



# VMRC Executive Committee Meeting

Wednesday, April 10, 2024, 6:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

702 N. Aurora Street

<https://us06web.zoom.us/j/87468349019?pwd=ZDnKLbkww3ACO15SFFXftsDyo5NOtk.1> Webinar ID: 874 6834 9019 Passcode: 788524 Or One tap mobile: +16699006833

Stockton, CA, 95202

For accommodations, please contact Doug Bonnet at 209-955-3656, or [DBonnet@vmrc.net](mailto:DBonnet@vmrc.net). Spanish translation is included without requesting.



## Meeting Book - VMRC Executive Committee Meeting

### Executive Committee Meeting

A. Call to Order, Roll Call, Review of Meeting Agenda  
Brandy De Alba

B. Review and Approval of the Executive Committee Meeting Minutes of March 13, 2024      Action  
Brandy De Alba

C. Public Comment  
Brandy De Alba

Each member of the public may have 3 minutes for comment. If a translator is needed, 6 minutes will be given. Public comment can address items on the agenda that have been properly noticed for action and/or items that are not on the agenda, however, items not on the agenda can not be responded to or discussed in the public board meeting because they are not properly noticed items (7 days advance notice).

D. Items for Approval      Action  
Brandy De Alba

1. Web, Intranet Designer, IT Tech Job Description      Action  
Bud Mullanix

E. Items for Discussion

1. Executive Director's Report  
Leinani Walter

2. Notable Consumer Information  
Tara Sisemore-Hester and Christine Couch

3. Vendor Information  
Brian Bennett

4. Self-Determination Update  
Christine Couch

5. Other Matters  
Leinani Walter

6. Personnel and Union Update  
Bud Mullanix

F. President's Report  
Dr. Suzanne Devitt

G. Next Meeting - Wednesday, May 8, 6:30 PM, Hybrid (Stockton Office Cohen Board Room and via Zoom Video Conference)  
Brandy De Alba

H. Adjournment



## **Minutes for VMRC Executive Committee Meeting**

03/13/2024 | 06:30 PM - 07:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

Committee Members Present: Jose Lara, Lynda Mendoza, Margaret Heinz, Suzanne Devitt, Lisa Utsey, Brandy de Alba

Committee Members Not Present: Alicia Schott informed absence

VMRC Staff Present: Evelyn Solis, Aaron McDonald, Doug Bonnet, Christine Couch, Bud Mullanix, Leinani Walter, Gabriela Lopez

Public Present: Tumboura Hill, Rachelle Munoz, Irene Hernandez, Isela Bingham, Erick Thurmond, Aleida O

### **A. Call to Order, Roll Call, Review of Meeting Agenda**

Brandy DeAlba called the meeting to order at 6:30pm. A quorum was established. The agenda was reviewed with no changes.

### **B. Review and Approval of the Executive Committee Meeting Minutes of February 14, 2024**

Lisa Utsey made the motion to approved the Executive Committee Meeting Minutes of February 14, 2024 and Margaret Heinz seconded the motion. The Executive Committee meeting minutes of February 14, 2024 were approved unanimously.

### **C. Items for Approval – n/a**

## **D. Public Comment**

Tumboura Hill – He shared that he is working with consumers in the community. He is seeing things reoccur. He shared a plan of correction by the DDS. He has 3 different cases where we have gone outside of the 45 days for the IPP.

## **E. Items for Discussion**

1. Executive Director's Report by Leinani Walter. She has made it 30 days! She feels hopeful. The budget hearings are happening. The VMRC POS public meeting happened and created a presentation that was accessible and user friendly. Doug Bonnet added that 4/2 is Grassroots Day in person! Our team of staff and self-advocates and parents will be there to meet with our elected officials. April 24 and 25 is take your child to work day with lots of fun activities planned. Bud Mullanix shared that we've done this for a number of years! We just finished the celebration of social worker week with an online store for staff to pick their preferred item.
2. Notable Consumer Information by Christine Couch. We are prepping for Grassroots Day and including people who receive services. We are also identifying consumers and families to attend the 3/21 Senate Budget Subcommittee #3 Hearing.
3. Vendor Information by Brian Bennett. No report.
4. Self Determination Update by Christine Couch. We have 107 people in self determination. The SDAC leadership team meets with VMRC's leadership team in the beginning of April.
5. Other Matters by Leinani Walter. No report.
6. Personnel and Union Update by Bud Mullanix. We have 535 employees and he shared the information about the employee diversity. He shared termination stats with an average of 1.4% for January/February. He reported we have monthly labor/management meetings and introduced Leinani in February. Leinani added that we recently had a language survey with about half of the staff completing it, with findings that approximately 150 staff speak a language other than English, with over 17 languages being spoken.

