



# Executive Committee Meeting

Wednesday, 03/03/21, 6:30 PM

Via Zoom Video Conference

<https://zoom.us/j/99612845367?pwd=QWh5eDVIWGE3clhYV0dHeW1LY3lPUT09>

Meeting ID: 996 1284 5367 Passcode: 910954

US: +1 669 900 6833

For Spanish Translation, Dial 1-866-299-7945 and use Passcode 7793177#



## **Minutes for - Executive Committee Meeting**

02/03/2021 | 06:30 PM - 07:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

**Committee Members Present:** Margaret Heinz (President), Mohammed Rashid (Vice President), Linda Collins, (Treasurer), Lynda Mendoza (Secretary), Dena Pfeifer

**Committee Members Not Present:** None

**Staff Present:** Tony Anderson, Bud Mullanix, Doug Bonnet

**Public Present:** Irene Hernandez (Interpreter), Lori Smith (Facilitator for Dena Pfeifer)

**Meeting Called to Order at 6:30 PM by Margaret Heinz, President**

### **A. Review and Approval of Meeting Agenda**

Dena Pfeifer made a motion to approve the meeting agenda. Lynda Mendoza seconded the motion. The Meeting Agenda was approved unanimously.

### **B. Review and Approval of Executive Committee Meeting Minutes of 01/06/21**

Dena Pfeifer made a motion to approve the Executive Committee Meeting Minutes of 01/06/21. Lynda Mendoza seconded the motion. The Executive Committee Meeting Minutes of 01/06/21 were approved unanimously.

### **C. Public Comment**

None.

## D. Items for Approval

Bud Mullanix, HR Director, presented the Administrative Support Manager job description and answered any questions by committee members.

Margaret Heinz asked for a motion to approve the Administrative Support Manager job description. Dena Pfeifer made a motion to approve the job description. Mohammed Rashid seconded the motion. The Administrative Support Manager job description was approved unanimously.

## E. Items for Discussion

### 1. Executive Director's Report – Tony Anderson

**Vaccinations** continue to be one of the dominate focus areas for our regional center and our community. Our San Joaquin and Stanislaus counties were far more accommodating to our family caregivers, providers, and regional center staff than most other counties in the state. There is a new field in SANDIS (our regional center database application) for tracking how many people with disabilities have gotten the vaccine and this will help us monitor our progress in getting back to opening our services. We are going to next pursue a corporate partnership with Safeway (Alta Regional Center did this already) to help get our consumers their vaccines if we feel they are not getting them.

**Testing** events continue hosted by VMRC and we will be having our next event this Friday. We held two events in Modesto but the participation was relatively low compared to our initial event in Stockton. Last week we had a testing event scheduled but had to cancel due to severe weather conditions but everyone who registered has been welcomed back to the event this Friday. We have had about 30 people test positive since we began the testing.

**PPE** will now be distributed by our local transportation vendors. We have worked with our transportation providers to arrange for them to bring much needed deliveries of PPE and other items and allows them to bill under the Alternative Services model. These providers have already begun to lay off workers and shut down whole areas of service. This arrangement will help our consumers get the protection they need, will reduce the load on our staff who have been delivering PPE daily, reduce the workload from holding PPE drive through events, and help the transportation providers to stay in business.

Foster Grandparents Temporary Disaster Allowance has been extended to March 31, 2021. That means we will continue to be able to give full stipend amounts through March 31, 2021. A few weeks ago Mara King who has managed the Foster Grandparent and Senior Companion program for many years announced her upcoming retirement. She has done a tremendous job for us and she will surely be missed.

### 2. Notable Consumer Incidents/Complaints – Tony Anderson

We recently had to make a placement to Porterville Developmental Center for a consumer living at home with their family who tested positive for COVID-19. We were funding the consumer's placement in a residential facility and to maintain the placement for him so he could return. The family was afraid of him getting COVID-19 in the residential facility so they brought him home with them.

### **3. Vendor Issues – Tony Anderson**

One of our providers was able to arrange for his staff and consumers to get vaccinated and he contacted us at VMRC to see if there were any individuals who needed vaccinations because he had 25 extra vaccinations. Through outreach by our service coordinators and cultural specialist we were able to get 25 consumers with vulnerable health conditions to get their vaccinations.

