



Executive Committee Meeting Minutes

07/01/2020 | 06:30 PM - 07:30 PM - Pacific Time (US & Canada)

Attendees (10)

Committee Members Present: Margaret Heinz, President, Mohamad Rashid, Vice President, Linda Collins, Treasurer, Dena Pfeifer

Committee Members Not Present: Lynda Mendoza, Secretary

Public Present: Lori Willis, Facilitator for Dena Pfeifer, Carlos Hernandez, Interpreter

Staff Present: Tony Anderson, Doug Bonnet, Bud Mullanix, Christine Couch

Margaret Heinz called the meeting to order at 6:30 PM

A. Review and Approval of Meeting Agenda

Dena Pfeifer made a motion to approve the meeting agenda. Mohamad Rashid seconded the motion. The Meeting Agenda was approved unanimously.

B. Review and Approval of Executive Committee Meeting Minutes of 06/03/20

Mohamad Rashid made a motion to approve the Executive Committee Meeting Minutes of 06/03/20. Dena Pfeifer seconded the motion. The Executive Committee Meeting Minutes of 06/03/20 were approved unanimously.

C. Public Comment

None.

D. Items for Approval

None.

E. Items for Discussion

1. Executive Director's Report – Tony Anderson

Last month I reported the governor and the legislators had passed very different versions of the state budget. The governor included over a half billion dollars in cuts to developmental services and much more to other services needed by our consumers. The budget passed through the legislature had no cuts to developmental services and included a rate increase for Independent Living and Early Start services. In the end the governor signed a budget that included all the provisions agreed to by the legislature.

Cindy Mix is working with our cultural specialist and new staff member to conduct an outreach to our Asian community to check-in with them regarding their current experience during the COVID-19 pandemic. Recent articles and news stories have highlighted several incidents of racism harassment in the community and we wanted to check-in to make sure they have not experienced these events personally and how they were doing emotionally. Our outreach is almost complete and we have made contact with, Friends of Special Needs Families, from the Bay Area, and they are looking into coming to our area to set up supports for the Asian Community.

The Kinetic Flow surveys have been completed and we will be having presentation throughout July to share the results with our managers, all staff, providers, and consumers and families. Ami Sullivan from Kinetic Flow has been involved in all 3 surveys since 2014 and will provide the presentations via Zoom and will answer questions. We will be adding another component to see if our community felt supported during our response to COVID-19. Our retreat in the new year is to focus on the strategic plan which will be informed by this data as well as the listening sessions held at the beginning of the calendar year.

This week we hosted Chris Littlefield in a Training for Managers on how to engage their staff while working from home. The session was very well received and we provided a book for managers to use in working with their staff. We will follow-up with our All Staff and Longevity Recognition event on July 29th.

We have 275 computers are in route to employees for remote contacts. Employees are using their own devices or some of our older devices. This was already ordered but because of the COVID-19 crisis our order got back logged. They are all here now and we're working on setting up the standard operating system for each machine. The mobility project is still undergoing testing but it's looking good so it looks like the timing of the testing and the new machines being ready will come together perfectly.

We received our preliminary contract with DDS and Margaret signed it on June 30th and the amendments will come in the email soon.

2. Notable Consumer Incidents/Complaints

Cindy Mix led the effort to send the Ever Bridge notices and we learned some important things happening for our consumers and families. Some families we learned were completely out of food and some needed help getting to medical appointments. As a result of the Ever Bridge outreach we made over 500 follow-up calls to people who indicated they'd like a call- only about 20 said they accidentally selected the call me option and the rest really needed a call. While not many services were actually needed staff reports that the phone call were longer than usual and people often just wanted to talk to someone about their worries.

Police now investigating the death of our consumer's sibling in San Joaquin County. The child was discovered dead in the garage of the house and both parents have been arrested.

Currently we are having difficulty placing 2 of our consumers who tested positive for COVID-19. Providers originally agreed to support consumers with COVID-19 but have changed their minds.

We are noticing an increase in after hours calls and employee overtime One of the topics on the rise is the increase in "no shows" from staff on weekends in SLS and ILS.

3. Vendor Information

Big concern is around when will Day programs open? DDS is paying the absent rate. What happens when it goes away? Can they open their doors? Will absence payments continue?

New Directive came out about visitation. The state has made some policies with certain conditions.

4. Self-Determination Updates

Last Friday we received a directive from DDS providing for an extension of time to come to agreement on the strategy for spending dedicated funds for helping the SDP be successful. Our advisory committee is focused on trainings for providers, families, and staff to promote the program and encourage providers to serve people with disabilities in self-determination.

5. Other Matters

DDS Reporting of COVID-19 Exposure

- VMRC Consumer – 24 - 2 new cases today
- VMRC Staff – 2
- VMRC Volunteer – 1
- Provider – 7 - 1 new provider today
- 772 positive - 48% in June
- 59 deaths - 35% reported in June
- 495 Staff

- 289 in the hospital point in time today

6. Staff and Union Issues

We have 3 staff who are having a really difficult time keeping up with their title 19 requirements. Our standard for service coordinators is to reach 400 units of title 19 contact but these staff are all under 100. We are doing everything we can to help them as they struggle through the working from home arrangements. On the other hand we have been made aware that there are about a dozen people who have almost doubled their productivity in title 19 requirements.

Bud – union side is all positive. No issues. Communicating with them weekly. Transparency and open communication has helped.

June has been a tough month. Just had our 2nd employee test positive. When that occurs, rumors start going, we do a lot of documentation. We trace. We are starting to get more exposures. We have 3 more exposures, awaiting tests, not symptomatic.

Our Training managers are working with other staff and managers on ways to be productive.

Recruiting – we have been making progress, in Feb we had 339, in July we will have 356-358 after backgrounds. Resignations/retires slowing down, all backfill done other than 5.

F. President's Report

Tony talked about the Surge. Keep an eye on the shutdown locally.

Families have been contacting me about day programs opening.

Big school meeting yesterday with all the superintendents, but plans are all still fluid.

Thank goodness the budget passed and there were no cuts. Will need to be cautious for the following year.

COI paperwork came out today. Contact Doug with questions.

Presentation continues to be our friend with their food pantry to deliver food to our families in need.

Thank you to everyone for everything that you do!

G. Next Meeting - Wednesday, August 5, 2020, 6:30 PM, via Zoom Video Conference

Meeting adjourned at 7:30 PM