the meeting schedule. The next meeting is June and that is the last meeting of the committee year. The new President of the board will select the chairs of the committees. This committee will have a new chair. We anticipate a new chair and letting that person move forward with this committee and their schedule.

N. Next Meeting, Wednesday, June 7, 2023, 5:15 PM, Location Hybrid (Stockton Cohen Board Room and via Zoom Video Conference)

The meeting adjourned at 7:00pm.



Minutes for Consumer Services Committee Meeting

06/07/2023 | 05:15 PM - 06:45 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Suzanne Devitt, Jose Lara, Sarah Howard, Daime Hoornaert, Lisa Utsey, Dora Contreras, Crystal Enyeart, Margaret Heinz, Anthony Owens, Erria Kaalund,

Committee Members Not Present: Liz Herrera Knapp

VMRC Staff Present: Doug Bonnet, Christine Couch, Jason Toepel, R&D (Anel Renteria and Myra Montejano), Gabriela Lopez, Mari Bel Trujillo, Evelyn Solis, Katina Richison, Irene Hernandez (interpreter), Brian Bennett, Robert Fernandez, Tara Sisemore Hester, Claire Lazaro

Public Present: Jessica Quesada, Dena Pfeifer, George Lewis, Catrina Castro, Steven Herrera

A. Call to Order, Welcome, Roll Call

Suzanne Devitt called the meeting to order at 5:15pm. Doug Bonnet took roll. There is a quorum.

B. Review and Approval of Consumer Services Committee Meeting Minutes of 05/03/23

Crystal Enyeart made a motion to approve the Consumer Services Committee Meeting Minutes of 05-03-2023 with the changes, CLASP approved the budget for the provider conference and were looking for sponsorships for the provider conference. Lisa Utsey seconded the motion. The Consumer Services Committee Meeting Minutes of 05-03-2023 were approved with the changes as discussed.

C. Presentation - VMRC Best Practices in Residential Care

Brian Bennett reviewed the best practices in residential care, found in your meeting book. The goal is a series of events planned related to the review of the current document, including members of the Community Services team, residential services providers, and case management. The process will involve a lot of folks and will be a meaningful finished document with an expectation of residential care homes with 4 beds or less. The goal is to have all revisions made prior to September so that it comes as an action item to the Consumer Services Committee after August, 2023. As a revised service standard, it will require board approval and DDS approval.

D. Public Comment

George Lewis, State Council on Developmental Disabilities, North Valley Hills Office – thank you to the staff of VMRC for your support of the CHOICES 2023 conference. The update on the Quality Assessment Project – all contractual obligations have been met for VMRC. They surveyed about 440 people and thank you to service coordinators who have encouraged and supported people to participate in the interviews.

E. Intake, Early Start, and Case Management Update

Tara Sisemore Hester, Director of Case Management Children, spoke about the intake/referrals to all offices for Early Start and Lanterman (see attached report); Christine Couch, Director of Case Management Adults, spoke about the in and out transfer status and the POS exceptions (reports in meeting book).

F. Self-Advocacy Council Area 6 (SAC6) Update

Consumer Services Report from SAC6 by Crystal, June 2023

May 4, 2023, SAC6 had their first office hours in the Modesto VMRC Office from 10 am to 12pm.

May 11, 2023, SAC6 members, Lisa U., Catrina, Jessica, Dena, Minette, Robert, and I attended the 2023 Supported Life Conference in Sacramento. I gave a presentation on how to get involved in your regional center. Catrina

and Lisa gave a presentation on Fair hearing process and Lisa also gave a presentation on Planning for End-of-Life Care. Everyone did great!

May 11, 2023, Jessica attended the OAH Advisory Committee for the first time, this was to trouble shoot any issues for the actual meeting.

May 15, 2023, Jessica attended the first OAH Advisory Committee. OAH stands for Office of Administrative Hearings.

May 17, 2023, Catrina attended the VMRC By-laws Committee. This was Catrina first time attending this committee meeting.

May 18, 2023, SAC6 had their quarterly Finance Committee meeting.

May 22, 2023, Lisa attended the Family Wellness Committee meeting.

May 26, 2023, I worked the SAC6 table at the VMRC Transition Fair at the Mountain County.

May 26, 2023, Lisa attended the ARCA meeting via zoom, they are working on affordable housing as this is a very important topic.

**Check out our webpage from the VMRC website, we have updated information and contact info.

Sincerely,
Crystal Enyeart

SAC6 representative to the VMRC Board and Consumer Services.

G. Resource Development Update

Robert Fernandez shared an update on residential projects. The EBSH, children's home in Modesto, Atlantis. They did the first walk-thru through the home with Turning Point (service provider) and Brilliant Corners (housing developer). Once the plans are approved with the City of Modesto, we anticipate opening late this year or early next year. Another project being developed, CPP (Community Placement Project), residential care facility, Denali home in Valley Springs. This will serve elderly people. Remodeling continues and is close to completion. The anticipated date of services is the last quarter of this year. One other project, CPP, children's home by Kavere, Cherryland. Remodeling is almost complete; the anticipated start date of services is this quarter. Robert explained that the funding for the CPP projects is done through the regional center based on the needs of the area. We put out requests for proposals to identify potential providers and make decisions based on the proposal and interviews.

Two other projects – enhanced supported living services interview completed last week. The enhanced supported living will offer consultants. The offer has been made to a provider. The other project is an adult residential provider, and they are being selected. The awardees will be announced in the newsletter on Friday.

The team is continuing to contact providers to complete their rate worksheets so that they receive a rate adjustment based on the rate study.

H. Quality Assurance Update

Katina Richison shared the alert information (included in the meeting book).

I. Transportation Update

R&D, Myra Montejano shared an update (see the presentation in the meeting minutes).

J. Fair Hearing Update

Jason Toepel, Compliance Manager, presented the Fair Hearing Data (report in meeting book).

K. Coalition of Local Agency Providers (CLASP) Update by Daime Hoornaert

June 07, 2023

CLASP Report

1) CLASP Members voted for the Board Officers for 2023-2024 year.