## **F. President's Report**

Suzanne Devitt shared we are so glad Leinani has been here for 30 days! Alicia Schott will be our ARCA representative

**G. Next Meeting - Wednesday, April 10, 6:30 PM, Hybrid (Stockton Office Cohen Board Room and via Zoom Video Conference)**

**H. Adjournment**

**Job Title: Web, Intranet Designer, IT Tech**

**Location:** Stockton

**Job Type:** Full-time

**Reporting to: IT Manager**

**Job Overview:** We seek a creative and detail-oriented Web and Intranet Designer and IT Tech. to join our team. The ideal candidate will be responsible for designing, developing, and maintaining our company's website, intranet platform, and other IT tech. Projects as assigned. This role requires artistic skills, technical proficiency, and a keen understanding of user experience.

**Key Responsibilities:**

1. Design and develop visually appealing, user-friendly websites and intranet portals.
2. Collaborate with cross-functional teams to gather requirements and understand business objectives.
3. Create wireframes, prototypes, and mock-ups to visualize design concepts.
4. Ensure the responsive design for a seamless user experience across various devices.
5. Implement and maintain web and intranet standards, ensuring consistency in design elements.
6. Collaborate with developers to integrate designs into the content management system (CMS).
7. Conduct usability testing and gather feedback for continuous improvement.
8. Stay updated on industry trends and emerging technologies to enhance design strategies.
9. Strong project management with the ability to work on multiple projects simultaneously.
10. Ability to lead and work collaboratively with internal resources and external consultants.
11. Assist the IT Manager in communicating various training, policies, etc., to the company.....

**Qualifications:**

1. Bachelor's degree in web design, Graphic Design, or related field.
2. Proven experience as a Web and Intranet Designer with a strong portfolio showcasing past projects.
3. Proficiency in graphic design software (e.g., Adobe Creative Suite).
4. Solid understanding of HTML, CSS, and JavaScript for effective developer collaboration.
5. Experience with content management systems (CMS) and intranet platforms.
6. Strong communication, leadership, and collaboration skills.

7. Detail-oriented with a focus on delivering high-quality designs within deadlines.

**Preferred Qualifications:**

1. Experience with UX/UI design principles.
2. Knowledge of SEO best practices.
3. Familiarity with accessibility standards.
4. Experience with responsive design frameworks.

Web & Intranet Design Tech

2,800.00	35.00	2,940.00	36.75	3,087.00	38.58	3,241.35	40.51
3,403.20	42.54	3,573.36	44.66	3,752.02	46.90		



