



VMRC Board of Directors Meeting

Wednesday, August 28, 2024 6:00 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

<https://us06web.zoom.us/j/83782564019?pwd=gmCF5NV5T2BGhzDcZ7iSmauRHIERpL.1>

Webinar ID: 837 8256 4019 Passcode: 994807

702 N. Aurora Street

Stockton, CA, 95202



Meeting Book - VMRC Board of Directors Meeting

A. Call to Order, Roll Call, Reading of the Mission Statement

Alicia Schott

The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individual services in collaboration with families and the community.

B. Review of the Meeting Agenda

Alicia Schott

VMRC BOD AGENDA - August, 28, 2024 .docx

C. Review and Approval of the Board of Directors Meeting minutes of 06/26/2024

Alicia Schott

Action

Agenda-and-Reports-Board-Meeting-06-26-24_1.docx

D. Closed Session Remarks

Alicia Schott

E. Public Comment

Alicia Schott

Each member of the public may have 3 minutes for comment. If an interpreter is needed, 6 minutes will be given. Public comment can address items on the agenda that have been properly noticed for action and/or items that are not on the agenda, however, items not on the agenda can not be responded to or discussed in the public board meeting because they are not properly noticed items (7 days advance notice).

F. Election of Officers

Alicia Schott

Action

G. Presentation - VMRC Caseload Ratio Plan of Correction - Public Comment

Tara Hester - VMRC Director of Children's Services

H. Committee Reports

1. Executive Committee Meeting Minutes of June 12, 2024

Alicia Schott

Exec Com Minutes, 06 12 24.pdf

Finance Committee

Brenda Crisler, Interim CFO and Pete Tiedemann, VMRC Fiscal Consultant

Fin Com Minutes, 06 12 24.pdf

Brenda Crisler, Interim CFO

a.) Review of Financial Report

Brenda Crisler, Interim CFO and Pete Tiedemann, VMRC Fiscal Consultant

Board Fin Report Jul-Jun 23_24.pdf

b.) Approval of Contracts over \$250,000 for August, September and October 2024 brought forth as Motion from the Finance Committee - Corina Ramirez

3. Consumer Services Committee

Gabriela Castillo

4. Legislative Committee

Jeff Turner

5. Bylaws Committee

6. Nominating Committee

7. Popplewell Review Team
Erria Kaalund

8. Consumer Advisory Council, SAC6
Crystal Enyeart

9. VMRC Professional Advisory Committee, Coalition of Local
Agency Service Provider (C.L.A.S.P.)
Liz Herrera Knapp

I. Executive Director's Report
Leinani Walter

J. Board Member Activities and Reports
Alicia Schott

K. President Report
Alicia Schott

L. Next Meeting - Wednesday, October 23, 2024, 6:00 PM Hybrid (In-
person and via Zoom)
Alicia Schott

M. Adjournment
Alicia Schott



Meeting Book - VMRC Board of Directors Meeting

August 28, 2024

- A. Call to Order, Roll Call, Reading of the Mission Statement - Alicia Schott, Interim At-Large Position of Board President
- *The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community.*
- B. Review of the Meeting Agenda – Alicia Schott
- C. Review and Approval of the Board of Directors Meeting Minutes of 06/26/24 - Alicia Schott **Action**
- D. Closed Session Remarks – Alicia Schott
- E. Public Comment – Alicia Schott
- *Each member of the public may have 3 minutes for comment. If an interpreter is needed, 6 minutes will be given. Public comment can address items on the agenda that have been properly noticed for action and/or items that are not on the agenda, however, items not on the agenda cannot be responded to or discussed in the public board meeting because they are not properly noticed items (7 days advance notice).*
- F. Election of Officers – Alicia Schott **Action**
1. Board President
 2. Vice President
 3. Treasurer