- President- Melanie Gonzales
- Vice President- Kirsten Shadman
- Treasurer- Tamra Hernandez
- Secretary- Chris Martin
- VMRC Board Rep- Liz Herrera-Knapp
- Membership Coordinator- Karyn Gregorius

CLASP Representatives appointed to VMRC Committees:

- Consumer Services: Daime Hoornaert
- Finance Committee: Connie Uychutin
- Legislative Committee: Candice Bright and Karen Gregorius
- Nominating Committee: Daime Hoornaert

CLASP Representatives for CLASP Committees:

- CLASP By-Law's-Rita Redondo
- Social Media/Special Events-Kirsten Shadman
- Provider Conference-Candice Bright and Liz Herrera-Knapp
- Day Program Workgroup-Sonya Fox-Watson
- Residential Home Workgroup-Unfilled

- 2) CLASP members voted on By Law changes and the CLASP mission statement, along with Officer Term changes.
- 3) Transportation continues to be an unmet need. R&D presents every month to CLASP and continues to hold forums the 2nd Thursday of the month at 11:00 AM for transportation updates. Some vendors are meeting individually with R&D to discuss individual vendor needs.
- 4) Provider Conference planning meeting was held on 5/23/23.
- 5) CLASP has a public page on Facebook (<https://facebook.com/CLASP.VMRC>) & Instagram (@CLASP.VMRC)
- 6) Workforce Collaboration Update- Collaboration of VMRC, Alta and vendors in both areas. Commercials are airing on KCRA. Vendors are encouraged to sign up on the website to assist in hiring @ <https://dspcollaborative.org/> . Many vendors will be attending the Career Expo on June 15th 10:00 AM-12:00PM @ the Lodi Grape Bowl.

- 7) CLASP continues to appreciate VMRC staff reports on:
 - HCBS News-
 - Resource Development Projects
 - Quality Assurance Updates
 - Early Start
 - Employment
 - Consumer Services
 - Clinical
 - Ex. Director updates

- 8) CLASP continues to appreciate the State Council on Developmental Disabilities/North Valley Hills Office reports and information on SAC 6, Self Determination, and their Regional Advisory Committee.

Next CLASP meeting will be held via zoom: June 26, 2023 @ 10AM.

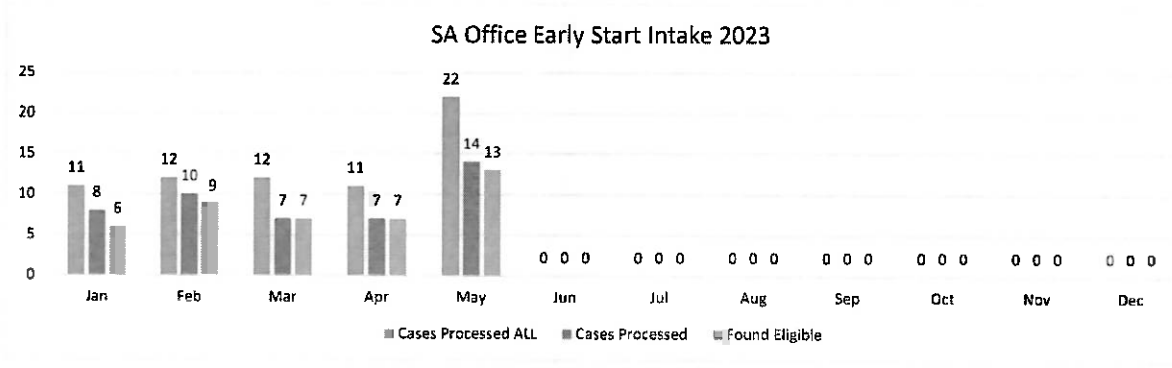
L. Clinical Update

Claire Lazaro shared that the SynGap training is uploaded to the VMRC website. The Family Wellness Project, free counseling to families of children 0-5 years of age. The team presented the project at the Early Start Symposium. They are currently gathering data in the community about the need for counseling in families, regardless of the age of the family member/individual who receives VMRC services. The next family brunch will be in July in Modesto. They are seeking contractor counselors who speak other languages to serve families who speak languages other than English. The family café is held in Stockton.

M. Next Meeting, Wednesday, September 6, 2023, Time TBD, Hybrid (In-Person and via Zoom Video Conference)

Trend of Early Start Intake Work in SA Office

	Cases Processed ALL	Cases Processed	Found Eligible
Jan	11	8	6
Feb	12	10	9
Mar	12	7	7
Apr	11	7	7
May	22	14	13
Jun	0	0	0
Jul	0	0	0
Aug	0	0	0
Sep	0	0	0
Oct	0	0	0
Nov	0	0	0
Dec	0	0	0
Total	68	46	42



Trend of Early Start Intake Work in Modesto Office

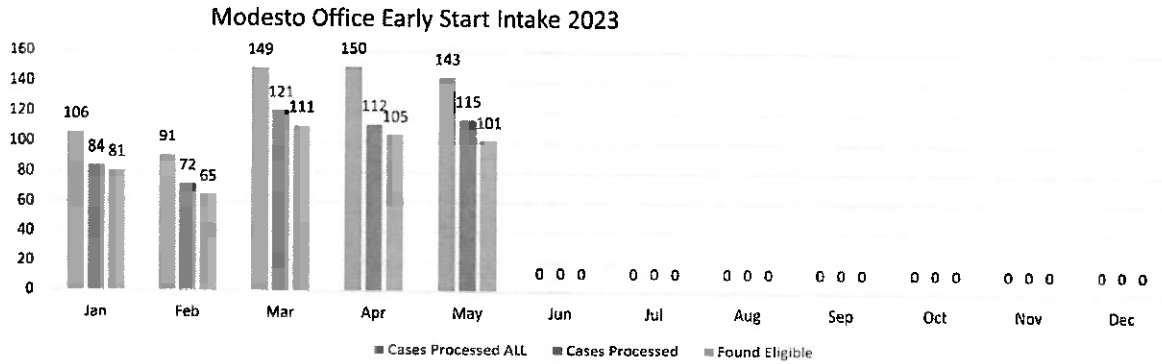
	Cases Processed ALL	Cases Processed	Found Eligible
Jan	106	84	81
Feb	91	72	65
Mar	149	121	111
Apr	150	112	105
May	143	115	101
Jun	0	0	0
Jul	0	0	0
Aug	0	0	0
Sep	0	0	0
Oct	0	0	0
Nov	0	0	0
Dec	0	0	0

