

**Valley Mountain Regional Center  
Finance and Personnel Committee Meeting Minutes  
December 6, 2017**

Present: Ivan Johnson, Treasurer  
Tom Bowe , President  
Claire Lazaro, Vice President  
Andrea Rueda, Secretary  
Connie Uychutin, CLASP Representative  
Melissa Stiles, VMRC General Ledger Manager  
Bud Mullanix, VMRC Human Resources Director  
Elizabeth Victor-Martinez, Parent  
Katherine Torres, At Large  
Margaret Heinz, At Large  
Tony Anderson, VMRC Executive Director

Guest: Jacqueline Price, Facilitator

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Committee actions noted in bold.

Ivan Johnson, Treasurer, brought the meeting to order at 5:33 pm,

1. Review of November 8, 2017 Meeting Minutes:

**M/S/C (BOWE/ RUEDA) to accept the minutes as presented.**

2. Public Comment:

There was no public comment this month.

3. Acceptance of C.S.R. through October 2017:

DDS Operating Contracts to date total \$213,736,250.

The Contract Status Report shows POS expenditures for the Year-to-date total \$59,976,415, an increase of 8.6% over last year's Year-to-date total of \$55,172,918.

Operations expenditures Year-to-date total is \$8,563,846 compared to last year's Year-to-date total, of \$7,621,900, which represents an increase of 5.5%.

The VMRC owes the state \$52,893,583.

Key Fiscal Procedures are up to date.

**M/S/C (BOWE/ RUEDA ) to accept the Contract Status Report as presented.**

4. Review of Contracts over \$250,000:

M/S/C (BOWE/MARTINEZ ) to approve the following contracts over \$250,000. One abstention, Uychutin.

Vendor Name	Vendor #	Service Code	Vendor Category	Current Contract	Proposed Contract	Dollar Increase	% Rate Increase	Reasons for Increase
Service First of Northern CA SLS	S29440	896	Supported Living Service	\$ 750,000	\$ 1,312,654	\$ 562,654	75.02%	rate increase in 7/16 effected only 4 months last year but all 12 months this year; 26.6% increase in the number of consumers; 43.9% in the units provided to each consumer.

Contracts with no change from previous year:				
Vendor Name	Vendor #	Service Code	Vendor Category	Current Contract
Alternative Learning Center SLS Modesto	S29420	896	Supported Living Services	\$ 812,228
Kavere Services SBT Home	HV0250	113	Specialized Residential Facility (Habilitation)	\$ 543,486
Kavere Services Bridgeton	HV0317	113	Specialized Residential Facility (Habilitation)	\$ 988,996
Kavere Services Monique	HV0318	113	Specialized Residential Facility (Habilitation)	\$ 659,331
Kavere Services-Pinetown Crisis Step-Down	HV0473	113	Specialized Residential Facility (Habilitation)	\$ 817,418
Kavere Services-Princeton	HV0450	113	Specialized Residential Facility (Habilitation)	\$ 988,996

Kavere Services-Pine Brook	HV0413	113	Specialized Residential Facility (Habilitation)	\$ 818,160
Kesher House	HV0412	113	Specialized Residential Facility (Habilitation)	\$ 859,089
Service First of N. CA. Option Learning Center	HV0092	55	Community Integration Training Program	\$ 424,876
Villa Teresa Memory Care	HV0441	113	Specialized Residential Facility (Habilitation)	\$ 507,805

OPS Contracts		
Vendor Name	Contract Amount	Contracted Service
Nothing to report		

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5. Human Resources report:

There are 5 total vacancies, consisting of a Clinical Psychologist, two Service Coordinators, a Clinical Manager of Nursing and a Coordinator of Autism.

During the month of October there were no separations.

6. Executive Session:

There was no Executive Session this month.

7. Next Meeting:

The Finance and Personnel Committee will meet on Wednesday, January 3, 2018 at 5:30pm in the Stockton Office.

**The meeting was adjourned at 6:25pm.**