- G. Presentation – Tara Hester, VMRC Director of Children Services. VMRC Caseload Ratio Plan of Correction - Public Comment
- H. Committee Reports – Alicia Schott
 - 1. Executive Committee Meeting Minutes of June 12, 2024. Alicia Schott
 - 2. Finance Committee – Brenda Crisler, Interim CFO and Pete Tiedemann, VMRC Fiscal Consultant
 - a) Review of Financial Report – Brenda Crisler and Pete Tiedemann
 - b) Approval of Contracts over \$250,000 for August, September and October 2024 brought forth as Motion from the Finance Committee – Corina Ramirez
 - 3. Consumer Services Committee – Gabriella Castillo, Chair and no report.
 - 4. Legislative Committee – Jeff Turner, Chair. No report.
 - 5. Bylaws Committee – No report.
 - 6. Nominating Committee – Erria Kaalund, Chair. No report.
 - 7. Popplewell Review Team – Erria Kaalund
 - 8. Consumer Advisory Council, SAC6 – Crystal Enyeart
 - 9. VMRC Professional Advisory Committee, Coalition of Local Agency Service Provider (C.L.A.S.P.) – Liz Herrera Knapp
- I. Executive Director’s Report - Leinani Walter
- J. Board Member Activities and Reports – Alicia Schott
- K. President’s Report – Alicia Schott
- L. Next Meeting – Wednesday, October 23, 2024 at 6:00pm Hybrid (In-Person and Zoom)
- M. Adjournment – Alicia Schott

Minutes for VMRC Board of Directors Meeting

06/26/2024 | 06:00 PM - 08:00 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

Board Members Present: Dr. Suzanne Devitt, Alicia Schott, Lisa Utsey, Dr. Steve Russell, Margaret Heinz, Lynda Mendoza, Erria Kaalund, Linda, Gabriella Castillo, Robert Balderama, Emily Grunder, Liz Herrera Knapp

Board Members Not Present: Jody Burris (informed absence), Jeff Turner (informed absence), Jose Lara (informed absence), Crystal Enyeart (informed absence), Gabriela Castillo

VMRC Staff Present: Doug Bonnet, Aaron McDonald, Leinani Walter, Tara Hester, Christine Couch, Brian Bennet, Gabriela Lopez, Julie de Diego, Evelyn Solis, Melissa Stiles, Angie Shear, Cindy Jimenez, Claire Lazaro, Bud Mullanix, Jason Toepel, Gina Ramsey, Joel Demattei, Megan Gascon, Whitney Costley, Anne Gerber, Brandy Saldivar, Elizabeth Rand, Melissa Oldeen, Shana Molotch, Taylore Alday

Public Present: Rachelle Munoz (Facilitator), Angela Lewis (Facilitator), Irene Hernandez (interpreter), Isela Bingham (interpreter), James Ford DDS, Dena Hernandez (SCDD), Erick Thurmond, Evelyn's iPhone, Maria Elena Diaz, Marlen Martinez, Senior CAPS, Jessie, Liliana Esucerdo, Maureen Fitzgerald, Myra Montejano (R&D),

A. Call to Order, Roll Call, Reading of the Mission Statement

The meeting was called to order at 6:01pm by Dr. Devitt. Doug Bonnet took roll call. A quorum was established. The board read the Mission Statement.

B. Review of the Meeting Agenda

The agenda was reviewed with no recommended changes.

C. Review and Approval of the Board of Directors Meeting minutes of 04/24/24

Emily Grunder made a motion to approve the minutes of 04/24/2024. Lynda Mendoza seconded the motion. The board of directors meeting minutes of 06/24/2024 passed unanimously.

D. Presentation - Performance Contract Draft

See attached presentation by Leinani Walter, Executive Director Linda Collins made a motion to approve the Performance Contract Draft. Robert Balderama seconded the motion. The Performance Contract Draft passed unanimously.

E. Public Comment

1. Dena Hernandez, SCDD North Valley Hills. Thank you to Dr. Steve Russell for recommending a nomination to the Regional Advisory Committee. Thank you to VMRC for their involvement in the Manteca Police Department accreditation process for their autism awareness; Melissa Claypool attended. Thank you to Doug Bonnet for the Stockton Police Department's meeting today at the VMRC office. Thank you to the outgoing VMRC board members on behalf of the SCDD team. Goodbye to Doug and thank you for your assistance with the collaborative projects between VMRC and SCDD.
2. Mary Duncan – She is in opposition to a decision made for hiring an attorney to manage the bargaining contract. She shared her concerns and some historical information about the prior relationship between the union and this attorney that has been hired.
3. Dora Contreras – Thank you Director Walter for sharing the ICC ideas in her report. She has an issue with several families who cannot access soc/rec services because they do not have credit cards or are below income levels that do not allow for them to pay for services and then get reimbursed by VMRC. She would like the board to consider tutoring as a social/rec allowable item. She wants to inform the board about the families in SDP who have finished their person-centered plan and the plan has not been translated, and these families cannot read English.
4. Tumbora Hill shared that he was happy that his questions that he presented to the board were answered by Brian Bennet to his satisfaction
5. Parent Carolina shared that she has been waiting 6 months for intake and asked if online intake forms are being monitored

6. Parent Grisella shared concerns about length of time for intake and she is currently waiting for a psychological assessment for her child. She also stated that VMRC needs more self-determination vendors. She also wanted to know what social rec included.
7. Jackie from the fiscal department shared concerns about an outside lawyer coming in for contract negotiation and wants them to be fair.