Total

639

504

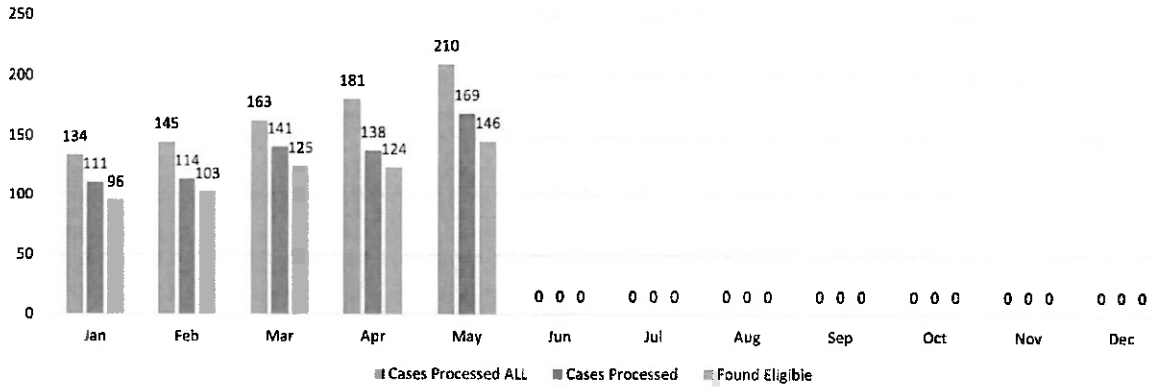
463



Trend of Early Start Intake Work in Stockton Office

	Cases Processed ALL	Cases Processed	Found Eligible
Jan	134	111	96
Feb	145	114	103
Mar	163	141	125
Apr	181	138	124
May	210	169	146
Jun	0	0	0
Jul	0	0	0
Aug	0	0	0
Sep	0	0	0
Oct	0	0	0
Nov	0	0	0
Dec	0	0	0
Total	833	673	594

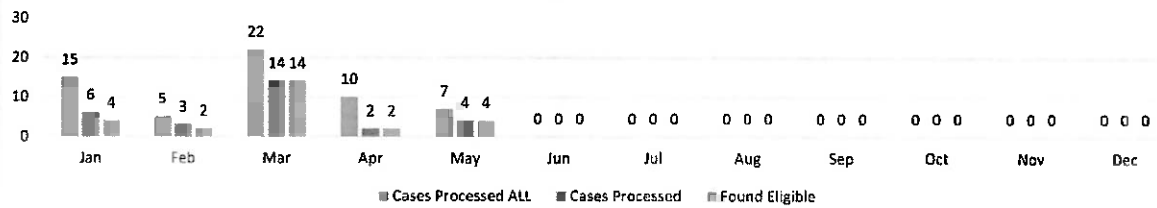
Stockton Office Early Start Intake 2023



Trend of Lanterman Intake Work in SA Office

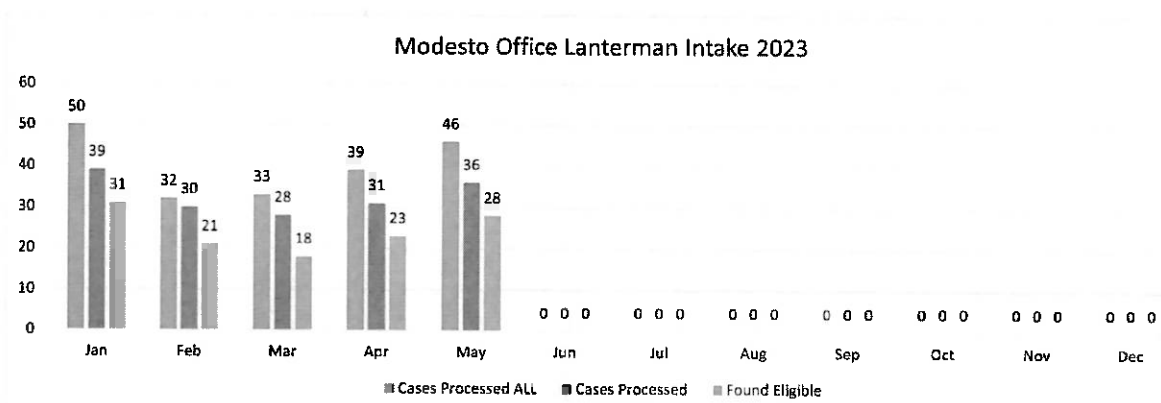
	Cases Processed ALL	Cases Processed	Found Eligible
Jan	15	6	4
Feb	5	3	2
Mar	22	14	14
Apr	10	2	2
May	7	4	4
Jun	0	0	0
Jul	0	0	0
Aug	0	0	0
Sep	0	0	0
Oct	0	0	0
Nov	0	0	0
Dec	0	0	0
Total	59	29	26

SA Office Lanterman Intake 2023



Trend of Lanterman Intake Work in Modesto Office

	Cases Processed ALL	Cases Processed	Found Eligible
Jan	50	39	31
Feb	32	30	21
Mar	33	28	18
Apr	39	31	23
May	46	36	28
Jun	0	0	0
Jul	0	0	0
Aug	0	0	0
Sep	0	0	0
Oct	0	0	0
Nov	0	0	0
Dec	0	0	0
Total	200	164	121

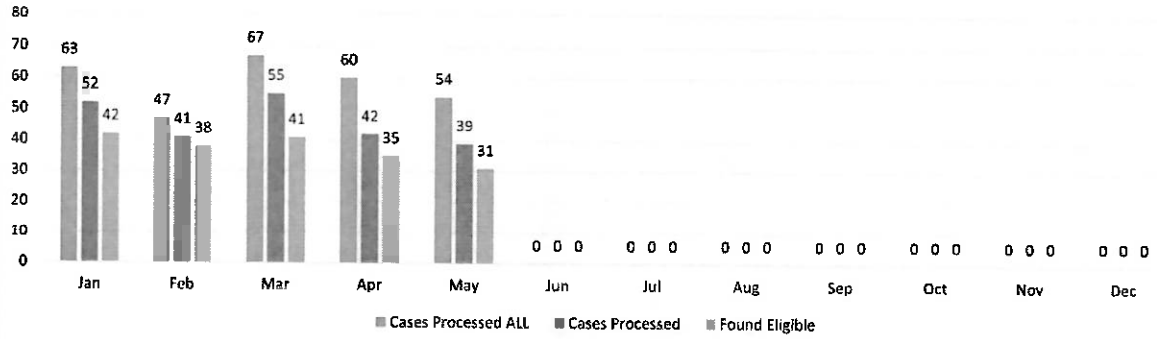


Trend of Lanterman Intake Work in Stockton Office

	Cases Processed ALL	Cases Processed	Found Eligible
Jan	63	52	42
Feb	47	41	38
Mar	67	55	41
Apr	60	42	35
May	54	39	31
Jun	0	0	0
Jul	0	0	0
Aug	0	0	0
Sep	0	0	0
Oct	0	0	0

