

STRATEGIC PLAN

Timeline for Completion of Project

Facility Name _____ VMRC Project # _____

List the Project Activities along with the target date for completion of each.
Add additional lines as needed to reflect the project detail.

Project Activity	Target Date

Items that need to be included are as follows:

Locating property with Housing Development Organization
Development of Program Design
Submission of Program Design
Setting up Bank Accounts
Purchasing surety bonds
Purchasing insurance
Identifying transportation for consumers targeted to live in the home
Community Care Licensing (CCL)
VMRC Residential Services Orientation
CCL Administrator training classes
DSP Classes
RBT Staff Certification
CCL application submission
DDS certification submission
Fire Marshal Inspections
Furniture Purchases
Household purchases & set up
Moving into property
Utilities set up
Recruiting/advertising for staff, hiring & training staff (including CPR & First Aid classes)
Behavior Intervention training for staff, including EBSH use of restraint or containment
Hiring consultants
Purchasing groceries
Moving consumers into the home
Quarterly progress meetings with VMRC Resource Development staff
Add any additional project activities