



# Valley Mountain Regional Center Executive Committee Meeting

01/08/20, 6:30 PM

VMRC Stockton Office, Cohen Board Room

702 N. Aurora Street

Stockton, CA, 95202

Dial-in Number: 1-866-299-7945, Conference Passcode: 7793177#

Executive Committee: Margaret Heinz, Lynda Mendoza, Linda Collins, Dena Pfeifer



## Meeting Book - Valley Mountain Regional Center Executive Committee Meeting

### Valley Mountain Regional Center Executive Committee Meeting Agenda

A. Review and Approval of Meeting Agenda  
Margaret Heinz

Committee Action

B. Review and Approval of Executive Committee Meeting Minutes of  
12/04/19  
Margaret Heinz

Committee Action

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C. Public Comment

D. Items for Approval  
Margaret Heinz

Committee Action

E. Items for Discussion

1. Executive Director's Report  
Tony Anderson

2. Notable Consumer Information  
Tony Anderson

3. Vendor Information  
Tony Anderson

4. Self-Determination Update  
Tony Anderson

5. Other Matters  
Tony Anderson

6. Personnel and Union Update  
Bud Mullanix

2020 Recruiting Report for Jan.pdf

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F. President's Report  
Margaret Heinz

G. Next Meeting - Wednesday, February, 5, 2020, 6:30 PM, VMRC  
Stockton Office, Cohen Board Room



## **Executive Committee Meeting Minutes**

12/04/2019 | 06:30 PM - 07:30 PM - Pacific Time (US & Canada)

### **Attendees (10)**

**Committee Members Present:** Margaret Heinz, Board President, Mohamed Rashid, Vice-President, Lynda Mendoza, Secretary, Linda Collins, Chair Finance Committee, Dena Pfeifer and Facilitator, Chair Consumer Services Committee

**Staff Present:** Tony Anderson, Executive Director, Doug Bonnet, Assistant to the Executive Director, Bud Mullanix, Human Resources Director

**Public Present:** Mariela Ramos

### **Margaret Heinz, President, called the meeting to order at 6:30 PM**

#### **A. Review and Approval of Meeting Agenda**

Margaret Heinz requested one change to the agenda. The request is that the Executive Director's Report by Tony Anderson be moved up on the agenda to just after the approval of the agenda. Linda Collins made a motion to move the Executive Director's Report up on the agenda. Dena Pfeifer seconded the motion. Approved unanimously.

#### **Executive Director Report – Tony Anderson**

I am attending the movie premiere of "Carol of the Bells" in Lodi tonight with filmmaker Joey Travolta and Liz Zastrow.

Last month we attended the annual National Association of State Directors of Developmental Disability Services (NASDDDS) in Washington DC. The main lessons were that the new rules on the Home and Community Based waiver settings will be a major focus this year but person-center decision making will be the predominate factor.

We had four staff (including myself) attend the very successful Self-Determination conference in Los Angeles in November. I spoke at the conference on How Self-Determination Impacts Employment of people with developmental disabilities.

Cindy Mix and several program managers did a great job working to update and amend our respite assessment tool and policy. They listened closely to several advocates who were requesting modifications and incorporated several of the ideas that came forward. They presented a draft to the Consumer Services committee, held a focus group over several hours, met with a community group privately, held a public forum for additional feedback, made more changes and most recently presented a final draft to the Consumer Services committee for their approval next month. If approved it will go the full board for a vote and then sent off to DDS for approval. Our experience with approvals for service standard changes is that it can take several months to over a year to get approval.

I completed the report by the California State Council for Developmental Disabilities (SCDD), "Strategic Framework for Housing for People with Intellectual/Developmental Disabilities" as the first step in preparing the survey to staff on the impact of the affordable housing crisis in our region. These are some of the initial steps to developing a VMRC Strategic Plan to address affordable housing needs.

Completed the presentation and report for the board Legislative Committee on the new laws passed in 2019. Our committee presentation will be in January 2020.