Nov	0	0	0
Dec	0	0	0
Total	291	229	187

Stockton Office Lanterman Intake 2023





Minutes for Nominating Committee Meeting

05/25/2023 | 4:00 PM

Hybrid - VMRC Modesto Office Board Room and via Zoom Video Conference

Committee Members Present: Linda Collins (Chair), Margaret Heinz, Lynda Mendoza, Dena Hernandez, Daime Hoornaert, Catrina Castro

Committee Members Not Present: Suzanne Devitt (informed absence)

Staff Present: Tony Anderson, Doug Bonnet

Public Present: None.

A. Discussion About Recent Interviews

The Nominating Committee has selected Jeff Turner and Jody Burriss for the 2 open positions on the VMRC Board of Directors. Charlene Stone will be offered a position on the VMRC Consumer Services Committee.

B. Slate of Officers

Proposed for the 2023-2024 fiscal year:

President – Suzanne Devitt

Vice President – Jose Lara (Brandy De Alba if not Jose Lara)

Treasurer – Alicia Schott

Secretary – Brandy De Alba (Lisa Utsey if not Brandy De Alba)

Past Chair – Margaret Heinz

C. Adjourn

Minutes for Bylaws Committee Meeting (Hybrid)

Wednesday, May 17, 2023, 5:00 PM

Committee Members Present: Linda Collins, Lynda Mendoza, Margaret Heinz

VMRC Staff Present: Tony Anderson, Doug Bonnet, Jason Toepel

Committee Chair/Board Secretary Linda Collins called the meeting to order at 5:00 PM.

The committee reviewed the Bylaws in their entirety, and propose the below changes highlighted in yellow.

Valley Mountain Regional Center Proposed Changes to Bylaws, June 2023

ARTICLE II- PURPOSE AND MISSION

Section 2.01. Purpose. This Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable and public purposes. The charitable and public purposes for which the Corporation is organized include, but are not limited to, the following:

(a) The specific and primary purposes are to operate a nonprofit regional diagnostic, counseling and service coordination center for a person **with an intellectual or developmental disability (IDD)** and their families exclusively for charitable purposes in accordance with the present objectives and provisions of the Welfare and Institutions Code Sections 4620 through 4699 and to carry on various other charitable projects for the **person with IDD** and their families, including but not limited to diagnosis, counseling, educational services and public information.

ARTICLE IV - DIRECTORS



Section 4.01. Number. The Corporation shall have three (3) Directors residing in San Joaquin County, three (3) Directors residing in Stanislaus County, one (1) Director residing in Amador County, one (1) Director residing in Calaveras County, and one (1) Director residing in Tuolumne County. In addition, there shall be at least four (4), but no more than ten (10), general at-large Directors who may reside in any of the five (5) counties. The terms of office and other conditions specified herein for Directors of the Corporation shall also apply to the general at- large Directors. A reasonable effort shall be made to recruit, elect, and retain the full complement of Directors from each county, as specified in this section. In the event that there is no nominee put forward by the Nominating Committee to fill a vacancy from a particular County, the vacancy may be designated an "interim at-large" position, and a new Director may be elected to fill the vacancy for a one (1) year term. This process may be repeated as long as no nominee is put forward by the Nominating Committee despite diligent recruitment efforts. Designation of an interim at-large positions shall not decrease the number of general at-large positions available.

In accordance with Welfare and Institutions Code §4622, as presently enacted, a minimum of 50 percent of the members of the governing Board shall be persons with developmental disabilities or their parents or legal guardians. No less than 25 percent of the members of the governing Board shall be persons with developmental disabilities. Furthermore, one (1) additional member shall be appointed annually by the Corporation's Professional Advisory Committee and one (1) additional member shall be appointed annually by the Corporation's Consumer Advisory Committee.

Section 4.02. Qualifications. Qualifications of Directors are set forth in Welfare and Institutions Code §4622 through §4628 and Title 17 of the California Code of Regulations §54520, as presently enacted. Amendments and revisions to these statutes as they are enacted are incorporated by reference as if set forth herein. No more than forty-nine percent (49%) of the persons serving on the Board may be "interested persons." In addition to the criteria set forth in Welfare and Institutions Code §4626 and Title 17 of the California Code of Regulations §54520 an interested person is (a) any person compensated by the Corporation for services rendered to it within the previous twelve (12) months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a Director as Director, and (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of such person. However, any violation of this section shall not affect the validity or enforceability of transactions entered into by the Corporation. Furthermore, former employees of the Corporation who are retired must be separated for at least six (6) months before becoming eligible for Board membership. Former employees receiving CalPERS retirement benefits based on employment by the Corporation are eligible to serve on the Board of Directors and must not vote on any matters concerning retirement benefits.

Section 4.07. Vacancies. Vacancies on the Board of Directors shall exist upon the happening of any of the following events: death of a Director, declaration by final order of court that a Director is of unsound mind, a Director is convicted of a felony, declaration by final order of court that a Director breached a corporate duty, removal of a Director, expiration of term of any Director, whenever the number of Directors authorized by these Bylaws is increased, or on failure of the Directors in any election to elect the number of Directors authorized by these Bylaws.

Section 4.11. Contracts with Directors.

(a) No Director of this Corporation, nor any other corporation, firm, association, or entity in which one (1) or more of this Corporation's Directors are Directors or Officers or have a material financial interest, shall be interested, directly or indirectly, in any contract or transaction with this Corporation, unless:

- (1) The Corporation entered into the transaction for its own benefit.
- (2) The transaction was fair and reasonable at the time the Corporation entered into the transaction.
- (3) Prior to consummating the transaction or any part thereof, the Board authorized or approved the transaction in good faith, by a vote of a majority of the Directors then in office without counting the vote of the interested Director(s), and with knowledge of the material facts concerning the transaction and the Director's interest in the transaction; and



(4) (i) Prior to authorizing or approving the transaction, the Board considered and in good faith determined, after reasonable investigation under the circumstances, that the Corporation could not have obtained a more advantageous arrangement with reasonable effort under the circumstances, or (ii) the Corporation in fact could not have obtained a more advantageous arrangement with reasonable effort under the circumstances.

