



Finance Committee Meeting

Wednesday, January 11, 2023, 5:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

702 N. Aurora Street

Stockton, CA, 95202

[https://us06web.zoom.us/j/87923117221?](https://us06web.zoom.us/j/87923117221?pwd=bWwvLzZvRHITRU1CSVZmM2wzenBDQT09&from=addon)

[pwd=bWwvLzZvRHITRU1CSVZmM2wzenBDQT09&from=addon](https://us06web.zoom.us/j/87923117221?pwd=bWwvLzZvRHITRU1CSVZmM2wzenBDQT09&from=addon), Meeting ID: 879 2311 7221,
Passcode: 359375, One tap mobile +16699006833

For accommodations, please contact Doug Bonnet at 209-955-3656, or by email at DBonnet@vmrc.net. Spanish translation is included and is available without requesting.



Meeting Book - Finance Committee Meeting

Finance Committee Meeting

A. Review of the Meeting Agenda

Alicia Schott

B. Approval of Contracts over \$250,000 for February 2023

Corina Ramirez

Action

C. Fiscal Department Update

Melissa Stiles

1. Contract Status Report (CSR)

Action

2. Purchase of Service (POS) Expenditures

3. Operations (OPS) Expenditures

D. Next Meeting - Wednesday, February 8, 5:30 PM, Hybrid (via Zoom and Cohen Board Room)

Contract Board Approval Report

Contracts Expiring:
2/28/2023

VendorNumber	VendorName	SrvcCode	VendorCategory
PV1719	ABove the Clouds OneTwoThree, LLC.	116	Early Start Specialized Therapeutic Services

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$820,208	3/1/2022	2/28/2023	Tara Sisemore-Hes	ES

Rate

\$129.53/hr-Home Visits; \$171.17/discipline-Intake Elig Evals & Clinical Spec Asmnts; \$199.68/Intake Elig Eval w/Family Asmnt; \$0.505/mile-Home Visits.

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$820,208	3/1/2022	2/28/2023	Auto Renewal	Extend Contract		

PropRate

\$129.53/hr-Home Visits; \$171.17/discipline-Intake Elig Evals & Clinical Spec Asmnts; \$199.68/Intake Elig Eval w/Family Asmnt; \$0.505/mile-Home Visits.

VendorNumber	VendorName	SrvcCode	VendorCategory
SV0027	Family Therapeutic Services SLS	896	Supported Living Services

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$1,400,000	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate

\$32.95 per hour

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	20.00%
\$1,680,000	3/1/2023	2/28/2024	Auto Renewal	Increase NTE\$		

PropRate

\$32.95 per hour

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0306	Howard Prep BMP	515	Behavior Management Program

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$600,000	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate

\$86.96/cons/day; \$1.80 per NM consumer, per hour; \$1,652.80 per consumer, per month, for Alternative Services only

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$600,000	3/1/2022	2/28/2023	Auto Renewal	Extend Contract		

PropRate

\$86.96/cons/day; \$1.80 per NM consumer, per hour

Contract Board Approval Report

Contracts Expiring:
2/28/2023

VendorNumber	VendorName	SrvCode	VendorCategory
HV0206	Howard Prep Catering & Specialty	954	Work Activity Program

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$307,562	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$41.33/cons/day; CIEP placement incentives: EMPP \$2,000; EMP6 \$2,500; EMP12 \$3,000; \$782.71/cons/mo for Alt Svcs only.

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$307,562	3/1/2023	2/29/2024	Auto Renewal	Extend Contract		

PropRate
\$41.33/cons/day; CIEP placement incentives: EMPP \$2,000; EMP6 \$2,500; EMP12 \$3,000;

VendorNumber	VendorName	SrvCode	VendorCategory
HV0203	Howard Prep Community Employment	950	Supported Employment-Group

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$889,203	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$44.20 per hour for Group Services

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$889,203	3/1/2023	2/29/2024	Auto Renewal	Extend Contract		

PropRate
\$44.20 per hour for Group Services

VendorNumber	VendorName	SrvCode	VendorCategory
HV0157	Howard Prep Golden Opportunities	855	Adult Day Care

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$393,117	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$58.30/cons/day; \$952.52/cons/mo for Alternative Svcs only.

