

**VALLEY MOUNTAIN REGIONAL CENTER  
POS DEPARTMENT INFORMATION**



Contact VMRC Application Support Center Team at [ascvmrc@vmrc.net](mailto:ascvmrc@vmrc.net) or (209)425-4297 for assistance to locate eAuthorizations on VMRC Website - OutsideXchange/Vendor Portal or for Technical Assistance.

**PURCHASE OF SERVICE TEAM ~ EFFECTIVE 10/2023**

INVOICES BY VENDOR ALPHA NAME				
A - B & N - O	Brooke Bradford	Fiscal Assistant	<a href="mailto:bbradford@vmrc.net">bbradford@vmrc.net</a>	209-751-0769
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When unsure who to contact, inquiries can be sent to: [ebilling@vmrc.net](mailto:ebilling@vmrc.net)

Send supporting documents to: [ebilling@vmrc.net](mailto:ebilling@vmrc.net) ~~~ or ~~~ Fiscal Fax: (209)955-3623

Vendors are able to confirm invoices were submitted and view direct deposit payments issued through the eBilling System. For submitted invoices, select invoice history below invoices tab and search to view. For payments, select payments tab and search to view payments posted late afternoon on check run day. *Please allow 2 business days from issue date for bank processing/posting to your account.*

Please keep in mind for payment to be considered, billing must be received within 90 days of either the date when service was provided or 3rd party billing denial. Carefully enter and verify your billing data - please do not submit partial billings - only one billing submission allowed per authorized service month - submitted invoices are considered an accurate billing statement and finalized with payment.

**Please update your password in eBilling by selecting 'My Profile' before the 90-day expiry date.**

~THANK YOU~