(b) This Section does not apply to:

Corporation.

(1) An action of the Board fixing the compensation of an Officer of the Corporation.

Section 5.03. Duties of President. The President shall preside over all meetings of the Board of Directors and perform all duties incident to the office, and such other duties as provided in these Bylaws or prescribed from time to time by the Board of Directors. The President shall appoint Board Committee members and Board Committee chairpersons and establish Ad hoc Committees, and Ad hoc Committee chairpersons at his/her discretion. The President shall appoint the VMRC Board member delegate for the Association for Regional Center Agencies (ARCA). It is expected that the President will serve a 2-year term and progress to the position of Past President.

Section 5.04. Duties of Vice President. The Vice President shall perform all duties, and exercise the powers, of the President when the President is absent. The Vice President shall perform such other duties as may be prescribed from time to time by the Board of Directors. In consultation with the President, the Vice President shall preside over the Executive Committee, and serve in the role of the chairperson. It is expected that the Vice President will serve a 2-year term and will progress to the position of President, provided that the responsibilities performed in this position have been adequate.

Section 6.02. Duties of Special Assistant to the Executive Director. The Executive Assistant shall perform duties delegated by the Executive Director and Secretary of the Board with no voting powers. If the Secretary is not available or is unable to perform any of the Secretary's duties, the Executive Assistant shall perform such duties, shall attend, and keep or cause to be kept the minutes of all meetings of the Board, whether regular or closed, emergency and all Executive Committee meetings. The Executive Assistant shall assure notices of meetings, attachments, and other materials with proposed agenda items are posted on Corporation's webpage are sent to Board members and other designated entities or individuals as directed by the Executive Director. The Executive Assistant shall perform other such duties as the Board or Bylaws may provide.

Section 6.04. Duties of Legal Counsel of the Board of Directors. The Legal



Life with the Power of Choice and Possibilities

Counsel shall be the chief legal Officer of the Corporation; shall have general charge of all legal matters pertaining to the Corporation; shall attend meetings of the Board and its Committees, as necessary; shall represent or arrange representation of the Corporations in all legal proceedings; shall provide general legal advice and consultation to the Board, its Committees, Executive Director, Chief Financial Officer, Directors, Managers and staff as necessary or as directed by the Board or the Executive Director, and shall oversee the provision of all legal services to the Corporation. Except as otherwise provided in these Bylaws and shall be an ex officio member of all Committees. The Legal **Counsel** shall also have such powers and perform other such duties as the Board or Bylaws may provide.

CERTIFICATION

We certify that we are duly elected Officers of Valley Mountain Regional Center, Inc., a California Nonprofit Charitable Corporation; that these Bylaws, consisting of 20 pages, are Restated Bylaws of the Corporation, as adopted by the Board of Directors on December 10, 2018. These Bylaws **have been amended in June 2021, April 2022, and June 2023 by a full vote of the Board of Directors.**



Life with the Power of Choice and Possibilities

VMRC Legislative Committee Meeting

Wednesday, 05/31/23, 12pm (Hybrid)

Committee Members Present: Lynda Mendoza, Robert Balderama, Emily Grunder, Catrina Castro, Dena Hernandez, Karyn Gregorious, Candice Bright, Liz Herrera Knapp

Staff Present: Tony Anerson, Doug Bonnet

Meeting Called to Order at 12pm

Tony shared screen to show Proposed Budget Presentation

Below are the assigned slides to each committee member for the Budget Presentation.

Introduction – Lynda Mendoza

Slides 1 – 4, Healthcare – Lynda Mendoza

Slides 5 – 6, DHCS – Candice Bright

Slide 7 – DSS Topics – Lynda Mendoza/Doug Bonnet

Slide 8 – CalWorks – Karyn Gregorious

Slide 9 – IHSS – Robert Balderama/Dena Hernandez

Slide 10 – SSI/SSP – Emily Grunder

Slide 11 – Childcare and Development – Catrina Castro/Dena Hernandez

Slide 12 – Other DSS Significant Adjustments – Lynda Mendoza/Doug Bonnet

Slide 13 – Housing – Dena Hernandez

Slide 14 – Education – Doug Bonnet

Slide 15 – 19 – Budget and Little Hoover Commission – Tony Anderson

Slides 20 – 32 – AB 1147 – Liz Herrera Knapp

The Legislative Committee will hold it's Budget Presentation on Thursday, July 29, from 1pm – 3pm hybrid in the Cohen Board Room and via Zoom.

Valley Mountain Regional Center

Contract Status

AS OF: March 31, 2023

	OPS	Grant & Other Allocated Funds	POS Including Federal C	General Total	OPS CPP	START	POS CPP	CPP Total	Fg/SC Total
Current FY 2023									
Contract Year D-1	43,667,697	329,702	312,173,740	356,171,139	243,332	-	100,000	343,332	560,300
Spent to Date	33,577,464	97,479	220,832,199	254,507,142	22,598	-	152,660	175,258	269,998
Unspent	10,090,233	232,223	91,341,541	101,663,997	220,734	-	(52,660)	168,074	290,302
Prior FY 2022									
Contract Year C-4	39,192,861	2,747,349	289,378,596	331,318,806	486,684	1,135,000	1,224,831	2,846,515	497,593
Spent to Date	39,048,616	412,051	258,690,766	298,151,433	486,684	417,510	409,461	1,313,655	344,428
Unspent	144,245	2,335,298	30,687,830	33,167,373	(0)	717,490	815,370	1,532,860	153,165
2nd Prior FY 2021									
Contract Year B-4	34,646,607	-	253,549,473	288,196,080	469,833	-	3,016,620	3,486,453	484,702
Spent to Date	34,639,144	-	244,399,625	279,038,769	469,833	-	2,818,779	3,288,612	465,777
Unspent	7,463	-	9,149,848	9,157,311	-	-	197,841	197,841	18,925

