



Minutes for Executive Committee Meeting

08/10/2022 | 06:30 PM - 07:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present:

Committee Members Absent:

VMRC Staff Present:

Public Present:

A. Review and Approval of Meeting Agenda

Alicia Schott made a motion to approve the Meeting Agenda. Linda Collins seconded the motion. The Meeting Agenda was approved unanimously.

B. Review and Approval of Executive Committee Meeting Minutes of 07/13/22

Linda Collins made a motion to approve the Executive Committee Meeting Minutes of 07/13/22. Alicia Schott seconded the motion. The Executive Committee Meeting Minutes of 07/13/22 were approved unanimously.

C. Public Comment

No Public Comment.

D. Items for Approval

1. Family Wellness Coordinator Job Description Approval

Tony Anderson reviewed the Family Wellness Coordinator Job Description with the committee. He explained the grant and answered any questions that committee members had. Alicia Schott made the motion to approve the Family Wellness Coordinator Job Description. Linda Collins seconded the motion. The Family Wellness Coordinator Job Description was approved unanimously.

2. Diversity, Equity, and Inclusion (DEI) Manager Job Description

Tony Anderson reviewed the DEI Manager Job Description with the committee. He explained the grant and answered any questions that committee members had. Linda Collins made a motion to approve the DEI Job Description. Alicia Schott seconded the motion. The DEI Manager Job Description was approved unanimously.

E. Items for Discussion – Tony Anderson

1. Executive Director's Report

Allocation for the non-early childhood caseloads

We received a spreadsheet from DDS with the allocations for each of the regional centers to fund the non-Early Childhood caseloads. Some adjustments were made for regional centers with higher caseload ratios than others (January caseload weighted at 75%, and the February caseload ratio survey weighted at 25%) and for a few of those in high cost geographic areas (GGRC, SARC and RCEB).

This is the full year amount, though there is an additional \$12 million more for the incentive portion.

As for the base budget, caseload growth, and corresponding increased operations funding, is factored into the estimate. Once the D-1 comes out it will breakdown the caseload for each RC that the base allocation is based on.

The other thing to keep in mind is that the 0-5 allocation will fill in a lot of gaps and at higher assumed salaries. Since we have a younger population most centers we'll probably receive a higher allocation there.

ARCA will be sending out the cost assumptions soon that includes managers at a 1:10 ratio, but no clerical support.

Department of Developmental Services Regional Center Amount

Alta \$ 5,975,234

Central Valley \$ 3,737,945

East Bay \$ 6,021,728

East LA \$ 2,333,957

Far Northern \$ 1,450,303

Golden Gate \$ 2,713,180

Harbor \$ 2,835,192

Inland \$ 7,936,083

Kern \$ 2,084,040

Lanerman \$ 2,259,275

North Bay \$ 1,625,836

North LA \$ 5,928,483

Orange \$ 4,816,512

Redwood Coast \$ 886,407

San Andreas \$ 3,815,687

San Diego \$ 7,023,679

San Gabriel \$ 2,837,004

South Central \$ 3,823,936

Tri Counties \$ 2,604,107

Valley Mountain \$ 2,427,653

Westside \$ 1,863,759

Total \$ 75,000,000

Performance Incentive Allocation Regional Centers with Geographic Differentials Regional Center of the East Bay 6% Golden Gate Regional Center 15% San Andreas Regional Center 8%.

VMRC is ranked the 8th largest regional center in the state but in this allocation we're ranked 14th. This happened because of our younger population, better than average caseload ratios, and should balance out when the 0-5 year olds are factored in to the calculations.

Our analysis shows at this time that we need at least 22 more Early Childhood Service Coordinators, 49 more 6 and over service coordinators, 5 intake coordinators, and at least 7 managers.

Performance Measures and Incentives

Early Start RCs submit a Child Find Plan, will work with DDS to establish a reporting structure for outreach/child find activities and report number of children identified. Incentive Type: Recognition

Employment Number of consumers who participate in competitive integrated employment for at least 30 days during the reporting period stratified by students enrolled in/attending secondary education and adults no longer enrolled/attending secondary education. Incentive Type: Pay-for-Performance

Equity and Cultural Competency Number of bilingual Service Coordinators including intake staff and first line supervisors for each language. Incentive Type: Pay-for-Reporting.