F. Consent Calendar Items

1. Finance Committee Meeting Minutes of May and June 2024
 2. Executive Committee Meeting Minutes of May and June 2024
 3. Consumer Services Committee Meeting Minutes of May 2024
- These come as a motion to approve the Consent Calendar Items. Erria Kaalund seconded the motion. The Consent Calendar Items were approved unanimously.

G. Committee Reports

- a. VMRC Professional Advisory Committee, Coalition of Local Agency Service Providers (CLASP) - Liz Herrera Knapp
 - Fees are now \$35, they have work groups and next meeting scheduled for July 22
 - 92 paid Members through June 30th
- b. Self-Determination Advisory Committee (SDAC) -Vivian Nicolas
 - Christine talked about the “Connect Parent” website, next meeting will be July 9
 - 115 participants in the self-determination program as of June 12, 2024
- c. Consumer Advisory Council, Self-Advocacy Council Area 6 (SAC6) - Crystal Enyeart
 - Lisa gave the report
- d. Finance Committee - Alicia Schott and Melissa Stiles
 - a. Approval of Contract Status Report (CSR) for May and June 2024 - Melissa Stiles
Action
 - b. Approval of Contracts over \$250,000 for May and June 2024 brought forth a motion from the Finance Committee - Alicia Schott
Action
 - Linda C. 2nd motion on contracts over \$250,000
 - Myra from R&D presented transportation contract, 1st Lisa, 2nd Lynda M
- e. Consumer Services Committee - Jose Lara
 - No report

f. Legislative Committee - Lynda Mendoza

-Lynda briefly talked about her experience on the committee and encouraged others to join in the new year

g. Bylaws Committee - Presentation of Proposed Changes to the Bylaws - Lisa Utsey

Action

-Lisa reported that bylaws were changed to reflect board meeting to 6 (six) times a year

h. Nominating Committee - Presentation of Proposed New Board Members - Margaret Heinz

Action

-Margaret H. proposed 3 new board members: Kenneth Huntley, Kyle Cox, Marisela Cruz

i. Popplewell Review Team - Erria Kaalund

-Erria reported there is a balance of about \$9,100

H. Executive Director's Report

-Reported about the Acorns To Oak Trees Outreach and Native American Engagement was successful. VMRC built relationships with Social Services Team at Tuolumne Band of Me-Wuk Indian and Tribal Leaders. Families appreciated the connection with VMRC, educational information and intake & eligibility clinic.

I. Board Member Activities and Reports

-New schedule for the new year, 6 (six) meetings a year

J. Board Activities

-Alicia S reported on her visit to Harot Foundation home in Lodi that serves 30 adult residents up to age 59 and 6 senior residents. There is a large common area with smaller home-like areas within one building.

K. President's Report

-Thanked those who showed up for Acorns in the hills and annual board dinner at Papapavlos, Wednesday July 31st

L. Adjournment

Minutes for VMRC Executive Committee Meeting

06/12/2024 | 06:30 PM - 07:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

Committee Members Present: Suzanne Devitt, Alicia Schott, Lynda Mendoza, Lisa Utsey

Committee Members Not Present: Jose Lara (informed absence), Margaret Heinz (informed absence)

VMRC Staff Present: Doug Bonnet, Evelyn Solis, Aaron McDonald, Angie Shear

Public Present: Irene Hernandez (interpreter), Isela Bingham (interpreter), Rachelle Munoz (facilitator), Tumboura Hill, Angie Noia, Jessie Kennedy

Suzanne Devitt called the meeting to order at 6:30 PM.

A. Call to Order, Roll Call, Review of Meeting Agenda

Doug Bonnet took roll and established a quorum. No changes were made to the meeting agenda.

B. Review and Approval of the Executive Committee Meeting Minutes of May 8, 2024

Lynda Mendoza made a motion to approve the Executive Committee Meeting Minutes of May 8, 2024. Alicia Schott seconded the motion. The Executive Committee Meeting Minutes of May 8, 2024, were approved unanimously.