After an extensive review process to analyze our information technology department and the services that began last fiscal year Claudia Reed and I agreed to make significant structural changes to the department. The department will remain under the supervision of the Chief Financial Officer and will be managed by Sarah Tenisi and Carlo Cacciatore who will be replacing the leadership of Gordon Hofer. Mr. Hofer has been offered another key role in our organization and we are awaiting his decision.

## **B. Review and Approval of Executive Committee Meeting Minutes of 11/06/19**

Margaret asked for a motion to approve the Executive Committee Meeting Minutes of 11/06/19.

Mohamed Rashi made a motion. Dena Pfeifer seconded the motion. Approved by unanimous consent.

## **C. Public Comments**

None.

## **D. Items for Approval**

### **1. Kinetic Flow Contract - Tony Anderson**

This is a 3 year contract to do 3 surveys. Kinetic Flow will survey our staff, our community and our providers. Two surveys have been completed, they will do a third.

Margaret Heinz asked for a motion to approve the Kinetic Flow Contract. Lynda Mendoza made a motion. Linda Collins seconded the motion. Approved by unanimous consent.

### **2. Union Contract – page 8 - Bud Mullanix**

We had meetings at the end of the 2nd year of the contract. The contract was to increase 1.5%, but the Union wanted 2.5%. Management and the Union negotiated back and forth and both parties have agreed to 1.75% increase (a total of \$60,000).

Margaret Heinz asked for a motion to approve the Union Contract. Lynda Mendoza made a motion. Mohamed Rashid seconded the motion. Approved by unanimous consent.

#### **E. Items for Discussion**

1. Executive Director's Report - Tony Anderson (moved up on the agenda)
2. Notable Consumer Information – Doug Bonnet for Tony Anderson

This month we had three incidents with consumers in the hospital going through end of life treatment. Advanced planning continues to be a serious short fall for us with none of the consumers having an advanced directive or any type of indication that they were provided supported decision making guidance to make these important decisions. Nevertheless, our case managers, program managers, clinical staff and service providers and hospital partners provided tremendous person-centered support to provide the most compassionate care during their end of life moments.

3. Vendor Information – Doug Bonnet for Tony Anderson

Doug Bonnet has been working very closely with the Resource Development team in promoting the requests for proposals to attract vendors who provide services we are in need of especially in the clinical services department. Tara Sisemore-Hester and Claire Lazaro have also worked closely with Resource Development to build up the capacity for clinical services.

4. Self-Determination Update – Doug Bonnet for Tony Anderson

On November 22nd DDS selected the next round of Self-Determination participants but VMRC has not been notified yet of who has been selected. Currently we have two individuals who are actively fully participating in the Self-Determination program.

5. Other Matters - None
6. Personnel and Union Update – pages 10 – 12 - Bud Mullanix
7. Training Manager – page 13 – Bud Mullanix

Bud Mullanix presented the instructional design of the new Training Manager position. Bud asked for a waiver of the 30 days which will allow us to offer the position to Gordon in case he decides to accept the offer.

Margaret Heinz asked for a motion to approve the training manager and a 30 day waiver. Lynda Mendoza made a motion. Mohamed Rashid seconded the motion. Approved by unanimous consent.

#### **F. President's Report - Margaret Heinz**

On February 22<sup>nd</sup> there is an ARCA Board Training in Sacramento. Tony is going to Carol of the Bells (young man adopted, lost his adoptive parents, looking for family in his life, found out his mother was DD, getting to know her). The movie is done by Joey Travolta and the majority of the crew are people with developmental disabilities. This film is playing at the Lodi Theatre for the week.

Tony and Margaret were talking about employee morale. All employees of VMRC will be given a half day off for the holidays.

**Committee agreed to move to closed session.**

**G. Closed Session**

**H. Next Meeting - Wednesday, January 8, 2020, 6:30 PM, VMRC Stockton Office, Cohen Board Room**

Meeting adjourned at 710pm.