Valley Mountain Regional Center

Contract Status
AS Of: April 30, 2023

	OPS	Grant & Other Allocated Funds	Wellness Grant	POS Including Federal C	General Total	OPS CPP	START	POS CPP	FG/SC Total
Current FY 2023									
Contract Year D-1	43,667,697	329,702		312,173,740	356,171,139	243,332		100,000	560,300
Spent to Date	38,352,387	97,479		280,721,930	319,171,796	28,058	-	152,660	306,715
Unspent	5,315,310	232,223		31,451,810	36,999,343	215,274	-	(52,660)	253,585
Prior FY 2022									
Contract Year C-4	39,192,861	902,260	1,845,089	289,378,596	331,318,806	486,684	1,135,000	1,224,831	497,593
Spent to Date	39,048,616	434,608	108,621	258,690,766	298,282,611	486,684	668,016	409,461	344,428
Unspent	144,245	467,652	1,736,468	30,687,830	33,036,195	-	466,984	815,370	153,165
2nd Prior FY 2021									
Contract Year B-4	34,646,607	-	-	253,549,473	288,196,080	469,833		3,016,620	484,702
Spent to Date	34,646,607	-	-	244,399,625	279,046,232	469,833	-	2,818,779	465,777
Unspent	-	-	-	9,149,848	9,149,848	-	-	197,841	18,925

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the contracts below and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD in Stockton, CA and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Beyond Behavior CA, PV3035 048	\$	720,000
2 Bright Futures 1, HV0427 113	\$	894,548
3 Bright Futures 3, HV0498 113	\$	815,498
4 Khan Guest Home, HV0448 113	\$	847,522
5 Shadman House, PV1763 109	\$	360,000
6 Shadman House, HV0472 113	\$	886,916
7 STEPS Home, HV0446 113	\$	886,916

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lynda Mendoza, Board Secretary

Date

Contract Board Approval Report

Contracts Expiring:

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0636	Kavere Services - Cherryland	113	Specialized Residential Facility (Habilitation)-DSS-Lice

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
			Brian L Bennett	Community Svcs

Rate

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:
\$1,050,373.92	6/1/2023	1/31/2024	Amendment	Add Program

PropRate
\$21,478.79 per consumer, per month, inclusive of SSI

BOD Approval Date: _____

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1 Beyond Words Speech Therapy, PV0844 116	\$ 2,400,000
2 Central Valley Training Center, SV0023 17	\$ 1,500,000
3 Central Valley Training Center, SV0009 515	\$ 3,300,000
4 Central Valley Training Center, S29378 515	\$ 3,200,000
5 Central Valley Training Center, HV0503 515	\$ 2,450,000
6 Chance 4 Change, SV0019 896	\$ 996,000
7 Choice Creekview Home, HV0256 113	\$ 488,580
8 L.I.F.E., PV1662 048	\$ 1,380,000
9 Person Centered Services, SV0010 896	\$ 1,560,000
10 Person Centered Services, S29395 515	\$ 5,160,000
11 Person Centered Services, HV0421 055	\$ 840,000
12 Person Centered Services, HV0396 515	\$ 800,000
13 Turlock Area SLS, SV0021 896	\$ 375,000
14 Kavere Services, HV0636 113	\$ 1,050,374

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Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lynda Mendoza, Board Secretary

Date



Valley Mountain Regional Center

Proposed Changes to Bylaws, June 2023

ARTICLE II- PURPOSE AND MISSION

Section 2.01. Purpose. This Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable and public purposes. The charitable and public purposes for which the Corporation is organized include, but are not limited to, the following:

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ARTICLE IV - DIRECTORS

Section 4.01. Number. The Corporation shall have three (3) Directors residing in San Joaquin County, three (3) Directors residing in Stanislaus County, one (1) Director residing in Amador County, one (1) Director residing in Calaveras County, and one (1) Director residing in Tuolumne County. In addition, there shall be at least four (4), but no more than ten (10), general at-large Directors who may reside in any of the five (5) counties. The terms of office and other conditions specified herein for Directors of the Corporation shall also apply to the general at- large Directors. A reasonable effort shall be made to recruit, elect, and retain the full complement of Directors from each county, as specified in this section. In the event that there is no nominee put forward by the Nominating Committee to fill a vacancy from a particular County, the vacancy may be designated an "interim at-large" position, and a new Director may be elected to fill the vacancy for a one (1) year term. This process may be repeated as long as no nominee is put forward by the Nominating Committee despite diligent recruitment efforts. Designation of an interim at-large positions shall not decrease the number of general at-large positions available.



In accordance with Welfare and Institutions Code §4622, as presently enacted, a minimum of 50 percent of the members of the governing Board shall be persons with developmental disabilities or their parents or legal guardians. No less than 25 percent of the members of the governing Board shall be persons with developmental disabilities. Furthermore, one (1) additional member shall be appointed annually by the Corporation's Professional Advisory Committee and one (1) additional member shall be appointed annually by the Corporation's Consumer Advisory Committee.

Section 4.02. Qualifications. Qualifications of Directors are set forth in Welfare and Institutions Code §4622 through §4628 and Title 17 of the California Code of Regulations §54520, as presently enacted. Amendments and revisions to these statutes as they are enacted are incorporated by reference as if set forth herein. No more than forty-nine percent (49%) of the persons serving on the Board may be "interested persons." In addition to the criteria set forth in Welfare and Institutions Code §4626 and Title 17 of the California Code of Regulations §54520 an interested person is (a) any person compensated by the Corporation for services rendered to it within the previous twelve (12) months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a Director as Director, and (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of such person. However, any violation of this section shall not affect the validity or enforceability of transactions entered into by the Corporation. Furthermore, former employees of the Corporation who are retired must be separated for at least six (6) months before becoming eligible for Board membership. Former employees receiving CalPERS retirement benefits based on employment by the Corporation are eligible to serve on the Board of Directors and must not vote on any matters concerning retirement benefits.

Section 4.07. Vacancies. Vacancies on the Board of Directors shall exist upon the happening of any of the following events: death of a Director, declaration by final order of court that a Director is of unsound mind, a Director is convicted of a felony, declaration by final order of court that a Director breached a corporate duty, removal of a Director, expiration of term of any Director, whenever the number of Directors authorized by these Bylaws is increased, or on failure of the Directors in any election to elect the number of Directors authorized by these Bylaws.

Section 4.11. Contracts with Directors.

