

# **Addendum to Provide Care for Consumers with a Gastrostomy tube in an Adult Residential Facility**

## **Section 1: Purpose/Methods/Goals**

care home is licensed to provide care to developmentally disabled individuals. Our goal is to be able to accept and/or retain consumers who have a restricted health condition. We want the consumer to have continuity of care and be able to stay in the care home if a health problem develops. Our home will provide care for consumers with the following health conditions:Gastrostomies. We will adhere to Title 22 regulations and provide the best care possible for the consumer.

## **Section 2: Medical**

1. If the consumer is mentally and physically capable of doing his/her own gastrostomy tube care, feeding, hydration and or medication administration, then the role of the Administrator will be to monitor the procedure, document and provide required supplies, medications as ordered, and monitor the client's ability to provide self care.
2. If the consumer is not able to complete the gastrostomy tube (G.T.) care, feeding, hydration and or medication administration then :
  - A. The Administrator will have a licensed health professional available from home health agency to complete G.T care, feedings, OR
  - B. The licensed health professional will train non-licensed staff to perform G.T. care, feeding and or medication administration. (Equipment used will be approved by FDA)
  - C. Administrator will insure documentation of training for non-licensed staff is completed.
  - D. Only a licensed health professional will reinsert the gastrostomy tube.
3. Administrator will insure enteral feeding supplies, equipment for either pump or bolus feedings are available for the consumer at the facility and insure Universal Precautions are adhered to prior to, during, and after procedure.( as detailed in California Code of Regulations, Title 8 Sec 5193)
4. Administrator will insure that all facility staff that provides direct care to the consumer is trained in maintaining a patent airway, reducing the risks for aspiration with positioning and verification of tube placement.
5. Administrator will provide and insure facility staff follows physician orders with respect to type, amount, and method of formula delivery (bolus or pump). Administrator will also be sure MD orders are clear if consumer is not to be fed at all by mouth (NPO) or if oral feeding is allowed.
6. Administrator will insure adequate nutrition/hydration is provided to consumer by monitoring intake, output including weight checks and documentation of bowel pattern.

7. Administrator will insure facility staff that provide direct care are trained to provide stoma care inspecting the site for redness, swelling, purulent drainage or external leakage.
8. In an emergency, the staff present will call 911 and notify the consumer's physician.

### **Section 3: Admission/intake /discharge**

1. Before admission to care home the Administrator will do a pre-admission appraisal to insure that the care home can meet the consumer's needs. A functional capabilities assessment will be done as part of this appraisal.
2. Staff training will be provided prior to consumer's admission, which shall include hands-on instruction in both general procedures and client-specific procedures.
3. If the Administrator feels the care home no longer meets the consumer's needs, the Administrator will give the consumer and the placing agency a 30 day notice. If an emergency situation exists, an immediate notice, verbal and written, will be given to the placing agency, consumer and authorized representative.

### **Section 4: Needs and Services**

1. Within 30 calendar days of admission, the consumer will have a written medical assessment by a licensed physician, or designee. This information will be used to develop the Needs and Services Plan.
2. The Needs and Services Plan will be developed jointly with the consumer and placing agency within 30 days of admission.
3. The Restricted Health Condition Care Plan (RHCCP) will be developed in conjunction with a licensed health professional for those restricted health conditions stated in 80092. The plan will be developed within 30 days of admission.
4. The RHCCP shall neither require nor recommend that the licensee or any facility personnel or any other person providing care, other than a physician or unlicensed health professional, implement any health care procedures that may legally be provided only by a physician or licensed health professional.

### **Section 5: Nutrition/menu**

1. The type and amount of tube feeding formula prescribed by the physician will be followed. If oral feeding is also allowed, then staff will be instructed by Administrator in type and amount of diet and how it is to be presented.

### **Section 6: In-service training for staff**

1. A licensed health professional will train staff to monitor and care for the consumer's gastrostomy. The licensed health professional will be: a staff member.
2. Administrator will insure that training is done for all staff at least annually and for new staff as part of orientation, prior to providing services to the consumer. This will be documented and documentation kept in personnel files of facility.
3. Administrator will attend trainings given by licensed staff and obtain a copy of the training materials. Training shall include hands on instruction specific to (consumer) and general procedures.

### **Section 7: Reporting requirements**

1. Administrator will call, email or fax notification to CCL when a consumer with a restricted health condition is admitted to the care home. The presence of a restricted health condition will be noted on the roster of clients for the care home.

### **Section 8: Personal rights**

1. Consumers and their representative will be informed of client's rights, in accordance with California Code of Regulations, Title 22, 82072. This includes the right to refuse treatment and to be informed of what the placement consequences of such action would be.
2. If a client refuses medical services, the licensee shall immediately notify all persons involved and shall participate in developing a plan for meeting the client's needs, which may result in an eviction notice to the consumer.