



Minutes for Meeting Book - Executive Committee Meeting

12/02/2020 | 06:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

Committee Members Present: Margaret Heinz, President, Dena Pfeifer, Linda Collins

Committee Members Not Present: Lynda Mendoza, Mohamed Rashid

VMRC Staff Present: Doug Bonnet, Tony Anderson, ED, Bud Mullanix, HR Director

Public Present: Irene Hernandez, Interpreter, Lori Smith, Facilitator for Dena Pfeifer

Meeting called to order at 6:30 PM.

A. Review and Approval of Meeting Agenda

Dena Pfeifer made a motion to approve the Meeting Agenda. Linda Collins seconded the motion. The Meeting Agenda was approved by unanimous consent.

B. Review and Approval of Executive Committee Meeting Minutes of 11/04/20

Dena Pfeifer made a motion to approve the Executive Committee Meeting Minutes of 11/04/20. Linda Collins seconded the motion. The Executive Committee Meeting Minutes of 11/04/20 were approved by unanimous consent.

C. Public Comment

None.

D. Items for Approval

1. Division Managers

Tony and Bud discussed the new Division Manager jobs being proposed in the Community Services Department. The plan is to create 2 Divisions in the Community Services Department.

The need was due to 3 managerial changes in the department due to 2 retirements and 1 death.

Community Services Division Manager Quality Assurance – merge with Special Projects department of SIR, Medicaid Waiver, Residential Screening, Administrative Support.

Community Services Division Manager Resource Development – merged with the supervision of the Employment Specialist, HCBS Coordinator and Foster Care Specialist. Resource Development, Admin support.

Transportation will either be in house or contracted out. We haven't completely figured that piece out yet.

The salaries would sit above Program Manager, but below Assistant Director. 10% above PM and 10% under Assistant Director.

No questions from Committee Members.

Dena Pfeifer made a motion to approve the new Division Manager jobs in Community Services. Linda Collins seconded the motion. The 2 new Division Manager jobs in Community Services were approved by unanimous consent.

2. Transportation – no decision has been made regarding the position. No action needed.

3. E.D. Evaluation – Bud will work on it and get it to Margaret to get out to the board.

E. Items for Discussion – Tony Anderson and Bud Mullanix

1. Executive Director's Report

Alternative Services

- DDS just published a new directive that further explains Alternative Services and sets January 2021 as the new start date.

- Our transportation providers have started laying off their drivers Regarding our transportation provides I asked about their progress on transportation but they reported that the department still has more to work on for transportation providers as well as group supported employment.

Absence Payments for Residential

- DDS is asking us to report on any new purchases for supports at home for people who are still holding a bed in a group home.

Consumers and Families Survey

- So far the DDS survey response rate from VMRC is the lowest in the State but we have until mid-December before the surveys are due.

2. Notable Consumer Incidents/Complaints

- We are now ranked the third worst in the state regarding our rate of COVID-19 infections per 10,000 consumers and all three central valley regional centers are ranked 2,3, and 4 in the state.
- We are currently in the middle of consistent increases each day with about 58 positive cases in the month of November.
- DDS says there are now over 4000 positive cases, 197 deaths, and 2079 positive case for community and regional center staff.
- Currently we are meeting our surging need for residential services during the increase in cases but DDS does have a resource if we need it called a CalMAT team that DDS can access medical direct support teams in residential services.

3. Vendor Issues

The local residential providers did a survey about day program services in their home and here's a few of their initial findings:

- 62% Issues implementing the goals set
- 87% only online services
- 37% consistency
- Other Themes:
- Services are not Consumer Specific goals, Really like the day program working on the goals specific to each consumer specifically, lack of objectives, staff are not familiar with the consumers, It's not fair they only call for a minute, The care homes need a real break, day programs no longer provide a 6 hour break like they used to do. Some day programs are providing a full day. Some of the day programs are doing a great job of providing the entire day of service.

What do you want:

Help relieving staff, consistency, more options of times, more than online services, can day program staff get the same covid-19 testing that the homes get, constructive and meaning activities, day programs are handling this different and sometime staff from the same program provide their services differently.

Additional Comments

- Is there more than one program in a house - 100% said yes
- 55% said they are receiving in-person services
- Some people are getting awesome support from their day programs but others in the same home are getting almost no services.

Quality of Day Supports in the Home

1. 11% awful
2. 33 % ok
3. 33 % so so

- 4. 11 pretty good
- 5. 11 awesome

4. Self-Determination Updates

The Director of DDS says individuals don't have to include the FMS fee as part of their budget. This is a temporary change to allow participants to use these fees for different and/or additional SDP services during the COVID-19 State of Emergency. <<https://www.vmmc.net/self-determination-advisory-committee/>>

- Orientation completed: 74 74%
- Separate person-centered plan completed: 56 56%
- Individual budget certified (6 more in process): 50 50%
- Spending plan completed: 33 33%
- Spending plan in progress: 17 17%
- FMS obtained by participant: 33 33%
- FMS in progress (working to get established): 17 17%
- IPP completed and signed: 20 20%
- Reviewed for SDP Waiver eligibility: 33 33%

5. Other Matters

Future Events/Initiatives

- Strategic Planning Next Steps
- We will need to start connecting with our local county officials to get in the pipeline for the vaccination process.
- All Staff Virtual Christmas Party
- Micro Business Group
- We also need to start planning for January All Staff.

6. Union and Other Staff Issues

- Positions for review: (1) Division Manager for Quality Assurance and (2) Division Manager for Resource Development.
- Wilma Virtual Celebration of Life
- Barbara Johnson Retirement Party

E. President's Report – Margaret Heinz

- Thank you, Tony, Doug, Bud and Dave Demetral, for the amazing tribute and celebration of life to Wilma Murray. Thank you to anyone who had any part of that.
- Thank you Linda, Lynda and Gaby for attending the ARCA training. The next one is December 12th. Hopefully we can share about our experiences at the Board Meeting.

- I will forward the survey that DDS wants to have consumers and families fill out to my students. Hopefully SC's can follow up with their families.
- I accepted the resignation of Liz Herrera Knapp because she has been hired by VMRC to be the agency's Board Certified Behavior Analyst.
- Lots of waiver extensions are coming through.
- ARCA sent a letter to the Vaccine Advisory Committee advocating for Californians with disabilities.

F. Next Meeting - Wednesday, 01/06/21, 6:30 PM via Zoom Video Conference

Meeting Adjourned at 7:30 PM.