C. Public Comment

Tumboura Hill – Good evening. I spoke earlier and I have the vendors that VMRC currently has. It is 2271 vendors. The concern that I have is that there are only 3 vendored

Independent Facilitators. They aren't vrending enough to expand the Self-Determination program. That's a far cry for what we need to help expand and grow the program. Thank you.

D. Items for Approval

None.

E. Items for Discussion

Doug Bonnet shared this report for Leinani Walter, Executive Director, who was not in attendance.

1. May 10th – Acorns to Oak Trees in Tuolumne Band of Mission Indians Reservation was amazing with leaders from the Tribe, Social Servies, VMRC Intake/Childrens/Adults/Enhanced and Emergency Services in attendance and supporting the wonderful clinical work of Acorns Staff. *Doug-feel free to share more about how this event will be just the beginning of our work with Tribal Families.
2. June 4th - RONDA hosted in partnership with VMRC & ICC was very successful with over 80+ combined families and VMRC management in attendance. Share that we had a family cater the delicious meal, ICC brought traditional dancers and decorations provided by both VMRC and ICC parents. Also note that I facilitated a meaningful listening session about language access. Self-Advocates and families shared creative ideas about how VMRC can connect with and serve our Hispanic families better.
3. June 5th - Master Plan for Developmental Disabilities – Leinani attended in Sacramento; connected with community partners, state agencies, service providers, ARCA and DDS staff. Good meeting with meaning conversations and Leinani attended the discussion about language access and making sure services and resources (and in SDP) are reflective of the needs of the families served.
4. Deaf and hard of Hearing Specialist -- Staff person hired and will begin in late June.
5. NASDDDS Conference 12-14th focused on HCBS – Christine & Brian attending with Leinani and many other Regional Center Directors and Management Staff. More to report next month on the connections made!

Tara Sisemore Hester reported a child in Turlock was missing. She has a history of elopement. She was found safe. The SC followed up with grandmother to see if there were any additional supports that can support the client.

Doug reported that our Emergency Response Coordinator was monitoring the Tracy fire last week. We did not have any families that were served in the evacuation order zone. Aaron McDonald monitored this throughout the weekend.

Bud Mullanix – We are now at 550 employees and still growing. We're probably growing from 8-10 employees per month.

With the union we are prepping for the Union contract that expires in December. Setting up meetings with the union.

Our major focus is on recruiting, retention, and training as we continue to grow. We've had a harder time getting people interested in the Tracy office than we anticipated. We are getting good resumes, but the people don't have degrees.

For retention, we need to keep them. The first 9 months is the introductory period. It's a pretty long training period. Trying to put more focus on onboarding and new hire orientation as well as training.

Suzanne asked Bud how our salaries are in comparison to other RC's. Bud said that he is constantly monitoring it and we are competitive. We are below some big RC's, but we are above some similar sized centers.

F. President's Report

Suzanne Devitt – Not much. We do have 1 more board meeting on June 26. We also had 1 resignation, our VP Brandy de Alba resigned.

Doug added that we are likely to have the annual board dinner on Wednesday, July 31, at Papapavlos in Stockton. There will be 6 board meetings in the new fiscal year. Finance and Executive Committees also next year will meet every other month instead of every month.

G. Next Meeting - Wednesday, July 10, 2024, 6:30 PM, Hybrid (Stockton Office Cohen Board Room and via Zoom Video Conference)

H. Adjournment

Meeting adjourned at 6:53 PM.

Minutes for VMRC Finance Committee Meeting

06/12/2024 | 05:30 PM - 06:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

Committee Members Present: Linda Collins, Lisa Utsey, Alicia Schott, Suzanne Devitt, Connie Uychutin

Committee Members Not Present: Jose Lara (informed absence), Margaret Heinz (informed absence)

VMRC Staff Present: Doug Bonnet, Evelyn Solis, Aaron McDonald, Melissa Stiles, Corina Ramirez, Angie Shear

Public Present: Irene Hernandez (interpreter), Isela Bingham (interpreter), Rachelle Munoz (facilitator), Tumboura Hill, Angie Noia, Jessie Kennedy

Alicia Schott called the meeting to order at 5:30 PM.

A. Call to Order, Roll Call, Review of Meeting Agenda

Doug Bonnet took roll and established a quorum. There were no proposed changes to the meeting agenda.

B. Review and Approval of the Finance Committee Meeting Minutes of May 8, 2024

Linda Collins made a motion to approve the minutes of May 8, 2024. Lisa Utsey seconded the motion. The Finance Committee Meeting Minutes were approved unanimously.

