



Minutes for Finance Committee Meeting

03/08/2023 | 05:30 PM - 06:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Alicia Schott, Treasurer, Margaret Heinz, Connie Uychutin, Jose Lara, Lisa Utsey, Apriely Sisk

Committee Members Not Present: Linda Collins

VMRC Staff Present: Tony Anderson, Doug Bonnet, Melissa Stiles, Corina Ramirez, Tara Sisemore-Hester

Alicia Schott, Treasurer, called the meeting to order at 5:30 PM.

A. Review of Meeting Agenda

The Committee reviewed the agenda. No questions or comments.

B. Review and Approval of Finance Committee Meeting Minutes of 02/08/23 – Action

The committee reviewed the minutes from the Finance Committee Meeting of 02/08/23. Lisa Utsey made a motion to approve the minutes. Connie Uychutin seconded the motion. The Finance Committee Meeting Minutes of 02/08/23 were approved unanimously.

C. Approval of Contracts over \$250,000 - Action

Corina Ramirez presented all of the contracts over \$250,000 set to expire in April and renew 05/01/23. Corina answered any questions that the committee had. Lisa Utsey made a motion to approve the Contracts over \$250,000 as presented. Margaret

Heinz seconded the motion. Connie Uychutin abstained. The Contracts over \$250,000 were approved unanimously.

D. Fiscal Department Update

1. Contract Status Report (CSR) – Action

Melissa Stiles, CFO presented the CSR as of July 31, 2023, and answered any questions that the committee members had. Connie Uychutin made a motion to approve the CSR as presented. Lisa Utsey seconded it. The CSR was approved unanimously.

2. Purchase of Services (POS) Expenditures

Melissa Stiles presented the POS Expenditures and answered any questions that the committee members had.

3. Operations (OPS) Expenditures

Melissa Stiles presented the OPS Expenditures and answered any questions that the committee members had.

E. Next Meeting - Wednesday, April 12, 2023, 5:30 PM, VMRC Stockton Office Cohen Board Room and via Zoom Video Conference (Hybrid)