### **4. Self-Determination Updates - Tony Anderson**

Starting October 1, 2020, an SDP participant has the flexibility and may choose to repurpose funds for FMS fees for different and/or additional services during the COVID-19 State of Emergency. If a participant chooses to utilize the funds allocated for FMS fees for different and/or additional services because of COVID-19, the regional center should increase the budget based on the number of months FMS fees will be repurposed. The spending plan should also be adjusted to reflect where the repurposed FMS fees will be used. Upon expiration of the Directive, adjustments may be needed in the spending plan to account for FMS fees no longer being repurposed.

### **5. Other Matters - Tony Anderson**

We had a great All Staff meeting last week, and staff were extremely thankful for the half day with so many comments of gratitude in the chat box. Our speaker was fantastic and the theme for the training was on how to improve engagement between teams, and consumers and families and colleagues.

### **6. Union and Other Staff Issues – Tony Anderson**

A few weeks ago, Donna Bailey passed away from cancer. Donna was a longtime staff at VMRC as a service coordinator and most recently she was working our front reception. Doug has helped to create a memorial for friends of Donna via Zoom on February 23, 2021. This Friday starts the day when staff are expected to begin to receive their second vaccination shots. Some staff are concerned about using their sick time and want us to authorize more paid time off like we did last year as part of the COVID relief benefits provided by the federal government. We do not have authority to do this unilaterally, but we are monitoring the situation to see if anyone goes below their reserve of regular sick time.

Bud – we had 4 Psychologist interviews today. We really like 3 of them. Two of them are local and two are out of area but willing to relocate.

We have PM interviews in Modesto.

We have to interview for Mara's position.

We have a few SC positions.

We are doing well.

We do have a new union rep that we will be meeting with soon.

Tony – Donna Bailey recently passed away, about 2 weeks ago. She was a Transition SC for years and then she worked at the front office. She had cancer. We have a memorial for her on the 23<sup>rd</sup> of February.

Some staff are getting their 2<sup>nd</sup> vaccine shot beginning this week.

## **F. President's Report**

We did another food delivery through Presentation pantry on 01/15.

Board Delegates meeting on 01/13.

ARCA academy on 01/08.

I participated in the SAC6 Meeting on Friday.

I participated in the PPE Distribution in Stockton in the rain...very well done.

Next ARCA meeting is March 19<sup>th</sup>.