(a) No Director of this Corporation, nor any other corporation, firm, association, or entity in which one (1) or more of this Corporation's Directors are Directors or Officers or have a material financial interest, shall be interested, directly or indirectly, in any contract or transaction with this Corporation, unless:

- (1) The Corporation entered into the transaction for its own benefit.
- (2) The transaction was fair and reasonable at the time the Corporation entered into the transaction.



(3) Prior to consummating the transaction or any part thereof, the Board authorized or approved the transaction in good faith, by a vote of a majority of the Directors then in office without counting the vote of the interested Director(s), and with knowledge of the material facts concerning the transaction and the Director's interest in the transaction; and



(4) (i) Prior to authorizing or approving the transaction, the Board considered and in good faith determined, after reasonable investigation under the circumstances, that the Corporation could not have obtained a more advantageous arrangement with reasonable effort under the circumstances, or (ii) the Corporation in fact could not have obtained a more advantageous arrangement with reasonable effort under the circumstances.

(b) This Section does not apply to:

Corporation.

(1) An action of the Board fixing the compensation of an Officer of the **Corporation.**

Section 5.03. Duties of President. The President shall preside over all meetings of the Board of Directors and perform all duties incident to the office, and such other duties as provided in these Bylaws or prescribed from time to time by the Board of Directors. The President shall appoint Board Committee members and Board Committee chairpersons and establish Ad hoc Committees, and Ad hoc Committee chairpersons at his/her discretion. The President shall appoint the VMRC Board member delegate for the Association for Regional Center Agencies (ARCA). **It is expected that the President will serve a 2-year term and progress to the position of Past President.**

Section 5.04. Duties of Vice President. The Vice President shall perform all duties, and exercise the powers, of the President when the President is absent. The Vice President shall perform such other duties as may be prescribed from time to time by the Board of Directors. In consultation with the President, the Vice President shall preside over the Executive Committee, and serve in the role of the chairperson. **It is expected that the Vice President will serve a 2-year term and will progress to the position of President, provided that the responsibilities performed in this position have been adequate.**

Section 6.02. Duties of Special Assistant to the Executive Director. The Executive Assistant shall perform duties delegated by the Executive Director and Secretary of the Board with no voting powers. If the Secretary is not available or is unable to perform any of the Secretary's duties, the Executive Assistant shall perform such duties, shall attend, and keep or cause to be kept the minutes of all meetings of the Board, whether regular or closed, emergency and all Executive Committee meetings. The Executive Assistant shall assure notices of meetings, attachments, and other materials with proposed agenda items are posted on Corporation's webpage are sent to Board members and other designated entities or individuals as directed by the Executive Director. The Executive Assistant shall perform other such duties as the Board or Bylaws may provide.

Section 6.04. Duties of Legal Counsel of the Board of Directors. The Legal



Life with the Power of Choice and Possibilities

Counsel shall be the chief legal Officer of the Corporation; shall have general charge of all legal matters pertaining to the Corporation; shall attend meetings of the Board and its Committees, as necessary; shall represent or arrange representation of the Corporation in all legal proceedings; shall provide general legal advice and consultation to the Board, its Committees, Executive Director, Chief Financial Officer, Directors, Managers and staff as necessary or as directed by the Board or the Executive Director, and shall oversee the provision of all legal services to the Corporation. Except as otherwise provided in these Bylaws and shall be an ex officio member of all Committees. The Legal **Counsel** shall also have such powers and perform other such duties as the Board or Bylaws may provide.

CERTIFICATION

We certify that we are duly elected Officers of Valley Mountain Regional Center, Inc., a California Nonprofit Charitable Corporation; that these Bylaws, consisting of 20 pages, are Restated Bylaws of the Corporation, as adopted by the Board of Directors on December 10, 2018. These Bylaws **have been amended in June 2021, April 2022, and June 2023 by a full vote of the Board of Directors.**



Life with the Power of Choice and Possibilities



**Valley Mountain Regional Center
Proposed Slate of Officers for 2023/2024 Year**

President – Dr. Suzanne Devitt

Vice-President – Brandy De Alba

Treasurer – Alicia Schott

Secretary – Lisa Utsey

Consumer Services Committee Chair – Jose Lara

Past President – Margaret Heinz

VMRC Board of Directors Meeting Schedule for 2023-2024 Fiscal Year

Board Meetings are the 4th Wednesday of every other month (except December, which is 2nd Wednesday, as well as meeting consecutively in July and August) at the VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Date	Location
Annual Board Dinner and Awards Ceremony – Friday, 07/21/23, 6pm	Stockton Golf and Country Club
Wednesday, July 26, 2023 6:00 PM – 8:00 PM	Board of Directors Meeting In-Person and via Zoom
Wednesday, August 23, 2023 6:00 PM – 8:00 PM	Board of Directors Meeting In-Person and Via Zoom
September 2023	(No Meeting)
Wednesday, October 25, 2023 6:00 PM – 8:00 PM	Board of Directors Meeting In-Person and Via Zoom
November 2023	(No Meeting)
Wednesday, December 13, 2023 6:00 PM – 8:00 PM	Board of Directors Meeting In-Person and Via Zoom
January 2024	(No Meeting)
Wednesday, February 28, 2024 6:00 PM – 8:00 PM	Board of Directors Meeting In-Person and Via Zoom
March 2024	(No Meeting)
Wednesday, April 24, 2024 6:00 PM – 8:00 PM	Board of Directors Meeting In-Person and Via Zoom
May 2024	(No Meeting)
Wednesday, June 28, 2024 6:00 PM – 8:00 PM	Board of Directors Meeting In-Person and Via Zoom

The meetings will be held at 702 N. Aurora Street, Howard Cohen Board Room, Stockton, San Joaquin County, CA 95202. For board members unable to travel to the board meeting location, a zoom link or conference line will be available. The public will also have access to the published zoom link and/or conference line phone number and pass code which will be included after the address as part of the agenda heading.

“Community Access Specialist”

POSITION DESCRIPTION:

Per pay period:

\$2,764.00, 2,859.67, 3,002.66, 3,151.98, 3,309.44, 3,475.95, 3,649.70

Under the direction of the Director, Community Services, the Community Access Specialist (CAS) coordinates the development of affordable single or multifamily housing to meet the needs of Valley Mountain Regional Center (VMRC) users. The CAS serves as the liaison to not-for-profit housing organizations, as well as City, County, State and Federal housing agencies, and other affordable housing developers. The CAS will work with the Resource Development department to identify unmet housing needs, will work with Adult Case Management teams to identify persons who are experiencing housing insecurity and are homeless or at risk of being homeless. The CAS reports directly to the Director of Community Services.