C. Public Comment

Tumboura Hill – I have some questions, and I’m approaching the board in the spirit of earnest communication and a space of grace, but I do have some questions. The questions are as follows:

1. How are vendor contracts monitored?
2. Who is the point of contact for each of the vendors providing these services?
3. Did any of these vendors have any overpayments in the last year?
4. Were those over payments returned?
5. Do any of these vendors have ongoing issues?
6. Have any of these vendors been cited or placed on sanctions in the past year?
7. Are all these vendors HCBS and Final Rule compliant?
8. Are the consumers using these services appropriately placed?
9. Did consumers using these services make informed choices to select these services?
10. Are there any consumer satisfaction surveys conducted?
11. How many Community Services Liaisons does VMRC have to provide oversight for 2271 vendors?
12. Aggregate total contract amounts for committee review are \$31,823,580.00

This is a lot of money to approve. How do we make these determinations?

D. Approval of Contracts over \$250,000

Corina Ramirez presented the Contracts over \$250,000 and answered any questions that the committee members had. Linda Collins made a motion to approve the Contracts over \$250,000. Lisa Utsey seconded the motion. Connie Uychutin abstained. The Contracts over \$250,000 were approved unanimously.

R&D was not present to present on their single contract. We will move that contract to the board meeting for presentation on 06/26/24.

E. Fiscal Department Update

Melissa Stiles presented the Contract Status Report to the committee and answered any questions that they had. Suzanne Devitt made a motion to approve the Contract

Status Report. Connie Uychutin abstained. The Contract Status Report was approved unanimously.

Melissa Stiles reviewed the Purchase of Services (POS) and Operations (OPS) expenditures and answered any questions that the committee members had.

**F. Next Meeting - Wednesday, July 10, 2024, 5:30 PM Hybrid
(Stockton Office Cohen Board Room and Via Zoom Video
Conference)**

G. Adjournment

Meeting adjourned at 6:10 PM.

Valley Mountain Regional Center
Financial Report 2023-2024 Fiscal Year
June 30, 2024

Percent of Year Elapsed:	100.0%
Percent of POS Expended	95.1%
Percent of OPS Expended	87.8%