Language distribution across people receiving RC services. Incentive Type: Pay-for-Performance

Person-Centered Services Planning Number of certified Person-Centered Plan Facilitation Trainers employed by the RC and qualified to deliver plan facilitation training. Incentive Type: Pay-for-Reporting

Performance Measures Capacity Building

Early Start Rate of Individual Family Service Plan (IFSPs) completed within the federally required 45-day timeframe from receipt of referral Baseline: data collection

Employment RCs will work with DDS to establish data points and reporting in SANDIS regarding interest in or actively participating in CIE Baseline: establish data points and reporting

Equity and Cultural Competency Number of requests for translated IPP document and length of time to complete request Baseline: data collection

Percentage of Service Coordinators including intake staff and first line supervisors participating in training related to cultural and linguistic competency Baseline: data collection

Individual & Family Experience and Satisfaction RCs will work with DDS to establish annual feedback from individuals receiving RC services and family members, with eight or more common components agreed upon across all 21 RCs Baseline: establish feedback collection and common components.

Person-Centered Services Planning RCs commit to the development and use of a consistent person-centered service plan document Baseline: develop document.

Service Coordination and Regional Center Operations Number of vendors for each service type within the RC catchment area, reported by zip code Baseline: data collection.

Number of days between annual individual program plan (IPP) review and service authorization, reported as an average and range Baseline: data collection.

Develop set of Service Coordination training standards, competencies, and data elements for reporting Baseline: establish data and reporting.

RCs agree to develop and utilize a standard intake process that includes core elements articulated by DDS, focused on customer service* Baseline: establish process and core elements.

2. And 3. Notable Consumer Incidents/Complaints and Vendor Issue

One of our providers reported a parent of an adult consumer trespassed the facility by entering without notice. The parent reported that the door was unlocked. There was no staff on site. Police were called and a report was filed. The person served has already been provided with a notice that they will no longer serve this person due to irreconcilable differences with the parent.

4. Self-Determination Updates

- Self-Determination Advisory Committee to the Director Co-Chair - Appointed by the Director of the Department of Developmental Services. Next meeting will be in September.
- The FMS cost are no longer coming from the consumer's budget.
- We met with our Fiscal Management Services providers and had a very good meeting. Agreements were made for how to improve communication and to continue with regular dialogue and check-ins.
- The recent FMS who has refused new referrals will be meeting with us tomorrow hopefully we can come to a resolution so our consumers are no longer harmed by the lack of providers in our area.
- One barrier that DDS has recently learned from the FMSs is that regional centers are not paying timely. This was not brought up in our last meeting but we will find out if this occurs in our area.
- We are currently working on bringing on a new FMS provider.

5. Other Matters

Tony announced the 2022 Disability Resource Fair on Saturday, October 29th, from 10am – 2pm at the VMRC Stockton Office parking lot. The fair will also include a Health Fair and a Mobility Fair. We are now taking sponsorship donations and vendor table sign ups.

6. Personnel and Union Update

Bud Mullanix, HR Director was not present.

Tony informed the committee that there is some pushback from the Union on the new digital case management system that we will be rolling out. Initially this will add some time to Service Coordinator's workload upfront, but in future years it will save them much more time on completing the reports. Management is working on some incentives to get the Union excited about the new system.

F. President's Report – Margaret Heinz

The caseload ratios – I appreciate that staff is on top of helping fix that problem.

The Disability Resource Fair will be amazing. It is like the old Cultural Fairs which were so much fun.

Daniel Savino from ARCA sent out a state program for free hearing aides. Let's make sure our consumers know that is available.

Big change to High School start times. They can't start until 8:30 AM now. Be kind to teachers!

ARCA is hiring a media communications consultant.

Our local programs are struggling to survive, but so are the Federal programs.

Hopefully the Inflation Act passes to help our system out.

I just saw a study that among 3-17 year olds Autism rates are increasing.

Tony will be going to ARCA next week in Irvine, CA.

Our Board Retreat will be held at Wine and Roses in Lodi on Saturday, 12/03/22.

G. Next Meeting - Wednesday, September 14, 2022, 6:30 PM, VMRC Stockton Office Cohen Board Room and Via Zoom Video Conference (Hybrid)

Meeting adjourned at 7:15 PM.