Job Requirements:

Interact and work well with the Department of Developmental Services (DDS) and county and city stakeholders in funding and securing affordable housing projects; Provide education and resources to clients on tenant rights and responsibilities, fair housing laws, and other relevant housing topics; Develop and maintain relationships with community partners and landlords to ensure ongoing access to affordable and safe housing; Maintain accurate and up-to-date records of all client interactions, housing searches, and other program activities; Collaborate with other team members and program leadership to develop and implement program policies and procedures; Attend trainings and professional development opportunities to stay up-to-date on housing policies, regulations, and best practices

Promote Affordable Housing Development

- Contact all local, state, and federal housing agencies within the catchment area to educate them about the housing needs of VMRC users.
- Identify properties or funding sources available through the jurisdiction and share this information with potential housing partners.
- Maintain knowledge of current funding cycles and available funding amounts
- Secure the names and contacts for private developers doing business with local jurisdictions that may provide set-aside units for people with developmental disabilities.
- Develop relationships with affordable housing non-profit organizations.
- Contact local property management companies to determine vacancies that could provide immediate rental housing for Center clients. Share this information with ILS and SLS agencies.
- Maintain knowledge of low-income/disabled home ownership programs that may benefit regional center clients/families

Partnership Activities

- Participate in the Association of Regional Center Agencies (ARCA) Housing Committee meetings and activities.
- Attend and participate in City and County Consolidated Plan meetings, providing data as needed.

- Attend and participate in City and County Housing Department planning meetings, providing input and data as needed.
- Meet regularly with Area Housing Authorities in the catchment area to obtain information on their programs and ensure that regional center clients are considered for section 8 housing vouchers.
- Participate in DDS Housing meetings and activities.
- Meet with local Housing and Urban Development (HUD) offices to obtain information on new housing development programs, rent subsidy programs and other programs as may be developed.

QUALIFICATIONS:

Applicants must possess a bachelor's or master's degree in social work or a related field; two years of experience in human services (preferably in the field of developmental disabilities);

Valid California driver's license, current automobile insurance and adequate transportation to fulfill position responsibilities are also required. Must have flexibility to travel; evenings, weekends, including overnights.



Job Description

TITLE: Controller

REPORTS TO: Chief Financial Officer

General Statement of Duties: Under the direction of the Chief Financial Officer, the Controller will perform a wide variety of managerial accounting functions. The Controller is primarily responsible for the integrity of the agency general ledger. This person works to improve the operational and financial effectiveness of the organization.

Working Condition and Physical Requirement:

- The majority of duties are performed in the office.
- Must have reliable transportation and be able to travel locally (i.e. field offices)
- Must possess the ability to sit at a work station for long periods of time.
- Must be able to frequently stand, walk, bend, reach, and lift.
- Must possess adequate manual dexterity and coordination to operate standard office equipment (i.e. computer, telephone, fax machine, etc.)
- Must be able to read, write and comprehend large amounts of written material such as reports and regulations, use the telephone, and communicate via electronic mail.
- Excellent oral and written skills are essential.

Key Responsibilities – Essential Functions

1. Maintains a thorough working knowledge of and adheres to organization policies and procedures.
2. Develops, recommends, and documents written policies, standards, procedures, and metrics in support of the organizations goals.
3. Interprets and analyzes financial and statistical data.
4. Makes recommendations to improve internal control.
5. Responsible for monitoring all general ledger activity and maintaining documentation of account balances.
6. Responsible for banking activities.
7. Responsible for processing the State Claim for reimbursement.
8. Makes certain that the fixed assets of the organization are properly accounted for.
9. Responsible for preparation of the monthly and annual SOAR reports.
10. Reviews timecards to ensure accurate wage calculations in accordance with labor laws, Processes payroll, and

Page 1 of 2
LAST REVISION: June 21, 2023

This job description describes key responsibilities and duties and is subject to periodic revision.

VMRC Job Description – Controller

prepares manual checks when necessary in accordance with VMRC policies and procedures as directed by HR.

11. Responsible for the preparation of monthly reports for Board and Management analysis.
12. Plans, coordinates, and directs the activities of assigned staff.
13. Reviews performance of assigned staff and takes corrective action where warranted.
14. Responds to accounting related requests from the State of California Department of Developmental Services.
15. Prepares surveys, census reports, business property statements, state sales tax returns, and the like.
16. Takes the lead on the annual State of California rollover process as it relates to Fiscal Operations.
17. Assists with the conduct of the annual independent, biannual DDS, and vendor audits on an ongoing basis.
18. Keeps CFO well-informed of activities, results of efforts, and problems identified.
19. Respects confidentiality in discussing consumer, staff, volunteers and fiscal matters.
20. Becomes thoroughly knowledgeable, interprets and implements regulations and guidelines of federal and state governments as they relate to the regional center fiscal operations.
21. Actively participates in management meetings and routinely conducts meetings.
22. Other job related duties as assigned.

Supervision Responsibility

<u>Direct Reports:</u>	Senior Accountant Accounting Assistant (Accounts Payable)
<u>Indirect Reports:</u>	None

Minimum Position Requirements: Bachelor's Degree in Business Administration preferably in accounting and a minimum of two years of increasingly responsible accounting experience required. Master's Degree in Business Administration and/or State of California Certified Public Accountant licensure is highly desirable. Knowledge of Microsoft Office including the ability to use complex spreadsheets and databases required. Two years supervisory experience required. Knowledge of accounting terminology, knowledge of best practices and procedures; knowledge of office methods, procedures and equipment; ability to maintain ledgers; ability to prepare and present financial statements and reports; ability to prepare and present statistical summaries and reports; ability to locate, classify and interpret a heavy volume of complex financial and statistical information; ability to make calculations rapidly and accurately; and the ability to learn procedures of computerized accounting systems required. Knowledge of an IBM AS400 computer environment is highly desirable.

Salary: \$3,605.60 - \$4,832.00 per pay period

Page 2 of 2
LAST REVISION: March 1, 2011

This job description describes key responsibilities and duties and is subject to periodic revision.