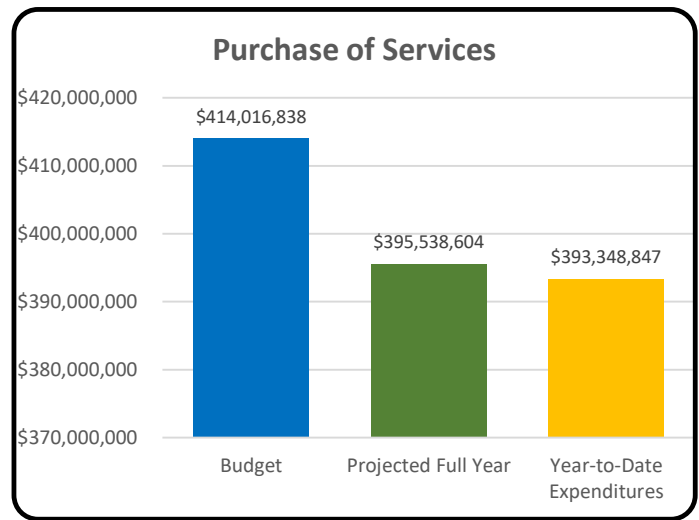
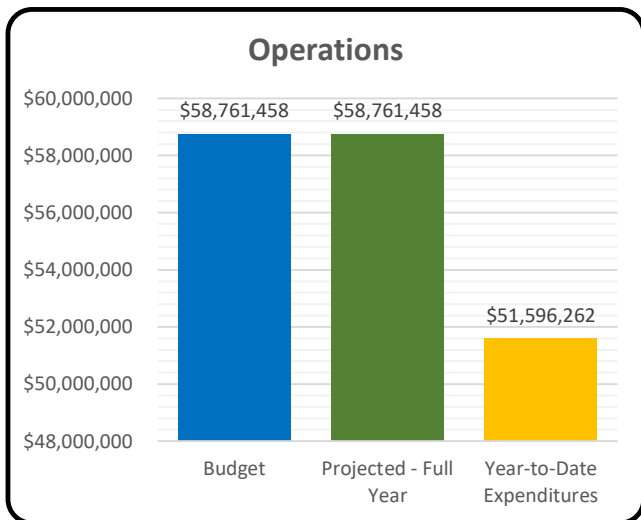
Purchase of Services (POS)	Current Month	Year-to-Date	Projected Expenditures Late Bills	Actual YTD + Projected	Surplus (Deficit)
<i>Out of Home</i>	\$13,146,435	\$134,940,002			
<i>Day Programs</i>	\$5,118,751	\$54,176,019			
<i>Respite & Day Care</i>	\$6,037,713	\$51,318,859			
<i>Non-Medical Services</i>	\$3,216,685	\$32,007,299			
<i>Supported Living Services</i>	\$2,914,787	\$32,094,652			
<i>Transportation</i>	\$2,829,612	\$28,382,664			
<i>Prevention Services</i>	\$1,788,855	\$18,765,861			
<i>Other Services</i>	\$1,949,637	\$13,714,699			
<i>Personal Assistance</i>	\$2,049,695	\$17,156,349			
<i>Medical Services</i>	\$748,364	\$7,672,925			
<i>Supported Employment</i>	\$234,939	\$2,356,068			
<i>Camps</i>	\$99,817	\$228,871			
Total POS	\$40,135,291	\$392,814,268	\$1,875,481	\$394,689,749	\$18,478,234
<i>Comm. Placement Plan (CPP)</i>	\$516,692	\$534,579	\$314,276	\$848,855	\$0
Comm Res Develop Plan					
Total POS & CPP	\$40,651,982	\$393,348,847	\$2,189,757	\$395,538,604	\$18,478,234
Operations (OPS)	Current Month	Year-to-Date	Projected Late Bills	Actual YTD + Projected	Surplus (Deficit)
<i>Salary & Benefits</i>	\$1,779,697	\$43,435,667			
<i>Facility Rent and Maintenance</i>	\$69,596	\$3,555,729			
<i>Information Technology</i>	\$268,878	\$2,469,134			
<i>General Expenses</i>	\$20,160	\$708,875			
<i>Communication</i>	\$22,046	\$405,665			
<i>Insurance</i>	\$0	\$112,505			
<i>Accounting & Legal Fees</i>	\$14,938	\$44,513			
<i>Consultants</i>	(\$12,216)	\$497,558			
<i>Staff Mileage/Travel</i>	\$36,938	\$447,687			
<i>ARCA Dues</i>	\$0	\$80,458			
<i>Equipment</i>	\$1,764	\$42,721			
<i>Board Expenses</i>	\$492	\$10,870			
<i>Other Income</i>	(\$4,201)	(\$53,161)			
<i>Interest Income</i>	(\$525)	(\$103,848)			
<i>ICF Suppl Svcs Admin Fee</i>	(\$3,086)	(\$58,112)			
Total OPS	\$ 2,197,567	\$51,596,262	\$7,107,084	\$58,761,458	\$0
Other Funds	Current Month	Year-to-Date	Projected Late Bills	Actual YTD + Projected	Surplus (Deficit)
ARPA	(\$133,369)	\$25,503			
Foster Grandparents	\$18,756	\$266,096			
Senior Companions	\$14,522	\$218,015			
Total Other Funds	(\$100,091)	\$509,614	\$68,755	\$578,369	\$0
Grand Total	\$42,749,457	\$445,454,722	\$9,365,596	\$454,878,431	\$18,478,234

Valley Mountain Regional Center Financial Report 2023-2024 Fiscal Year June 30, 2024

Budget/Allocation Detail:	OPS	POS	CPP/CRDP	FGP, SC	Total
<i>Preliminary Allocation</i> 06/15/23	\$34,487,609	\$299,633,407			\$334,121,016
<i>1st Amendment</i> 10/02/23	\$23,509,725	\$51,230,947	\$148,855	\$578,369	\$75,467,896
<i>2nd Amendment</i> 04/22/24	\$764,124	\$62,303,629	\$700,000		\$63,767,753
Total Allocation	\$58,761,458	\$413,167,983	\$848,855	\$578,369	\$473,356,665

Notes:

This report show payments made for 12 months of the 2023/24 fiscal year. It is important to note that regional centers may receive and pay invoices for POS services provided during the 2023/24 fiscal year until June of 2026. Therefore, the final total expenditures for the 2023/24 fiscal year will not will not be known until that time. However, the majority of late bills from POS vendors are received within 2-4 months after the end of the fiscal year. The large surplus in POS is due to a significant additional POS allocation that the regional centers received in the E-2 contract amendment. Most all of the other regional centers ended the fiscal year with a POS surplus.



- Budget Amount
- Indicates Projected Expenditures are less than or equal to budget
- Year-to-Date Expenditures
- Indicates Projected Expenditures are greater than the budget