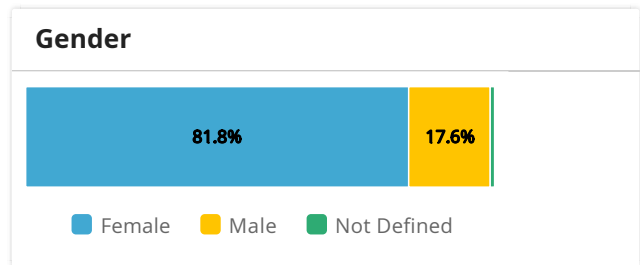
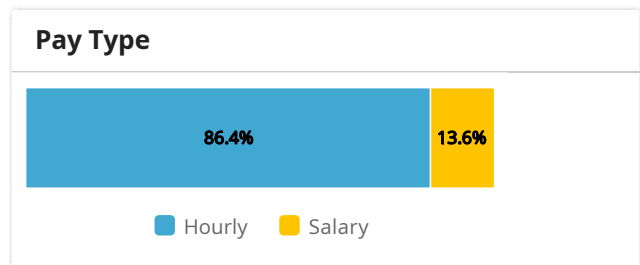
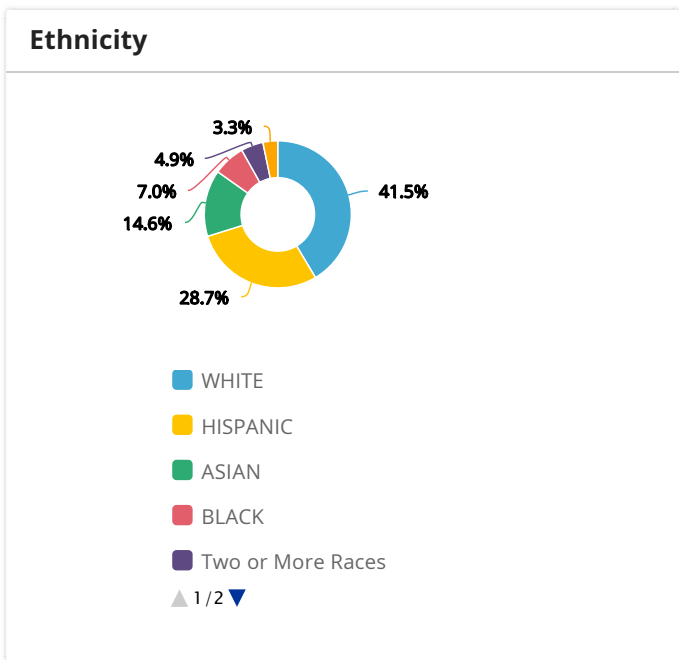
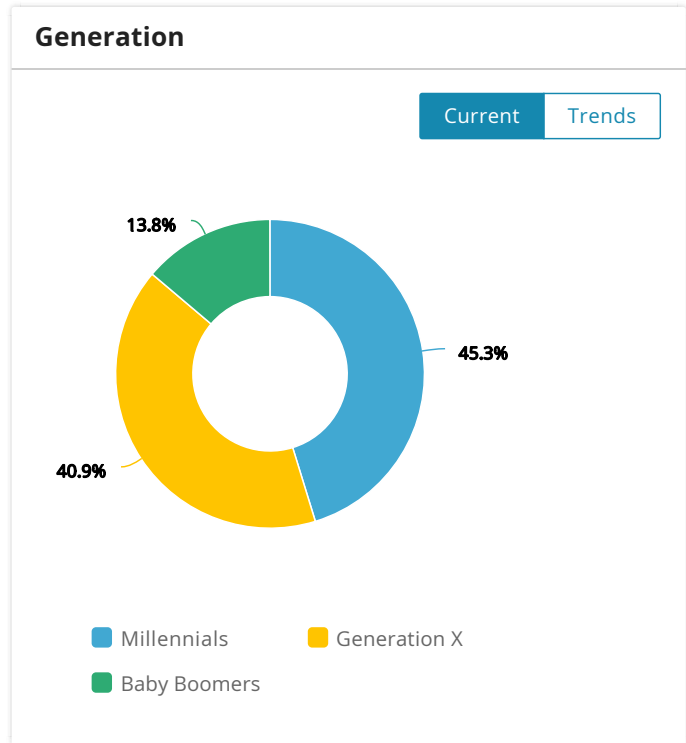
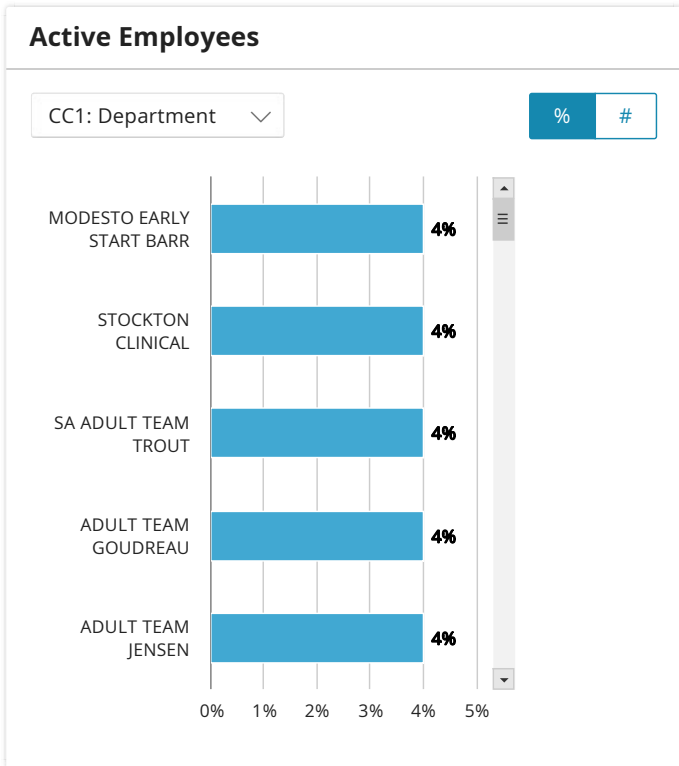
ARCA is asking for a vaccine priority letter to the Governor to get to the 1B status so all consumers are able to access the vaccination earlier.

## **G. Next Meeting - Wednesday, 03/03/21, 6:30 PM via Zoom Video Conference**

**Meeting adjourned at 7:05 PM.**

Active Filters:

<b>Headcount</b> ⓘ <b>369</b> As of February 2021	<b>Hired</b> ⓘ <b>61</b>	<b>Termed</b> ⓘ <b>29</b>	<b>Growth Rate</b> ⓘ <b>9.5%</b>	<b>Turnover Rate</b> ⓘ <b>8.1%</b>	<b>Average Tenure</b> ⓘ <b>8.9</b> (Years)
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Insights Status

Last data update took place at 2/22/21, 3:05 AM.