



CLASP Meeting Minutes

Monday March 25, 2024, at 10am
Via Microsoft Teams

1. Welcome and Introductions.

- Meeting called to order at 10:05 am by KC Shadman

2. Announcements/ Action Items

- DSP Collaborative Info Sessions- Tuesday April 26 1-2:30 at VMRC Stockton and Monday April 15th 1-2:30 pm at VMRC Modesto
- Upcoming Year Leadership Election- Rita Redondo- if interested in being in leadership or in board positions, contact Rita.
- Vote on purchasing a CLASP Zoom Account- \$220 per year 1st- Daime Hoornaert 2nd- Rita Redondo, vote was unanimous.
- Vote on Paying for a CLASP PO Box- \$75 per year 1st- Tamra Hernandez 2nd- Karen Gregorius, vote was unanimous.

3. Approval of Meeting Minutes

- February minutes were approved, 1st by Karen Gregorius 2nd by Tamra Hernandez, vote was unanimous.

4. Treasurer's Report

- Tamra Hernandez reported that there is \$20,908.06 in the CLASP account.

5. Membership Report

- CLASP is currently up to 86 paid members for the year. Membership ends June 30, new one starts July 1.

6. VMRC Reports & ED Report

- ED Report- Leinani Walters:
 - i. POS meeting, was well attended hybrid meeting. Had great input from community members.
 - ii. Discussed ways to diversify staff and services.
 - iii. Capital Action Day went well, had a lot of support would like to see more. Main message was to not delay rate increase.
 - iv. SAC 6 POS meeting was held.
- **HCBS Update:** Anna Sims:
 - i. Underway with onsite assessments, now have 3 people helping. 50 done, 30 compliant, 15 need paperwork, a few have modifications to be done.
 - ii. Grant work going on, working with SDA- People Planning Together- Training for people with lived experience to train others on the curriculum.
 - iii. Those needing financial assistance on bathroom modifications, contact anna by Friday.
- Brian Bennett:
 - i. Rate reform- DDS and Regional Center are looking into the programs that have not received an increase to see what can be done. Workgroups are being put together to get it going.
 - ii. 6 applicants for the community placement plan behavior management day program, all will be interviewed this week and scored. Any who meets 75% threshold will be invited to interview.
 - iii. VMRC website has been updated with training options for the rest of the fiscal year. Check it out! Working on digital class options.
- Doug Bonnet:
 - i. Budget sub committee hearing attended last week, will be going back April 2nd for grass roots day.
 - ii. Come by the DSP Collaborative Info sessions.
 - iii. In newsletter VMRC honors Ceaser Chavez Day on Friday.
 - iv. Stockton Ports Autism Awareness Day tickets available through Doug.
 - v. Save the Date for resource fair- October 12th in Stockton.
- Enos Edmerson:
 - i. Final quarter of fiscal year, if have incentive payments make sure to submit by June 30.
- Robert Fernandez:
 - i. Had RS Orientation, went great. Next one is August 8-9, sign up through website.

- ii. SLS orientation and DSP orientation in next few months.
- iii. EBSH home project- home had been determined and service provider has been chosen.
- iv. DSP Stipend program is coming out a close in June, get it done soon.
- Katina Richison:
 - i. Alert Report- 7 environmental, 12 Delivery of Care, 6 sir, 56 record keeping, 1 staffing, 3 violation of rights, 0 Health and Safety, 0 IPP, 0 food, total 84 Findings: 16 substantiated, 7 unsubstantiated 1 unfounded 2 N/A
 - ii. New QA liaison starting soon, will be interviewing for a CS liaison soon.
- Claire Lazaro:
 - i. No update.
- Christine Couch:
 - i. Transition Fairs- Stockton Aril 24, Modesto April 26, San Andreas May 10. If you want a table, reach out to Christine.
 - ii. CHOICES is April 12, it is full!
- Tara Sisemore-Hester:
 - i. No update.