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$393,117	3/1/2022	2/28/2023	Auto Renewal	Extend Contract		

PropRate
\$58.30/cons/day

Contract Board Approval Report

Contracts Expiring:
2/28/2023

VendorNumber	VendorName	SrvcCode	VendorCategory
H29489	Howard Prep Home At Last	904	Family Home Agency

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$330,810	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$3,170.07 per month-Guide Level \$2,315.96 per month-Coach Level

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$330,810	3/1/2023	2/29/2024	Auto Renewal	Extend Contract		

PropRate
\$2,929.82 per month-Guide Level \$2,140.44 per month-Coach Level

VendorNumber	VendorName	SrvcCode	VendorCategory
H29428	Howard Prep Transportation	880	Transportation-Additional Component

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$337,491	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$2.81/actual mile (+ fuel adj w\$1.75 fuel base price, nte \$3.88/gal)

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$337,491	3/1/2023	2/29/2024	Auto Renewal	Extend Contract		

PropRate
\$2.81/actual mile (+ fuel adj w\$1.75 fuel base price, nte \$3.88/gal)

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0205	Howard Prep	954	Work Activity Program

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$412,795	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$28.50/cons/day; \$39.35/cons/hr; CIEP placement incentives: EMPP \$2,000; EMP6 \$2,500; EMP12 \$3,000; \$509.66/cons/mo for Alt Svcs only.

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$412,795	3/1/2023	2/28/2024	Auto Renewal	Extend Contract		

PropRate
\$28.50/cons/day; \$39.35/cons/hr; CIEP placement incentives: EMPP \$2,000; EMP6 \$2,500; EMP12 \$3,000

Contract Board Approval Report

Contracts Expiring:
2/28/2023

VendorNumber	VendorName	SrvcCode	VendorCategory
H29188	Howard Prep	510	Adult Development Center

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$660,311	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$82.12/cons/day; \$1.80 per NM consumer, per hour; \$1,503.22/con/mo for Alt Svcs only

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$660,311	3/1/2023	2/29/2024	Auto Renewal	Extend Contract		

PropRate
\$82.12/cons/day; \$1.80 per NM consumer, per hour

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0533	Jaktone Road Care Home Inc. 113 Residential	113	Specialized Residential Facility (Habilitation)-DSS-Lice

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$621,151	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$15,146.92 per consumer per month, inclusive of SSI

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	17.05%
\$727,052	3/1/2023	2/29/2024	Auto Renewal	Increase NTE\$		

PropRate
\$15,146.92 per consumer per month, inclusive of SSI

VendorNumber	VendorName	SrvcCode	VendorCategory
SV0026	The Golden Touch SLS	896	Supported Living Services

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$624,000	3/1/2022	2/28/2023	Brian L Bennett	Community Svcs

Rate
\$32.95 Per hour

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$624,000	3/1/2023	2/29/2024	Auto Renewal	Extend Contract		

PropRate
\$32.95 Per hour

Valley Mountain Regional Center

Contract Status

AS OF: Nov 30, 2022

	OPS	Grant & Other Allocated Funds	POS including Federal C	General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
Current FY 2023								
Contract Year D-1	43,667,697	329,702	312,173,740	356,171,139	243,332	100,000	343,332	560,300
Spent to Date	19,404,955	-	116,337,214	135,742,169	14,723	152,660	167,383	150,590
Unspent	24,262,742	329,702	195,836,527	220,428,971	228,609	(52,660)	175,949	409,710
Prior FY 2022								
Contract Year C-3	38,610,964	2,476,300	285,284,990	326,372,254	486,684	2,021,393	2,508,077	497,593
Spent to Date	38,584,393	479,272	257,760,151	296,823,816	327,165	394,977	722,142	344,428
Unspent	26,571	1,997,028	27,524,839	29,548,438	159,519	1,626,416	1,785,935	153,165
2nd Prior FY 2021								
Contract Year B-4	34,646,607	-	253,549,473	288,196,080	469,833	3,016,620	3,486,453	484,702
Spent to Date	33,988,522	-	244,393,623	278,382,145	469,833	2,648,804	3,118,637	465,777
Unspent	658,085	-	9,155,850	9,813,935	-	367,816	367,816	18,925

OPERATIONS EXPENDITURES

Dec 16, 2022

45.8%

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Salaries and Wages	11,835,999	11,016,819	28,000,000	42.3%
Temporary Help	6,440	17,870	80,000	8.1%
Fringe Benefits	3,800,046	2,508,217	8,285,767	45.9%
Contracted Employees	56,749	55,333	108,000	52.5%
Salaries and Benefits Total	15,699,234	13,598,239	36,473,767	43.0%

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Facilities Rent	997,147	1,006,642	2,000,000	49.9%
Facilities Maintenance	465,129	342,617	900,000	51.7%
Information Technology	1,303,734	1,209,078	2,000,000	65.2%
General Office Expense	279,522	128,556	600,000	46.6%
Operating Expenses	114,014	124,468	260,000	43.9%
Equipment	20,707	18,716	80,000	25.9%
Professional Expenses	417,602	254,997	560,000	74.6%
Office Expenses	29,993	41,406	80,000	37.5%
Travel and Training Expenses	77,873	80,809	240,000	32.4%
Foster Grandparent/Senior Companion Expenses	150,590	142,402	560,300	26.9%
CPP Expense	14,723	54,646	243,332	6.1%
Total Operating Expenses	19,570,268	17,002,576	43,997,399	44.5%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services