4/10/2024

B. Mullanix

### Head Count Today

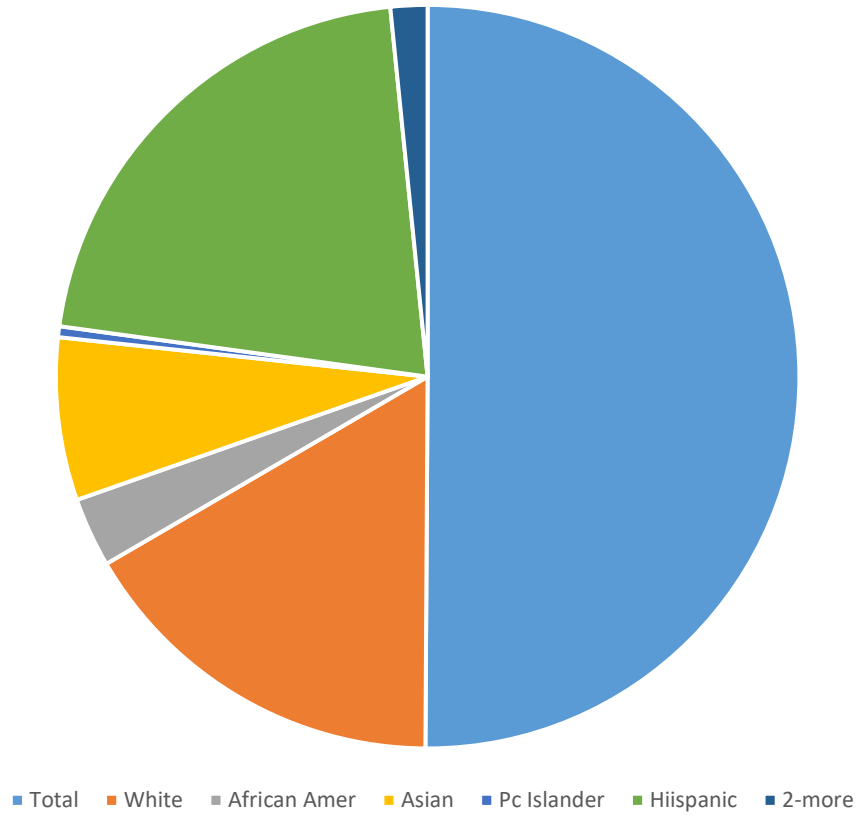


Department Code ⌵	Department ⌵	Head Count ⌵	Detail
30	CONSUMER SERVICES- CHILDREN	277	<a href="#">Detail</a>
50	COMMUNITY SERVICES	36	<a href="#">Detail</a>
20	CONSUMER SERVICES- ADULT	162	<a href="#">Detail</a>
10	ADMINISTRATION	24	<a href="#">Detail</a>
60	Directors Office	10	<a href="#">Detail</a>
70	Fiscal Services	18	<a href="#">Detail</a>
40	CLINICAL SERVICES	19	<a href="#">Detail</a>
<b>Total</b>		<b>546</b>	

Total Head Count: 546 ( 11 new hires from the month of March)

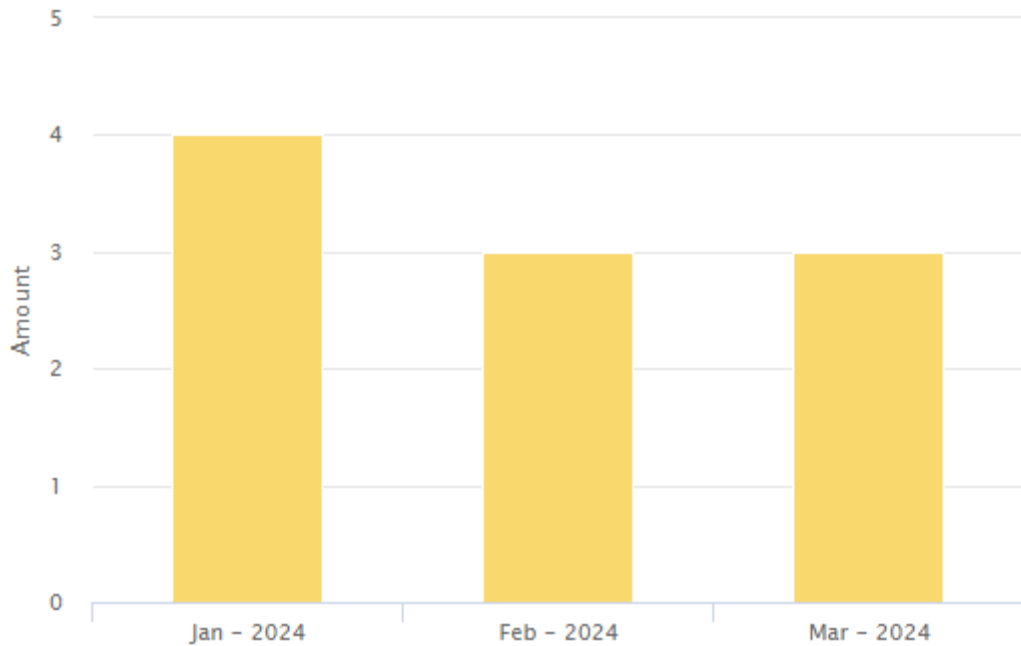


EOC-Race



## Terminations

Click on a series point to drill down by category.



### NOTES:

- No current union issues
- Preparation for the contract renewal in July-August
- Bring your child to work day
- HR will be completing a resume/interview work shop at the transition fairs