7. R&D Transportation Update: Myra Montejano

- i. VMRC has minimal unmet service needs.
- ii. Working to minimize ride times by adjusting routes and continuing to build capacity. Also trying to align routes to program times. Working on after hours transportation options.
- iii. Send holiday schedules to TSR-VMRC tsr-vmrc@rdtsi.com for each individual program.
- iv. Shared stats of consumers routed on transportation currently. Still have unmet needs, but it goes down each month. More routes are being added each week as transportation providers add more capacity. Starting to see more TSR's coming in each month for new service.
- v. Contact R&D if you need an individual program needs meeting. Monthly meetings help to alleviate needs and issues.
- vi. Make sure to contact R&D with upcoming transportation needs.
- vii. If consumers have transportation issues, have them call R&D customer service department.
- viii. If you need an update on a specific consumer, contact R&D customer service. R&D Transportation, Myra Montejano - (209) 362-2199 x 208, myram@rdtsi.com R&D Customer Service Department - (209) 362-2199. R&D Contracts and Vendorization Department - (209) 362-2199 x 242 vendorcontracts@rdtsi.com

8. CLASP Representative Reports

- **VMRC Board – Liz Knapp (Chris Martin Reported)**
 - i. Board Training was 2/28/24 at 5:00pm. The new Executive Director gave a presentation on the Lanterman Act
 - ii. Last meeting held Hybrid on Feb 28th at 6:00pm
 - iii. Brian Bennett gave a presentation on the DSP Collaborative
 - iv. The board approved the Contract Status reports for January and February 2024
 - v. The board approved contracts over \$250,000 for January and February 2024
 - vi. The board approved the Compliance Officer Job Description and new pay scale
 - vii. The board approved the Cultural Language Division Manager job description
 - viii. The board will have open positions, as we have multiple members terming out in June. Applications can be found on the VMRC website
 - ix. Next meeting is Wednesday April 24th at 6:00pm hybrid.
 - x. For full minutes, see website
- **Finance– Connie Uychutin**
 - i. Purchase of Service (POS) Expenditures- POS expense percentage of the total budget was 52.4%.
 - ii. Operations (OPS) Expenditures- OPS expense percentage of the total budget was 43.7%.
 - iii. Summary: Finances are on track.
 - iv. Contracts over \$250,000 – 15 reviewed and approved.
 - v. See website for full report.
- **Consumer Services - Daime Hoornaert**
 - i. Christine and Jason gave an update on social rec and camp services. Updated service standards, will go to board to be approved. Updates to match trailer bill language.
 - ii. Next meeting- Wednesday May 1st.

- iii. Full agenda and minutes on website.
 - **Legislation - Candice Bright**
 - i. No updates.
 - **Nominating- Daime Hoornaert**
 - i. No updates
 - **By-Laws- Rita Redondo**
 - i. No updates.
 - **Social Media/Special Events – Kirsten Shadman**
 - i. CLASP has a public page in FB & IG, if you want to post something there, send to Kirsten via email: ksea9@aol.com
 - 1. Instagram: @CLASP.VMRC
 - 2. Facebook: <https://www.facebook.com/CLASP.VMRC> and
 - 3. Our private member group: "CLASP - VMRC (MEMBER GROUP)" - <https://www.facebook.com/groups/2310077552557091> When joining our private member group, please be sure to answer the membership questions to be approved into the group.
 - **Choices – Ignacio Chavez**
 - i. Sold out, see you all there!
 - **Provider Conference - Candice Bright**
 - i. Stay Tuned!
 - **Residential Home Workgroup- No representative**
 - i. Having a spring fling, look for flyer coming soon!
 - **Day Program Workgroup- Sonya Fox-Watson**
 - i. Send agenda items in for next meeting.
 - ii. Next meeting is April 17th at 8:15 am, via zoom.
9. **State Council on Developmental Disabilities/North Valley Hills Office Report- Dena Hernandez (Chanel Murray reported)**
- RAC meeting 3/26, zoom and in person at SCDD office.
10. **Items for discussion**
- Updates on PIN's & DDS Directives
 - i. New from CCL PIN out on guidance for COVID, make sure to review it.
11. **Unmet needs-**
- None
12. **Old business-**
- None
13. **Closed Session-** CLOSED SESSION was not needed.

Adjournment at 11:10 am- Next meeting April 22nd @ 10 am via Microsoft Teams